

Services and Activities Committee
Meeting Minutes
January 17, 2025

Called to order:

Eli called the meeting to order at 2:01 pm.

Attendance:

Erin Sargent, Mia Young, Nicholas Villa, Eli Alvarado, Ian Seymour, Oscar Martinez, Arik Spring, Nick Moreno

Absent: Yahir Calderon Sotelo, Robbi Goninan

Guests: Hondo, Malik Cantu, Gerardo Castillo, Genevieve Doshier

Agenda:

MOTION: Ian made a motion to approve the agenda from 01/17/25. Nick M seconded. Motion Carried. 5 (yes), 0 (no), 1 (abstentions)

Minutes:

MOTION: Nick V made a motion to approve the minutes from 1/10/25. Ian seconded. Motion Carried. 5 (yes), 0 (no), 1 (abstentions)

Reports

I. Chair:

- a. Eli thinks it would be beneficial to have work meetings separate from S&A meetings. He suggested this could be every 2 weeks. It could help them discuss and review the information.
 - i. He will send an email out later next week with more information

II. Advisors:

- a. Erin noted that in their private Teams channel the information could be organized differently to allow for independent review. They could discuss those processes there.
- b. On the financial side they are approaching the half a year mark. Next week she will bring a report of how the current areas are spending for the current year. They can review and ask questions about that

III. ASCWU:

- a. Nick V shared events:
 - i. Stir the pots with committees is Wednesday. If you would like to attend and represent S&A reach out to Nick V.
 1. Jan 22nd 10am-12pm

Communications Received

None.

Public Comment

None.

MOTION: Ian made a motion to move up the Old Business, and the supplemental funding request, to be ahead of the New Business. Nick M Seconded the motion. 5 (yes), 0 (no), 1 (abstentions)

Old Business

A. Supplemental Funding Request – Deliberation and Decision

- a. 2509: Museum of Culture & Environment- \$12,000
 - i. Erin clarified that the request was to bring the Roots of Wisdom exhibit for the students, which included programming and activities.
 - ii. Ian recalls that they had alternative options for funding but wanted to see how much they could obtain from S&A prior to pursuing that
 1. Erin clarified that there were levels for what they could bring
 - iii. Arik recalled that they reduced the original cost of \$30,000 down to \$12,000, so it would have cost more if they weren't able to negotiate that deal with OMSI.

MOTION: Oscar made a motion to table this with more information. Nick M Seconded the motion. 5 (yes), 0 (no), 1 (abstentions)

- iv. It was noted that tabling the motion gives them a shorter suspense for approval or denial on this.
 1. Arik notes that may they have already made the purchase and are looking to reimburse their purchase.
- v. Erin added that they mentioned in their presentation that if they were not approved for the funding that they would need additional money for operating costs
 1. They would have to use foundation funds
 2. They may not have gone through with the purchase as they asked for additional time (to make the payment) since the committee did not vote on this last week. *We don't have more information as to whether or not the purchase has been made.*
 - a. She thinks that they are going to bring this exhibit to campus. The funding they receive from S&A would determine the level of services (planned program) they could offer
- vi. Nick V recalled that if they didn't receive support from S&A that they'd have to use up their reserves. This would prevent them from effectively plan
- vii. Oscar asked if we could get that information if they got the funding from their foundation
 1. Erin clarified that it's their money so there is no official formal request to utilize that. Foundation money is donated funds
- viii. Oscar thinks that this is expensive. If there was a better breakdown. It sounds like they bought something before they got the money expecting something that they haven't received
 1. Arik noted that they did that because they were on a deadline

2. Erin added that they lost quorum at the last meeting
3. Oscar is more in favor of voting partially
- ix. Nick V noted that since they don't have any other requests (large requests) that are more than the amount that the committee has for this year. Within the mission of CWU and the E&B representing different cultures, this would be a great exhibit to have. If it alleviates some of the stress that it has that it puts on the museum and gives them future years to put on different events. He thinks he should fund it fully.
 1. Ian asked about the S&A Supplemental Funding budget.
 2. Erin noted that they have \$98K to allocate out. As of the USHLI conference being fully approved \$127K and they have \$98K to go.
 3. Ian agrees with that much sitting left and being at this point
- x. Oscar asked about quorum
 1. Erin confirmed that we have to at a minimum have over half in order to vote. The committee was not able to meet this standard last week, which put the Museum of Culture & Environment in a difficult position.
 2. Mia noted that the deadline was Tuesday (1/14) but they asked for an extension.

MOTION: 0 (yes), 5 (no), 1 (abstentions)

MOTION: Nick M made a motion to approve the supplemental funding request 2509. Arik Seconded the motion. 5 (yes), 0 (no), 1 (abstentions)

New Business:

- A. Base Funding Request – Presentations (Malik Cantu, Nick Villa, Hondo, Gerardo Castillo) (mentioned Michelle and Javi)
 - a. ASCWU Board of Directors, ASCWU Legislative Affairs, ASCWU Student Life & Facilities, and ASCWU Academic Senate
Presented by Malik Cantu, Nick Villa, Hondo, and Gerardo Castillo Regalado
 - i. ASCWU is the primary student representatives for all CWU students across all campus to address a lot of different areas. They elevate the student experience and advocate for better and more resources, hosting engaging events, and creating various development opportunities. This relates to social and professional development
 - ii. ASCWU is structured by 3 different governing branches
 1. Executive Board – 6 board members
 2. Senate – 15 Senators from various departments
 3. ESC – 10 Organizations
 - a. Staff team is not a branch with a vote but are a huge backbone for them
 - iii. Their 3 main focuses and offerings
 1. The 30+ committees such as the student and technology fee, green fund fee, sustainability, academics, etc. a wide range of committees that students can participate in. Student representation

- is needed to make these decisions that is impactful to students. S&A is one of the committees that ASCWU try to put together
2. The 15+ events and collaborators.
 - a. Their Wellington Wildfire event had over 100 students in attendance. It took a while to plan and a lot of funds
 - b. Large scale signature events requires a lot of different resources and collaborators
 3. Impactful Initiatives
 - a. For example, the Student Engagement Hub, which impacted student registration turnout. They worked closely with their Director of Governmental Affairs; they got 400-500 votes at the engagement hub. This was a record number.
 - b. Each year they see ASCWU increasing their turnout for events
 - iv. Elections are an important part of ASCWU, which they hold in Spring.
 1. This helps grow the next generation of student leaders. They learn about leadership and develop skills through the election process. Having to operate in a professional capacity and get pushed out of their comfort zone.
 2. This also engages students in all the different issues that ASCWU approaches. Election season sparks their interests, and it creates an opportunity to educate and recruit (staff and committee positions).
 - v. Functions / Responsibilities
 1. Attend regular meetings with respective branches and partners
 2. Host/attend events and other engagement opportunities
 3. Build and maintain partnerships/collaborations on campus and in the community
 4. Promote events and university updates via social media
 - a. And other outlets
 5. Gather student feedback on various resources, initiatives, and issues
 6. Sit on various search committees, task forces, work groups, etc.
 - vi. Requests:
 1. Board of Directors - \$213,325
 - a. The primary support that helps with all of the different moving parts within ASCWU.
 - i. Overarching helpful body within the office.
 - b. Lot of bigger expenses such as insurance and staff payroll
 2. Academic Senate - \$66,127
 - a. They represent a lot of different areas across campus. They have the largest voting body amongst the branches of student government. They have been increasing their engagement this academic year.
 - b. The Senators run their own activities and events to be involved with the student body.

- c. The ASCWU Senator connects with the Provost regarding academic concerns on campus.
 - i. UNIV 101 has changed and received negative feedback last year, but this year there is more positive feedback. They focus on connecting with students on the ground level.
 - 3. Student Life & Facilities - \$24,362
 - 4. Legislative Affairs - \$26,771
 - vii. The Board of Directors (BOD) are requesting a 15% reduction instead of a 20% because they are the primary supporters in the office and act as stewards behind the resources that they allocate.
 - viii. The Senate is requesting a 20% reduction. The Senate has struggled with trying to get enough money. These funds will help them to continue moving efficiently.
 - 1. They have a goal to make the senators more involved, which combats against what they've seen in the past years.
 - ix. Student Life & Facilities are requesting a 20% reduction.
 - 1. They fund staff such as Wellington, which requires a team of 3 people.
 - 2. They also contribute to a wide range of events that elevate student experiences. They are already limited with the current budget and may not be able to offer things like Mariner's night at the same capacity as last year, as well as this year.
 - x. Legislative Affairs is requesting a 20% reduction.
 - 1. Their senator is in Olympia lobbying for higher education bills.
 - 2. A lot of their budget goes to payroll. There are 2 assistants that focus on the Legislator. They send someone to lobby different bills at Olympia. One of the bills they passed was for Basic Needs, which funds the Wildcat Pantry. Advocates for students and empowers others to advocate.
 - 3. One of the events was the Engagement Hub for the presidential elections and roughly 500 students there.
 - 4. A 20% reduction would impact them, but they acknowledge that it's something that they will have to accept and adjust
 - xi. The reason these are taking 20% reduction, and BOD is taking 15% is because the BOD is under the whole board. The Legislative budget and Student Life are in direct control from the directors.
 - 1. Board members change each year.
 - 2. They are asking for the Board to have the 15% reduction so that the board can decide as a collective each year how they are going to allocate different funds to each of these other budgets more equivalently.
 - a. Every year the priorities of the Board changes. This gives the board the capacity to decide allocations based on their priorities
 - 3. Another reason for the 15% reduction is due to the insurance that they take on within the BOD. The insurance they have had to pay

increased this year. If it continues to increase during the next 4 years, the want to ensure they have enough to cover it.

b. Questions? Comments

- i. Arik wondered about the 15% reduction instead of the 20%, but they answered that question in their presentation.
- ii. Eli asked for clarification regarding the ASCWU BOD Budget for the years shows a net profit and the amount that they are spending is the same this year.
 1. It's projected with the 20% cut which is why their money is a bit more
 2. Nick V noted that they may have gotten their numbers wrong in the presentation, but the numbers in the binder should be correct.
- iii. Eli referred to Hondo's supplemental funding request last quarter. He is wondering if Hondo also accounted for having more senators.
 1. They are still have the full 15 senators seats filled. When they created the budget, they accounted for fulfilling the 15 senators. This year one of the things they are focusing is filling the full 15 senator seats by Fall 2026.
 - a. Their budget operates with the ideal mindset that they always fill those roles
 - b. If they lose a senator position, they plan on finding ways to fulfill the role
- iv. Erin asked if there is a policy to pay the BOD at a higher rate, and is it factored in their budget?
 1. Yes, the BOD is paid at a higher rate than the staff and senators. They are not paid on an hourly basis but a stipend. The rate is 18% above minimum wage per their bylaws. Their wage rate will increase as minimum wage increases. The board has the power to change that but it's where it's sitting. There are different capacities that they all work in
 - a. This is included in their budget
- v. Eli asked the data and metrics used to determine the funding they request is being used in general. He saw that they have Suitable to measure the attendance of the events. Are there any additional materials that they want the committee to consider as it relates to their data and metrics that they should expect?
 1. One thing they haven't done before in the Senate is recording Attendance. This helps build the data for future collaborators. They've been more active in engaging with the student body compared to previous years. Some senators are participating in activities/events within events.
 - a. 2 of their senators have events within Sweezy Day. Last year they had about 400 students at Sweezy Day. To continue building that tradition they began to record data.
 2. They are actively working on forming attendance data for this year. Building this will help future senate speakers.

3. SLICE also helps with the metrics regarding attendance. Everything is on the public record and measures their impact.
 - a. A lot of their impacts can't be measured such as the Multicultural Center.
4. For the Senate they have a budget sheet and a break down what each of those programming budgets for each senator. Next year the senator will have those tangible numbers, which is why they are actively tracking each of those specific amounts with programming.
 - a. This helps for when they submit pre-approvals
5. Allocations change each year with the board. Earlier in the year the BOD reviewed their signature events and how much they want to contribute to that and other things. They looked at their bigger events such as Wellington Wildfire and Sweezy Day that are considered tradition. Then they ask how each Board funded area supports their budget and how can the Board step in and contribute. Although that is what they did this year, each year it depends on how the Board wants to vote on that.
- vi. Eli noted that they don't have any other resources for funding, just S&A. Has that always been the case?
 1. In their experience ASCWU has always been funded through S&A allocation.
 - a. They don't do fundraising events.
 2. Erin added that if they needed additional funding then the first place they would come back to would be S&A for supplemental funding or something additional. There are other opportunities to share costs for events through other departments.
- vii. Hondo noted that he is happy to share the data they've been collecting. Their budgets are set for all 15 senator per event down to every individual budget expense
- viii. Eli referred to the templates for questions that may more align to what S&A is specifically for
- ix. Eli asked if this program has been historically funded by S&A?
 1. Yes
- x. Nick M asked if this program fits in the S&A funding priorities as outlined in section 2 and 3 of the S&A policy?
 1. Yes
- xi. Arik asked if the funding is an increase from the previous year?
 1. No, it's a decrease
- xii. Malik noted that Hondo was a part of the senate last year and the other 3 Board members were on the Board last year. They've seen a change from last year to this year from the reduction. There were a lot of things that they were not able to do this year, and things they were interested that they could not pursue.
 1. Last year was busy and they had resources to do them, but they feel the reduction compared to last year. It impacted how they were able to contribute to everyone else

2. Hondo added that there's been a significant change as it relates to connecting to the student body compared to the past. They are thankful for support of the Board members and the senators actively connecting with the student body. Hondo appreciates the progress the senate has made for this year and to ensure that the senate succeeds for future years as well

Public Comment – Second Call

- A. Mia asked if they could speak up, or project, for the public record when conversing. She is unable to hear and not all of their dialogue is picked up by the microphone.
- B. Eli appreciates everyone being here and the new members being here. Don't forget to enjoy your 3 day weekend (Monday, 1/20, is Martin Luther King Jr Day)

Adjournment:

MOTION: Ian made a motion to adjourn the meeting at 2:51PM. Nick M seconded the motion. 5 (yes), 0 (no), 1 (abstentions)

- **Nick M asked if here is a time that the committee wanted to review this they may have time this week to discuss.**

Our next meeting will be January 24, 2025 (SURC 301) at 2:00pm.

Check out our website at www.cwu.edu/services-activities