

SERVICE & ACTIVITY FEE ANNUAL REPORT

International Office Student Services: \$15,000

The S&A Committee would like to support our international students, they would like to see this programming continue and grow. Due to budget constraints, the committee was only able to provide minimal funding geared towards programming to get the program started.

Fiscal Year: FY 2023
Program Name: International Office Student Services
Program Manager: Rachel Gordon

Please list any S&A funded position that have been vacant longer than six (6) months. IF any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

N/A

Please provide an overview of the student-centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

The Office of International Studies and Programs used S&A funds for various student programs and student employee salaries. Programs included quarterly International Student Orientations, with either lunch or light refreshments provided depending on the term/group size; campus and city tours, pumpkin carving, end of year celebrations in both Ellensburg and for the Westside centers, and cultural conversations (an opportunity to hear different views through storytelling) events.

We were able to charge reduced participation fees to the students for events that would have otherwise been cost-prohibitive for the students, greatly increasing the number of both international and domestic students who could afford to participate. We sponsored hiking trips, and sightseeing trips to Leavenworth, Seattle, and North Bend. International students were able to invite other CWU students to join them for fun and educational excursions around the state. This gave everyone a chance to learn more about their surroundings and each other.

We continued to host or co-host the ever-popular International Café. Students were able to meet, interact with, and learn about various topics in a safe and fun environment. Our office partnered with the following hosts: MECHA, Brooks Library, DEC, World Languages, and AUAP.

Ongoing collaboration between SLICE, DEC, Library, and other offices on and off campus has helped the international student body stay integrated in CWU activities and events.

International Education Week is another chance for OISP to promote and support student interaction. We held the annual Parade of Flags, along with many other events such as a movie night, Japan goes wild with AUAP, S'mores with the Global Ambassadors, a karaoke night, Friendsgiving, and an after-party.

Wellness check-ins, night markets, ice cream events, and "hangout" events were held to provide support to our students. Because of the funding received from S&A, OISP was able to employ student staff during the academic year, who were crucial in helping plan, promote, and execute such programs.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Our Program Coordinator position was vacant for a number of months, hinder the number of events we were able to host. Additionally, the cost of many programming items, (transportation, food, tickets, etc.) have gone up drastically. Due to this increase, we more heavily subsidized the price per student to attend trips, such as the Seattle/Mariners and Leavenworth trips. This caused our actual 22-23 budget to come in at \$-2,611. However, that was offset by the carryover funds from 21-22, leaving us with \$312 left in our S&A fund.

Please provide an explanation for any position or negative fund balances at year end.

N/A

**Service & Activities Base Funding
Financial Overview**
For the month ended September 30, 2023
 Department: International Studies & Prog
 Student Activities
 No Component
 As of 12/22/23

	FY22 Actuals	FY23 Actuals
Revenues		
CWU-Allocation (Revenue)	14,250	13,500
Total Revenues	14,250	13,500
Transfers		
CWU-Transfer (Intra-Fund Out)	0	(312)
Total Transfers	0	(312)
Expenses		
CWU-Student/Temporary/Overtime	10,852	9,188
Total Salaries	10,852	9,188
CWU-Benefits	209	175
Total Salaries & Benefits	11,061	9,363
CWU-Goods	99	0
CWU-Supplies	8	0
CWU-Repairs/Maintenance	158	0
CWU-Program	4,303	5,121
CWU-Travel	1,183	1,627
Bad Debt	0	0
Total Goods & Services	5,751	6,748
Total Expenses	16,812	16,111
Net Resources	(2,562)	(2,923)
Projected Beginning Fund Balance	5,485	2,923
Projected Ending Fund Balance	2,923	0