

Services and Activities Committee
Meeting Minutes
May 4, 2023

Called to order:

Alice called the meeting to order at 5:01pm.

Attendance:

Alice Williams, Brandon Thomas, Evelyn Roehn, Jared Osborne, Brady Smith, Joey Bryant, Erin Sargent, Jessica Kitto

Absent: Sean Dahlin

Guests: Patrick Stanton, Lola Gallagher

Agenda:

MOTION: Evelyn made a motion to approve the agenda. Brady seconded. No objections. Motion carried.

Minutes:

MOTION: Evelyn made a motion to approve the minutes from 4/27/23. Jared seconded. No objections. Motion carried.

Reports

- I. Chair: Alice mentioned that they received an email about 15 minutes ago. Joey said that we will share it under communications received. Alice doesn't have any reports.
- II. Advisors:
 - a. Joey reminded the group that when we have motions, that we need to check for no objections if we don't vote. In our last few meetings of the year, we have to finish our Program Reviews. We have the proposal from Patrick Stanton that we will vote on next week. Joey officially introduced Erin Sargent as our other advisor.
 - b. Erin has no updates and is excited to be part of this group and to learn from the committee.
- III. ASCWU: Brady reminded everyone that it is election week. There is a link on the ASCWU website and there is a QR code on the info desk in the SURC. On the ballot: 1 new fee, a fee increase, ASCWU Board members, and Student Senators.

Communications Received

There was an email sent by Amber Hoefler in reaction to the funding decision made last week to deny the funding for CAT Camp. Joey summarized the email: they believe that the denial was based on misinformation about student eligibility, they believe that the misinformation swayed member's opinions, they reiterated the purpose of CAT Camp, and they asked the committee to reconsider the funding request. Joey sent the email to the committee. It will also be posted on the S&A website.

Brady believes that the reasoning still stands as it is a program marketed for incoming students who haven't paid S&A fees yet. This also would allow them to spend their allocated budget plus extra funds. As we are asking every department to cut spending, we can't approve all requests. We shouldn't revisit our decision.

Joey added that he realizes where they might have gotten that information from our conversation about student eligibility misinformation. This is an allowable use of S&A funds, which is also why they can use their SLICE funding. Procedurally, we can discuss the communication received. For anything to happen, a member would have to make a motion to reconsider at any time. As an advisor, he wouldn't typically recommend reconsidering a decision that was made unless there was information that was misinterpreted or misunderstood that impacted the committee member's decision. If that isn't the case, he wouldn't advise revisiting a previous decision or vote. The committee can discuss if they feel like this is the case and can make a motion to reconsider the decision.

Alice said it made sense. She doesn't think that it's a good idea to set a precedent of revisiting prior decisions.

Jared reiterated that the one piece of information about them being students at the time of participating in CAT camp was cleared up during the discussion and that our decision wasn't made on the question of student eligibility and them paying S&A fees.

Public Comment

None

New Business:

- A. S&A Fee and SUB Fee Alignment Proposal – Presentation
 - a. Presenter: Patrick Stanton, Executive Director of Finance
 - b. Patrick is here to talk about aligning student fees to uses, in particular, how the S&A Fee and the Student Union Building fee are allocated on campus.
 - c. The S&A Committee funds SUB Engineering (custodial/maintenance for the Student Union Building) and part of Student Union Operations (information desk, behind the scenes to keep things running).
 - d. SUB Allocation funds part of Publicity Center, Campus Activities, part of KCWU, and Student Involvement.
 - e. Why is it that the S&A Fee funds things related to the Student Union Building and the Student Union Building fee funds services and activities?
 - i. 20 years ago, the old building was smaller and there wasn't a recreation center. Contracts were just kind of worked out to meet the needs. When they moved into the new building and the SUB fee went up, some operation agreements were carried forward.
 - ii. There were also times when some areas couldn't afford what they needed, but the university really wanted it. So, some contracts were worked out.

- f. The allocations for 2024 will be smaller due to budget pressure, reduced enrollment, and students paying the fees.
 - g. Student services won't be impacted by where the funds are received and where they go. They might be impacted by budget pressure.
 - h. What does this change mean for the departments?
 - i. There might be some departments for which it will be easier because they will no longer have to do an S&A proposal.
 - ii. Some departments may be more scrutinized by the periodic S&A Committee review, but that's not bad.
 - i. The proposal is to realign the Service & Activities Fee to pay for services (Publicity, KCWU, Student Involvement, and Campus Activities) and for SUB to pay for Sub Engineering and Student Union. The funding about doesn't change. The only change is where the funds are allocated.
 - j. Joey clarified that many of these units are split funded. For instance, Publicity receives both S&A funding and SUB funding. This would untangle the funds. Publicity Center, KCWU, Student Involvement, and Campus Activities would be fully S&A funded. SUB Engineering and Student Union Operations would be fully SUB funded.
 - k. Pat added that some of the cross over funding might have been done to force conversations and cooperation between units years ago.
 - l. Joey added that this means that S&A won't be providing base funding to SUB Engineering or Student Union Operations. However, we will increase the amount of S&A base funding to Publicity Center, KCWU, Student Involvement, and Campus Activities so that they are fully funded by S&A. There will be strong documentation online about why these departments had an increase to funding and why we stopped funding two areas.
 - m. Pat added that this is not the only type of funding at the university that they are trying to untangle as well.
- B. Base Funding Program Reviews:
- a. Observer
 - i. This report was thorough.
 - ii. It was asked what the dollar amount is of the Observer's base funding.
 - 1. They are funded at \$56,375.
 - b. Office of Case Management
 - i. Office of Case Management is funded at \$170,363.
 - ii. Very detailed and thorough.
 - iii. They mentioned that of their 4 full-time employees, one of them was promoted into the Interim Director role when the previous Director got promoted to Interim Associate Dean. They now have 3 full-time employees. Are they asking for the same amount of money to replace the fourth employee?

1. Joey clarified that 2 of the case managers are funded by S&A. The director and the other case manager are funded by the state. Joey believes that the person who was promoted into the Interim Director role and the person who was promoted into the Interim Associate Dean were both state funded employees.
- c. Office of International Studies and Programs
- i. Office of International Studies and Programs is funded at \$15,000.
 - ii. There was surprise over the answer to question 10 as just no. Is there any additional information that they could provide?
 - iii. Joey clarified that the S&A funds are not funding their entire program. The funding is really to provide programs and services for student populations. A portion of the S&A funds can go to a couple student wages to put on and facilitate the programs. It is possible that they aren't seeing any impacts at the moment.
 - iv. The answer to number 10 seemed confusing with them wanting to hire more student employees in question 11.
 - v. Joey said that they may have answered no because of the way the question is worded. They did mention that the budget did impact the funding for some trips in question 9. They probably didn't have any trouble spending their allocation, they may need more funds.

Old Business

None

Public Comment – Second Call

Joey reminded everyone that there is less than 24 hours left in the ASCWU general election. Please vote if you haven't done so. Not only is the vote on the ASCWU Board of Directors and Student Senators, but there are also two referendum questions about student fees. Please encourage others to vote as well. It closes tomorrow at 5pm. There have been about 230 students who have voted as of earlier today.

Adjournment:

Alice adjourned the meeting at 5:38pm. No objections to adjourn the meeting.

Our next meeting will be May 11, 2023 (online) at 5:00pm.

Check out our website at www.cwu.edu/services-activities