

Services and Activities Committee
Meeting Minutes
May 11, 2023

Called to order:

Alice called the meeting to order at 5:04pm.

Attendance:

Alice Williams, Brandon Thomas, Evelyn Roehn, Brady Smith, Jared Osborne, Joey Bryant, Sean Dahlin, Jessica Kitto

Absent: Erin Sargent

Guests: Nicholas Villa, Lola Gallagher

Agenda:

MOTION: Evelyn made a motion to approve the agenda. Brandon seconded. No objections. Motion carried.

Minutes:

MOTION: Evelyn made a motion to approve the minutes from 5/4/23. Brady seconded. No objections. Motion carried.

Reports

I. Chair: none

II. Advisors: Joey mentioned that Erin might be joining us. We have two more meetings for this year. After the Program Reviews this week, we have about 13 more. We received one supplemental funding request that will be presented next week if schedules permit. There is also another anticipated supplemental funding request. Please make sure to prepare Program Reviews in advance. Help to spread the word about S&A Committee for next year. If anyone is interested in returning, please reach out to Brady or Joey.

III. ASCWU: Brady said that the official results of the ASCWU Board of Directors and Student Senators are on the ASCWU website. Malik Cantu will be President, Nicholas Villa will be Vice President, Charles Johnson will be Senate Speaker, Gerardo Castillo will be Director of Student Life and Facilities, Yaritza Granados will be Director of Equity & Multicultural Affairs, and Michelle Carrillo will be Director of Governmental Affairs. The two fee referendums passed: \$6 basic needs fee in support of the Wildcat Pantry and the \$1 increase in the WSA fee. The Board voted on the increased fee for the SUB. The ASCWU Executive Board are paid positions. This year they were paid \$16.50 an hour for 19 hours a week and the President was paid \$20 per hour. The Board for next year will have an 18% salary increase. Their other student positions are typically paid

more than minimum wage. ASCWU will probably be bringing a permanent reallocation of funds request to the committee.

Communications Received

Joey said that the only communications were from the supplemental funds request for next week and for the forthcoming ASCWU request. Joey also received a communication with the updated dollar figures from the presentation last week.

Public Comment

Joey extended congratulations to Nicholas and welcomed them to S&A next year. In addition to the General ASCWU Elections, there was a call for a special election for student senators. Applications are being accepted until tomorrow at 5pm. There will be a special election next week.

Nicholas stated that they were glad to be here and to get an idea of the concept of this committee.

New Business:

A. Base Funding Program Reviews:

a. Office of Student Involvement

- i. Allocation Funding: \$148,801
- ii. The tables were great.
- iii. The goal of increasing their program was appreciated. Hopefully there will be an increase in student leaders over time.
- iv. S&A will no longer fund the Interim Associate Dean of Student Engagement and Success position as this position will no longer exist going forward.
- v. The Student Club and Engagement Coordinator is currently partially funded by S&A and by the SUB fee. In the proposal from last week, this position would become fully funded by S&A if the proposal passes.

b. Office of Undergraduate Research

- i. Allocation Funding: \$54,850
- ii. The detail and graphs that were provided were appreciated.
- iii. On question 11, they would like to see their overall participation increase. Is the reason they haven't seen increased participation related to retention issues?
 1. Joey added that there are a lot of departments and disciplines that have been part of SOURCE which can make it difficult for new departments to participate.
 2. Covid also took a toll on this program as the way that it was done had to change.

3. There has also been staffing and administrative changes that could have affected SOURCE.
- c. Pep Band
 - i. Allocation Funding: \$21,783
 - ii. Regarding their answer on question 6, have they followed up with the memo of the ensemble members?
 1. For the question about who utilizes the pep band, it's difficult for the group to get demographics on the people in attendance.
 - iii. Based on their answer to question 9, is this program paying students as employees?
 1. Joey believes that it pays students for the events at which they are playing.
 2. Is this something that has historically been funded by S&A?
 - a. Joey confirmed that for at least the last 10 years it has been funded by S&A.
 - b. Sean added that Athletics hasn't funded the band. Historically it has been S&A.
 - d. Publicity Center
 - i. Allocation Funding: \$264,884
 - ii. In question 4, they point out that they are the only S&A funded department to promote student activities, programs, and services through creative services.
 1. Joey explained that they are funded to do the promotion and marketing for all other S&A funded departments, student organizations, and clubs.
 - iii. They did a good job giving the details of what they do and for whom they do it. They gave good analytics given the large scope of their business.
 - iv. The metrics were appreciated.
 - v. Joey pointed out that this is one of the programs that is part of the funding request. Their base funding allocation will change to \$352,696 with that proposal. They aren't getting more money, it will just all be coming from one funding source.
 - e. Pulse
 - i. Allocation Funding: \$20,530
 - ii. This one was very straight forward, and they gave a good explanation of the program.
 - iii. On question 11, they mentioned concerns about continued enrollment decline and that they can't realistically make projections about this.
 - iv. It was appreciated that they reduced the number of Pulse issues from 2 issues to 1 issue per quarter as it shows that they are budget conscious.
 - f. Sarah Spurgeon Art Gallery

- i. Allocation Funding: \$31,950
- ii. On question 7, they mentioned using a better attendance form to use in 2023 to better track their traffic flow to see if gallery hours are meeting everyone's needs. For next year, it would be good to see how the form worked. We could also see if they have the form available to share now as well.
- iii. Joey mentioned that this is a free venue on campus in the Art building. They display a lot of student art and have visiting artists. The building is in the middle of the Ellensburg campus across the street from the Nicholas Pavilion.
- iv. It was nice to see their answer to question 5 about the increase in the number of exhibits from diverse communities.
- v. Where are their S&A funds going? Are we paying for artists, for staffing, or for the building?
 1. Joey explained that a small part pays for some professional staff and student employees. The goods & services part is for the upkeep of the building.

Old Business

A. S&A Fee and SUB Fee Alignment Proposal – Deliberation & Voting

a. Proposed Adjusted S&A Base Funding Allocations beginning FY24:

- i. Campus Activities \$267,974 (Adjustment of \$94,000)
- ii. KCWU \$480,869 (Adjustment of \$205,000)
- iii. Publicity Center \$352,696 (Adjustment of \$114,300)
- iv. Student Involvement \$158,800 (Adjustment of \$43,000)
- v. Student Union Operations \$0 (Adjustment of -\$356,934)
- vi. SUB Engineering \$0 (Adjustment of -\$99,360)

b. Discussion

- i. Joey explained that this is the committee's time to deliberate on the presentation last week.
- ii. The proposal was to remove the S&A funding from SUB engineering and SUB operations. The Student Union Building Fee would cover SUB engineering and operations. The S&A funding that went to SUB engineering and operations would go to the other services (Campus Activities, KCWU, Publicity Center, and Student Involvement) and these services would stop receiving SUB funding. Student Involvement received SUB funds to pay for part of the Interim Associate Dean position. As this position is not going forward, Student Involvement will not receive replacement S&A funds for this position. The motion would need to be to realign the base funding allocations.

- iii. It was pointed out that the math doesn't add up. It would actually cost us \$6. It seems to be just moving around buckets.
- iv. **Brady motioned to take the recommended course of action to remove funding from SUB engineering and SUB operations and to increase funding to Publicity, Student Involvement, KCWU, and Publicity Center by the amounts listed on our agenda. Seconded by Jared.**
 - 1. Joey added that the reason we are trying to untangle this is because the SUB fee is only paid by Ellensburg students as they can access the service. The S&A fee is paid by all students. It is also making sure that the fees being paid by students are for services to which they have access.
 - 2. **Vote: 4 yes, 0 no, 0 abstaining. Motion passes to reallocate the funds.**
- v. Joey will inform the CFO, Joel Klucking, and Patrick Stanton of the approval. The individual department managers will know as well.

Public Comment – Second Call

Plan on there being 6 Program Reviews (Scheduling Center, Student Funds Financial Manager, Student Leadership, Involvement & Community Engagement, Student Union Operations, SUB Accounting, SUB Custodial) next week in addition to the supplemental funds request.

There are student art awards going on now in the SURC 137. There is some nice artwork being displayed.

Also, please consider serving on this committee again next year if you will still be a student.

The VP of ASCWU recommends students to serve on the majority of campus committees.

Adjournment:

Alice adjourned the meeting at 5:53pm. No objections to adjourn the meeting.

**Our next meeting will be May 18, 2023 (online) at 5:00pm.
Check out our website at www.cwu.edu/services-activities**