

Services and Activities Committee
Meeting Minutes
April 13, 2023

Called to order:

Alice called the meeting to order at 5:04pm.

Attendance:

Alice Williams, Brandon Thomas, Evelyn Roehn, Jared Osborne, Joey Bryant, Jessica Kitto

Guest: Lola Gallagher

Absent: Lacy Lampkins, Brady Smith, Sean Dahlin

Agenda:

MOTION: Brandon made a motion to approve the agenda. Jared seconded. Motion carried. 4 (yes), 0 (no), 0 (abstentions)

Minutes:

MOTION: Evelyn made a motion to approve the 4/6/23 minutes. Jared seconded. Motion carried. 4 (yes), 0 (no), 0 (abstentions)

Reports

- I. Chair: No reports. We are still looking for more people for S&A as we still have a couple vacancies.
- II. Advisors: Joey
 - a. Joey mentioned that we will do less Program Reviews next week as we will have a supplemental funding request. Supplemental funding is one time funding. We had a couple supplemental funding requests last quarter for which we recommended funding and were approved by our CFO. Know that we are in a budget crunch and trying to stay within our debt service ratio. If we are funding things, think about the purpose and rational, that funding may be coming from somewhere else, and about any precedent that we set with our decisions. Be mindful in our discussion as we need to make sure that we are being consistent in the decisions that we make. There is at least one request on the horizon. There have been several other areas that have asked questions about their options to request funds. The hard part of the funding request is that you have to weight their reason for the request which usually has a strong justification, the precedent that it

could set, and the financial impacts. Sometimes we are able to fund things and sometimes we have to say no even to things that we might enjoy attending.

III. ASCWU: Brady is not here to provide ASCWU updates.

Communications Received

Alice has made some recommendation for S&A membership.

Public Comment

None

New Business:

A. Base Funding Program Reviews:

a. Campus Activities

- i. For question 10, they mention that they are fully spending their budget. They had previously mentioned how changes to their budget would increase their scale. How do they think that will play out?
- ii. Joey mentioned that this report was submitted in early January. Since that time, there have been changes. The assistant director took another job on campus. A temp was hired to assist Campus Activities. If we were to ask if there were any challenges now, the answer would be different as there is only one professional staff member who works in Campus Activities in addition to student staff. Currently, the director of SLICE is stepping in to help as well. This is one of the challenges that we have when we ask them about the current year halfway through the year.
- iii. For question 2, they said that all Campus Activities attendance is being assessed individually by virtual assessment starting in Fall 2022. It would be good to ask next year how the virtual attendance tracking was going, if they could provide any data, and if there were any difficulties getting that implemented.
- iv. Joey explained what we are doing with the Program Reviews for the new committee member.

b. Campus Community Garden

- i. It looked like they had good answers and good information. It was added that they were talking about doing more gardening beds for community gardening and that seemed nice.
- ii. It was mentioned that the community garden knows what they are doing and filled out the report well. For question 6, they gave percentages and

reasons for the data for who utilizes the gardens. It was expressed that they hope that they keep doing what they are doing.

- iii. Joey mentioned that their succinctness is appreciated.
- c. Career Services – Westside Counselor
 - i. It was pointed out that they provided a supplemental PDF as others don't supply that. It is nice to have that data. The data is from last year. It is broken down by campuses. It also highlights the different things that they do: events, appointments, and other general interactions. The formatting was also helpful.
- d. Central News Watch
 - i. They mentioned that there was a vacancy, and they hired a temporary business manager in 2022. As of Jan 9th, 2023, they hired someone to fill the position. Wondering how that has been going.
 - ii. For question 8, they didn't have a stable business manager for a year and then hired a temporary manager who left. Joey said that that was the transition they were in last year and it is the position that was hired last quarter.
 - iii. They mentioned the enrollment decline at the end of their report. It doesn't seem like there is anything that they can do about that.
 - iv. Joey added that this may be one of the gaps with the change in leadership, but the statistics of how many people are accessing their videos would be good. They won't be able to give us the demographics as Central News Watch posts reporting videos. However, it would be good to know the statistics on how many people are accessing their videos on social media. Being new, it could be hard to know what a good number is, but it would be interesting to see if it is increasing or not and how they are responding.
- e. Diversity & Equity Center
 - i. It was noted that this report had some nice graphics. Joey pointed out that some of the names have changed, but the programing part is the same.
 - ii. For question 6, it was nice to see how many veterans they serve. It was noted that it's interesting to see how many veterans are served by campus student services.
 - iii. Joey added that he knows that they use Presence as their software as this is one of the units in his area. Anyone who attends their events uses Presence check in so that they can track attendance data. Most people are returning around 4 times to events.
 - iv. For question 7, what is the difference between the unique attendees and the new attendees? Could we get more clarity on this data? Joey noted that they had 2638 total attendees: out of that 2561 are returning/have attending multiple times, 338 are brand new. Those numbers are counting

people multiple times. They have a massive amount of data. They have a graduate student who assesses the data. They have information for all of their individual events. This data represents the director trying to condense the data for this report.

- v. It was good to see how they collected the data.
- f. Early Childhood Learning Center
 - i. It was pointed out that their answers are straight to the point.
 - ii. For question 9, they talk about how the budget reductions could reduce the number of children they can accept in each classroom. Is this still a concern with low enrollment?
 1. Joey added that he has more information but that he also might have a bias as he has had children go through this program. He mentioned that the enrollment for the university hasn't impacted the demand for ECLC. They always have more demand than they have spaces. They constantly have waitlists for all their grades and classes because there is more demand than they can fit. If they have further reductions in the budget, the reduction would have to come from the student staff positions as this is the easier, more flexible part than the licensed professional staff. This also means that there would be less adults in the classroom. There are certain state guidelines of how many certified adults must be in the room for the number of children in the room based on the age of the children. This then decreases the number of children they can enroll.
 2. For question 7, they identified that they gather race, income, and ethnicity information. We ask other units for their demographics. ECLC didn't give a breakdown on race, income, or other statistics, but they said that they have that data. Would they be able to supply that data for at least the student parent information so that we know who is using the programs?
 - a. It was asked if having that information would change any of the decisions that we make.
 - b. The reason we ask who is benefiting and using the programs is because without this data, we don't know who is using the program. ECLC has been asked about how many students they serve versus the number of staff they serve as we don't want to be funding something from student money if they are primarily serving staff. Some of the other programs look more at demographics to see what populations of students they are serving. It could provide

future impact during a base funding year if they are serving certain populations and not others. Also, looking for any discrepancies between who was accepted and who is on the waitlist. It was asked if we were considering whether we would fund childcare rather than funding minority childcare or underrepresented childcare. It would just be a question of funding childcare.

Old Business

none

Public Comment – Second Call

Lola mentioned that if anyone is in the SURC, the candidate debates for student government are starting at 6pm.

Joey mentioned that the official filing closed yesterday, but there is still a late filing option for the ASCWU executive board and for the student senator positions. Please help spread the word.

Adjournment:

Alice adjourned the meeting at 5:49pm. 4 (yes), 0 (no), 0 (abstentions)

Our next meeting will be April 20, 2023 (online) at 5:00pm.
Check out our website at www.cwu.edu/services-activities