

**Services and Activities Fee Committee
Minutes
February 10, 2021**

Called to order:

Christian Castilleja called the meeting to order at 5:31 p.m.

Attendance:

Aubrey Heim, Björn Pellmyr, Brandon Wear-Grimm, Christian Castilleja, Deanna Corsilles, Gregg Schlanger, Jessica Thomas, Joseph Bryant, Josh Hibbard, Lacy Lampkins, Masina Ieremia, Sean Dahlin, Terry Wilson, Yunus Timurtas, Zoe Brown

Agenda:

MOTION: Björn Pellmyr made a motion to approve the agenda. Jessica Thomas seconded. Motion carried.

Minutes:

MOTION: Yunus Timurtas made a motion to approve the minutes of February 3, 2021. Björn Pellmyr seconded. Motion carried.

Reports:

Chair – None.

ASCWU – The survey is live and was sent out through the Student Success email and social medias. This will give us critical student feedback about previously funded activities. It will inform them more of S&A and see what services they use, what they are delighted with, and what they deem essential. The first 125 student get a \$10 gift card or a swag bag valued over \$20. We will reach out after the survey for a t-shirt size and will mail them out after it closes. The survey closes on the 12th. Any students feel free to do it. To get a reward we need your name, ID, and CWU email.

There wasn't an option for graduate students, I'm not sure if you can edit to add that. For right now, click the 5+ option. Do we get to review the data? Yes. We will format the data and share during deliberations. It is for the benefit of this committee. This gives us a benchmark and we can survey the students every year. I can have the next VP present as well.

Advisors – Presenters – let us know if you need help sharing your screen. I will put into the chat a 2 and 1 minute warning for presentation time.

Thank you to the committee for the great discussions and thoughtful questions. We have exhausted the questions time and have been sending out extra questions every week. I will share those responses in communications received.

There are quite a few new requests today. Two have been funded in this current funding cycle.

Public Comment:

The Parade of Nations is February 25. We need people to participate.

New Business:

A. Supplemental Funding Requests – Presentations

i. Office of International Studies & Programs

OISP provides immigration advising and support for international students, as well as academic advising for international students and Americans wanting to go abroad. They also support procuring insurance, manage international partnerships, and provide co-curricular activities. They are the only office on campus to offer programming to connect international and domestic students and encourage cross-cultural communication. They are responsible for international recruiting. To increase retention and meet strategic goals, students need more support and programming. They received base funding for the first time the last quadrennium. The funding was used for student Program Assistants who assist with international orientation, programming and activities, and act as role models and mentors. CWU currently has 307 international students from 66 countries. Enrollment did decline with COVID. They also assist domestic students looking to study abroad. To choose programs to offer, OISP looks to the students to see what they bring to campus. They have sponsored activities promoting cultural interaction, programs for international students to learn about the US and other cultures, leadership opportunities, student employment. Activities are open to any students. They have had lots of online activities during the pandemic. The request is a \$5,000 to increase for programming. Student interest increased in FY19 and FY20. They would also like to increase positions and support the Westside international students.

Presented by: Nicki Kukar

Questions: One year you had a tough time finding a student programming coordinator. What is the process to make sure these spots get filled? This was a brand new initiative. It was a slow start because the positions were not in place. We have a set process for the PD, training, and recruiting. Now it is pretty stable. The increase in funding would be to add 2 Westside student employees? We have one and would like to add another. What is the programming for Westside students and what would that student add? WE have peer mentoring. They help to support virtual programming and plan activities on Lynnwood and Des Moines campuses. There is only one advisor on the Westside now. Having a trained PA would be similar to what we have here to support the growing population on the Westside. We would like to add more hours. Currently the program assistants get up to 5 hours a week. We would be able to put on more programs and have more

involvement. What would the impact be if there was a 15% reduction to your current funding. There would be less programming. We wouldn't be able to hire as many PAs. Maybe only one or two. 4-6 is ideal to have representation of international students. This would impact the ability to reach different kinds of students and do outreach. How do you get feedback or determine what activities to host? We do an annual student services survey. At the end of the quarter we talk to the students that attend international cafés. We are approached by other departments with needs for programs. I was interested in the PA positions, but 5-10 hours is not enough time to pay for groceries. A lot of students have to work multiple jobs if in this position. You mentioned growth on Westside, how many students is that? I believe we are over 100. 2 years ago, we were in the 60s. I can send you the exact numbers. We are experiencing the most growth on the Westside. For events, when you have expenses, what funding is covering that? It depends on the program.

ii. Museum of Culture and Environment

Comprised of 10,000 objects collected by CWU over 20th century. They make a conscious attempt to be a bridge between the CWU community and the Ellensburg community. They are located in Dean Hall and open Wed-Fri from 11-4 and Sat from 10-3. They had 3,500 guests in the 2018-2019 academic year. They host 3-7 exhibits each year and 3-5 special events. There are 2 S&A funded front-desk positions. The museum opened 2009 and has had 55 exhibits and 170 events. There is a museum advisory council made up of faculty, staff, students, and community members helping to determine the direction of exhibits. They employ two students for 10-12 hours per week. They have increased campus collaborations, and are interested in collaborating more with student clubs/orgs. They bring speakers and musicians to campus and purchase supplies for outreach events. This was their first quadrennium with S&A funding and they receive \$7,550 yearly. They usually receive \$15,000 from CotS and only received \$2,000 in FY21. They are requesting \$14,795 annually. Their total budget is \$29,795 for front-desk staffing, traveling exhibits, and events. They occasionally receive foundation donations and grant funding.

Presented by: Hope Amason and Lynn Bethke

Questions: What artifacts do you have and where are they sourced from? We started putting our collections online with COVID. Our artifacts are from all over the world. They are ethnographic or anthropological items. The online collection is available here: <https://cwumuseum.pastperfectonline.com>. We are accountable to the communities they are sourced from. They are mostly ethically sourced, and we are working to remedy any unethical sourcing and pay restitutions to those communities. Do you track attendance? Yes, we can share those figures in an email. I don't have specific breakdowns of students vs community members. It varies between events. We don't ask people at the door what their affiliation is. Different events bring in different audiences. We want to build a

bridge and not make people feel isolated. What events are you planning for the next four years? We do have some exhibits in the works. Next winter we are working with a photographer documenting the BLM movement in Kentucky. We are bringing in an indigenous artists from the Spokane tribe in fall 2021. We are going to showcase a Smithsonian Roots of Wisdom exhibit. We are hoping to partner with a native American beadwork artist. What grants have you applied for in past 4 years? We have applied for over \$500,000 in grants. We have not been particularly successful, but have secured a grant that will allow us to take better care of the collection. We have received an NEH grant for an exhibit. We have applied for another NEH grant to hopefully digitize collections. We did not receive a CARES grant. We've also applied for the MLS Inspire grant, which is for small museums. You are increasing your request from S&A and have decreased funding from the college, is that the same moving forward? We don't know what the CotS budget is like next year. It is possible we will have a substantial decrease in funding from the CotS. \$10,000 is allocated to events, does it go towards bringing in presenters as well? We offer honorariums and arrange travel for speakers. Last year we leaned into bringing in speakers and that would have continued into this year. How do you incorporate student interest when creating events? We do an annual survey. We have three student positions on the advisory council and would like to increase that to five students. Please contact me if you are interested. The proposal looks like it is mostly an increase in goods & services, was the \$25,000 increase based on projected events? We looked back at how we spent the funding over the last 3 years and added an increase where we saw the money going. The numbers are squishy based on various factors. We looked at our historical trends and wanted to do more.

iii. Virtual Analytics Lab

This group would like to analyze how companies behave, and need access to business databases. One of three university goals was to reduce our carbon footprint – and the lowest rating for the university was our investments. We do not invest sustainably. Several students and faculty have formed CWU Council on Investment Responsibility to analyze investments. This helps students with analytical and research skills. The goal is to utilize information about corporations to see if we can get the same return on investment while being more sustainable. They have purchased another database that allows them to score corporation sustainability. They would also like to purchased WRDS. It is hard for everyone to access the databases. WRDS allows them to use the cloud and anyone can access the services. This would also bring in some additional databases. This allows them to share and distribute all the data they have. They can work on and analyze other factors in the future. WRDS is \$40,000 a year on average. \$10,000 would come from the library and also from the College of Business. They are requesting \$20,000 from S&A. They would like to be able to give access to more students, including students on the Westside.

Presented by: Toni Sipic and Jargal Ganzorig

Questions: How does WRDS work and why is it worth \$20,000 rather than using something like Google sheets. These are very large databases with hundreds of GB of data. To be able to access a piece of information is hard. WRDS gives us a platform to easily access and filter data. This is much larger than Google Sheets would allow. WRDS would allow us to very quickly access data. Would not need advanced finance knowledge to access the information. Would it be included in coursework outside of the CoB? The request is for extracurricular activities. Some of the funding from CoB is to allow for curricular use. Organizations are leaning towards ecological initiatives. Other universities are using these databases to analyze investment portfolios. This would help us catch up and reduce our carbon footprint over the next 5 years. The total request is \$80,000, but you are asking for \$20,000 a year? Correct. Will students need to take a class to utilize WRDS or is it intuitive enough to figure it out on their own? It is intuitive and that is the reason it is so valuable. This would reside within the library and students could access it. How would this be used outside of academics? Adobe creative suite was departmental and then university realized many disciplines use it and got it for everyone. Academics would use these databases; most professors would not need them. The CWU Council is a non-academic entity. It is an ad-hoc group reporting to Joel Klucking. They are assessing CWU investments in a nonacademic capacity. We are trying to help the university figure out how to invest more sustainably. There are many different questions that we can use the database for. This is less academic, and more business-side focused. The council is made up of a diverse group with students from many majors and staff from various departments. How large is the council? How many students would use the system? The council is about a dozen people. They are there to give recommendations to the CFO on investments. A subgroup is working on analyzing the information, not necessarily a part of the council. The number of students over 4 years that could access this, you can look at business, finance, economics, and environmental students. Hundreds of students over that time. This creates a research opportunity while connecting to sustainability goals. Hard to predict how many students, but in the hundreds.

iv. Money Savvy Wildcats

Financial wellbeing is the ability to control day-to-day and month-to-month finances, the capacity to deal with financial shocks, maintaining a path towards financial goals, and having the financial freedom to make choices that contribute to enjoying life. Money Savvy Wildcats' mission is to improve the financial wellbeing of CWU students, staff, faculty, and community. This would be students helping students and others improve their financial wellbeing. This includes individual coaching, presentations and workshops, curating online resources, delivering topical webinars/podcasts, and hosting guest speakers. The program would span across the CWU campuses with the core in Ellensburg. The students would be those who are committed to helping others. They would apply and then go through certification courses, coaching training, and ethics training. The impact would be evaluated through the numbers of individuals

coached, as well as the number of workshops and attendance. We would collect anonymous feedback and do an annual survey. This would be 5-7 student coaches through work-study. We would also have a program manager that is credentialed to provide training. The goods and services budget would be for systems support, travel, etc.

Presented by: Carlos Smith and Steele Campbell

Questions: This program is helping students with coaching about finances? Yes, if you have a question about loans or budgeting you can go to a coach, a presentation, or use online tools. I am a political science major and go to advisor – why would business advisors not do this? This is not an academic program. This is a service. Any major can join to help others with finances. I am not aware of programs that address personal financial issues on campus. Most of the studies about college dropout rates, one of biggest reasons is financial pressure. This is 40-55%. This group is meant to help catch students before it becomes a problem and they feel they cannot carry on in their academic career. Students can come to coaches and have 1:1 sessions. This can help to keep them here and give them hope about continuing their educational career. This would be available to all students. Coaches can also come from all programs as long as they have the desire and are willing to become experts in personal finance. You mentioned a Program Manager, is that a .4 FTE position? Correct. Is that a new position? It would be a new position that we expect to combine with someone that teaches a financial planning program. The responsibilities would be to support students. Is it possible to have the program without the program manager? I don't think so, it would be a heavy lift to put in place resources, ready the students, and provide the training. This would be ongoing and they would need to train people throughout the year. Because of the required expertise of the students, we will have to train 4-6 new students every year and provide them with feedback. We would need someone in a permanent position to do that. Is this a free service? Yes. Are there any other services that do similar things? Is there a necessity for this advising? If you survey students across the institution, very few have this education or take our finance 174 class. I don't believe we have anything beyond Financial Aid. Nothing to guide with budgeting. A lot of students come to college without this knowledge. A lot of people think they can budget well for themselves. Being able to come to someone and ask questions and get feedback gives students confidence. Some of your colleagues are nontraditional students with different questions. Every year when I talk about taxes in courses, I hear from students that used scholarships to buy non-school needs and ask if it is taxable.

v. Institute for Innovation & Entrepreneurship (I4IE)

This program currently has a bunch of volunteers, but needs more help. They are asking for two paid student positions and food for volunteers. They build small business self-employment opportunities for students. Many students are self-employed or have good ideas for self-employments. Many students go to

the faculty who are limited in time and send them to William who is also limited in time. They would like to hire employees to help with the mini-phase entrepreneurship program. Their mission focuses on making more opportunities for students. 10% of students are self-employed. There is a lot of enthusiasm and opportunities to bring students into businesses and keep them out of trouble in their businesses. They also put on workshops around the state to bring opportunities to the community or high schools, and mentor students in starting business in 1-day workshops. Student get the opportunity to learn and work with members of their communities. They have regional and national entrepreneurs come in to volunteer with our students and high school students. They plan to do events all over the state next year. They need an MFE coordinator (student) to coordinate events. Their metrics are the number of students served, speakers, the diversity of students served.

Presented by: William Provaznik

Questions: Is this a recruitment initiative? That would be nice if it was recognized as recruitment, but it is community outreach. We want to help students start businesses and build communities. The ask is to fund the student positions? Two trained students to run these programs. Two 20 hour per week positions? Yes. Plus money for food for the hundreds of volunteers that we have. What is the breakdown? \$16,000 for the two students, the rest for food. This program is already going on, but you want to hire students to grow the program? The grant that covered the student position up to last year is gone. One of the positions is a new ask. There is \$43,000 from other funds, where from? That is anticipated from a grant. \$15,000 from the Institute for Entrepreneurship fund for facilities. How do you plan to train student workers to advise entrepreneurs? We have an entrepreneurship program. We will train them on what point to stop giving advice. One of trickiest parts of starting small business is it is too much information. Student advisors will help weed through the info. Have there been any other university funding sources? We tried to get the Provost's office to support this as a recruiting effort, and that did not go anywhere. If I can keep going and show this value, it would be great to have fund sharing in the future. This would be a service provided to who? What age range? The internal advisory is for CWU students. Community members go to the Ellensburg Development Association. MFE is focused on high school students – adults are chaperones or celebrity volunteers. This place is the highest energy coolest place for students to go to. It was designed to be similar to a rock concert.

vi. College of Business Clubs & Events

Hopin' is a virtual meeting platform that many departments across campus have expressed interest in. The College of Business is doing a trial right now. It is intuitive and easy to manage. Four out of five students prefer it to Zoom. There are four interactive areas. The stage, can stream to thousands at once. Sessions are interactive breakout rooms (unlimited sessions at one time) that can be used

for conferences. Networking allows you get a set time to connect with a randomly paired person, like pairing students to alumni. Expo has options for vendor booths that can be live or prerecorded. Events using this platform could be conferences, career/club fairs, workshops, onboarding/recruiting, or celebration/recognition. This makes things more accessible to Westside students who don't get as many opportunities regularly. The trial is currently limited to 1,000 people total. Central as a whole would be able to have access with the full version. The benefits for students are professional development, skill building, networking, accessibility to all campuses, clubs can hold large-scale events, student visibility to industry partners, easy navigation, and fewer Zoom meetings. The internal benefits are that the ability to sell tickets is built in, there are analytics and recordings of events, and the ability for team collaboration. The package needed would depend on the number of organizations interested. 45% of students do not have this level of access pre-COVID. This forced us to learn new ways to engage students. The students engaging with this are from all over the campus. They spent the time on the trial to figure out if it is worth it. It has advantages over Zoom. Right now, nothing is being tracked. This would create a co-curricular programs, allowing students to track their co-curricular activities. This new method can take engagement to a broader audience.

Presented by: Olivia Vester Keke Wu

Questions: How many clubs are there? We have 14 and are adding more. We added three new clubs this year. How many people are coming to the clubs? The largest has 63 members in regular attendance. The smallest is nine. The average is about 22 students per club. Zoom is free and can have up to 100 people. Clubs have their own funding from the club council or can become an organization for more funding. Why come to S&A for club funding? Most of this would not go to the clubs. It would be offered to the clubs. This would affect all students. The events I am planning would be for the College of Business. Clubs are only able to request \$2,000 and we don't want to take their funding that they can use for their own purposes. Zoom does not allow you to charge for tickets. If we have a guest speaker event and invite alums, this can allow us to bring industry into clubs. It also gives a fundraising function. Zoom is clumsy in operation and is manually operated in the spot. Hoppin' can be planned weeks in advance. This is not just a club thing, but will encourage students in the clubs. It is also designed for internal student engagement events like career fairs. A lot of comparable institutions will be using Hoppin'. We could create different tiers of tickets for different kinds of members. Zoom is clunky with attendance tracking. We want to track program interest for new students, we can track their movements. Zoom doesn't give you the backend data. The clubs would need \$10,000 to do this on their own. The best would be to have an institutional account. We would be happy to share the account with sufficient funding. Which budget does the Zoom license come out of? All enterprise software is university wide and comes out of the operational budget through IS. Why not pursue the tech fee council? This seems to

align with that council. The reason we are requesting from S&A is it is not for academic activities. We were suggested to come to this committee. We would love to have an institutional account. Partners that want to utilize this platform were not aware of the functionality of it. With our budget, we cannot offer that capacity. You mentioned it provides the opportunity to sell tickets, we have a centralized ticketing agency to sell tickets. How is this not a duplication of services? Who is paying all the fees that are associated with the financial pieces and have been approved by the appropriate committees? Currently the CoB is supporting the costs. We did not need to seek higher level investment decisions. The ticketing center has users needing to jump through a couple of hoops. With Hoppin' you can have tickets for vendors or participants. If the poli-sci club has a career fair and the vendors pay a fee, we would like the funding to go to poli-sci rather than somewhere else. Ticketing is straightforward with Hoppin' and less with Central Ticketing. Wildcat tickets operates under CWU policies. If this is housed in the college of business who would oversee this operations of overseeing policies?

MOTION: Terry Wilson made a motion to extend the Q&A time to allow for the last question to be answered. Sean Dahlin seconded. Motion carried.

I don't know. I do not know the finance side of how the money is charged. I think we can build in a pathway for Wildcat Tickets to get the income once they buy tickets. It would be easier for users to pay and attend the event in one platform. If the money needs to go to Wildcat tickets, we trust the system to distribute it where it needs to go. We don't charge for most events. I would personally reach out to Club Accounting to figure out that function. We would like funding support so we don't have to charge students to come to these events.

Old Business:

None.

Other Business: Communications Received

We have email responses to questions from various departments (see Addendums 1-5)

Public Comment

None.

Adjournment:

MOTION: Brandon Wear-Grimm made a motion to adjourn. Gregg Schlanger seconded. Motion carried. Meeting adjourned at 8:12 p.m.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, February 17, 2021, online starting at 5:30 p.m.

Addendum 1

From: Marcus DeSieno <Marcus.DeSieno@cwu.edu>

Sent: Tuesday, February 9, 2021 2:15 PM

To: Joseph Bryant <Joseph.Bryant@cwu.edu>; Gregg Schlanger <Gregg.Schlanger@cwu.edu>

Subject: Re: S&A Fee Committee - Base Funding Additional Questions

Hi Joey,

Below are some answers to your questions. Please let me know if you need anything clarified further. Thank you. Best

- **What would the impact be if there was a 15% reduction in S&A requested amount?**

A 15% reduction would condense the number of lecturers we could bring to CWU. We'd probably have one less lecturer a year if these funds were reduced.

- **Are these lecture events purely educational about art + design? If so, is this only a benefit to, and directed to, students studying art?**

No. These lectures are meant for a general audience and topics range greatly. Ligwilda'xw Kwakwaka'wakw Nation artist Sonny Assu lectured about his work in relation to the history of forced assimilation of First Nation and Native Americans in the US and Canada. British Designer Rick Poynor's lecture was about how graphic design was used in the propaganda posters during the Russian Revolution. He very clearly unpacked the history of Russia throughout the 20th century throughout his lecture. Michelle Dunn Marsh's lecture on the *All Power: Visual Legacies of the Black Panther Party* exhibition spent much of her lecture laying out the history of the Black Panthers and how their strategies in activism and community building have permeated through the decades to the BLM movement of today. We were also working on additional programming for that event where we were going to bring former leaders of the Seattle chapter of the Black Panther party to campus, but we couldn't make it work with scheduling.

These few examples should clearly illustrate our commitment to truly interdisciplinary lectures. Students don't need to know *anything* about visual arts to get something out of our lecture series. We want these events to be appealing to as broad an audience as possible.

- **How many non-Art students attend each event?**

One out of three attendees, on average, are non-art student. We also have respectable exchanges with Kittitas and Yakima counties. We've had great community engagement for certain events. We had a large turnout for trans artist and activist Jono Vaughn's lecture with members of the LGBTQ+ community coming from as far away as Pullman. We had quite a few members of the Yakima Nation attend Sonny Assu's lecture. One of our primary goals is to grow these numbers as we forge new relationships with departments and organizations on and off campus.

Addendum 1

- **Will there be an employed student with this program? Will it be an Art student?**

Our student employees are not necessarily art students and it is NOT a qualification for the jobs we offer. I believe this was stated by Gregg during the meeting. All of our jobs in the department are posted on the CWU website through HR and we have had many non-art students work for us.

Best,
Marcus

Marcus DeSieno
Assistant Professor of Photography
Department of Art + Design
Central Washington University

From: Joseph Bryant <Joseph.Bryant@cwu.edu>
Sent: Monday, February 8, 2021 9:26 AM
To: Marcus DeSieno <Marcus.DeSieno@cwu.edu>; Gregg Schlanger <Gregg.Schlanger@cwu.edu>
Subject: S&A Fee Committee - Base Funding Additional Questions

Good morning,

Thank you for coming last week and presenting before the S&A Fee Committee. It was great getting to see you virtually.

Given the limited amount of time allowed for Q&A, the committee had a handful of additional questions they asked that I send to you. If you could look over these and shoot me back responses, I'll make sure they get shared with the committee at an upcoming meeting.

Additional Questions:

- What would the impact be if there was a 15% reduction in S&A requested amount?
- Are these lecture events purely educational about art + design? If so, is this only a benefit to, and directed to, students studying art?
- How many non-Art students attend each event?
- Will there be an employed student with this program? Will it be an Art student?

Thank you,
Joey



Joseph Bryant (He/Him/His)
Executive Director of Student Rights & Responsibilities
S&A Fee Committee Advisor
509-963-1515
Bouillon 204
Joseph.Bryant@cwu.edu

Addendum 2

From: Todd Shiver <Todd.Shiver@cwu.edu>

Sent: Monday, February 8, 2021 3:17 PM

To: Joseph Bryant <Joseph.Bryant@cwu.edu>

Subject: RE: S&A Fee Committee - Base Funding Additional Questions

Dear Joey,

Once again, thank you for your work with this S&A group. It looks like you have a great group to work with this year, congratulations for this. To answer your questions:

What would the impact be if there was a 15% reduction in S&A funding? Since our funds are used for student travel, we would be forced to turn down opportunities to perform and to represent the department and university outside of Ellensburg.

During a normal year, how fast is this 63K allocated out?

It would be difficult to define a "normal" year, our performance opportunities are many some years, and few other years, as I said, we felt that the \$70,000 request would be an average of years.

Here are a couple of examples:

Last year, the Mariachi club requested supplemental funding for new uniforms and travel to perform at an international festival in Guadalajara, Mexico. The department funds go toward travel, so the Mariachi group went to S&A to request funding for uniforms. Their invitation to perform at the festival came in later in the academic year. The department had already allocated all of its S&A funds to groups who received invitations earlier, with a considerable amount going to a group traveling to perform at an international conference in Japan. We also had the Orchestra trip to perform at the Midwest Band and Orchestra Clinic in Chicago, so we were trying to encumber funds to help get our 80 students in the Orchestra to Chicago. Of course, none of this happened because of the Pandemic. Our large groups often receive priority funding because they allow for more students to have this performance experience, and the smaller groups have to come to S&A for supplemental funding.

Another example is the Horn ensemble. Jeff Snedeker is their faculty advisor, and he wants his students to get experience in fundraising to help pay for their travel from all sources available. The club fundraises during the year, and they request department funds to cover only a part of their expenses and also go to other sources for funding. We prefer that they come to us first, but sometimes they are guided by other priorities. By the way, most of our clubs fundraise to support student travel and usually cover what S&A does not.

Was going over your 63k allocation a good stewardship of the funds? (every year, a music group has come in for supplemental)

We feel that we have been good stewards of S&A funds. As I said in my presentation, some years we get a few invitations and don't use our entire allotment, and some years we go over and have to request supplemental funding. We feel that the \$70K per year will meet most of our performance travel needs over the next quadrennial. It is difficult to anticipate when we will receive a big invitation like the

Addendum 2

Midwest Clinic invitation in Chicago. Our CWU orchestra will be the first collegiate orchestra to perform at this conference in its 75 years of existence. The clinic attracts over 18,000 attendees from all 50 states and from 40 countries. We sent in an application, we have applied many times over the years, and we finally received this prestigious invitation. We don't count on this kind of invitation during our anticipated quadrennial request, but when these opportunities arise for our students, we don't want to have to turn them down.

Please let me know if you need additional information or clarification.

Sincerely,

Todd



Todd Shiver, DMA

Chair, Department of Music
509-963-1237
400 East University Way
Ellensburg, WA 98926
Office: McIntyre Music 144B
Todd.shiver@cwu.edu

From: Joseph Bryant <Joseph.Bryant@cwu.edu>

Sent: Monday, February 08, 2021 9:18 AM

To: Todd Shiver <Todd.Shiver@cwu.edu>

Subject: S&A Fee Committee - Base Funding Additional Questions

Hi Todd,

Thank you for coming last week and presenting before the S&A Fee Committee. It was great getting to see you virtually.

Given the limited amount of time allowed for Q&A, the committee had a handful of additional questions they asked that I send to you. If you could look over these and shoot me back responses, I'll make sure they get shared with the committee at an upcoming meeting.

Additional Questions:

- What would the impact be if there was a 15% reduction in S&A funding?
- During a normal year, how fast is this 63K allocated out?
- Was going over your 63k allocation a good stewardship of the funds? (every year a music group has come in for supplemental)

Addendum 2

Thank you,
Joey



Joseph Bryant (He/Him/His)
Executive Director of Student Rights & Responsibilities
S&A Fee Committee Advisor
509-963-1515
Bouillon 204
Joseph.Bryant@cwu.edu

Addendum 3

From: T Andre Feagin <TAndre.Feagin@cwu.edu>
Sent: Tuesday, February 9, 2021 11:07 AM
To: Joseph Bryant <Joseph.Bryant@cwu.edu>
Cc: Paul Bain <Paul.Bain@cwu.edu>
Subject: Returned Questions

Mr. Bryant:

Please find the attached that answers the questions from the S&A committee. Do not hesitate to reach out if you need any additional information.

Best,



Dr. T. André Feagin, DMA
Assistant Professor of Music
Department of Music
McIntyre Music Building 109
509-963-1916
TAndre.Feagin@cwu.edu
cwu.edu/music/

Addendum 3

- What would the impact be if there was a 15% reduction in S&A funding? **MARCHING BAND:** A 15% reduction of the marching band request from S&A would total \$10,950.00. Using minimum, moderate and severe as rankings, this reduction would be classified in the MODERATE category. Although the remaining \$62,050.00 would still allow us to provide a positive experience for our participants, we would have to make cuts in each line-item category to successfully meet the projected needs of the marching band. The most significant impacts would be on student positions/non-student positions both of which have high impacts on operation and presentation.

BASKETBALL BAND: A 15% reduction of the marching band request from S&A would be \$3,267.45. Using minimum, moderate and severe as rankings, this reduction would be classified in the SEVERE category. As mentioned in our proposal, over 90% of the allotment for the basketball band is spent on student employment (student performers). A 15% reduction therefore would change the make-up of the personnel, what the ensemble looks like, and likely reduce the performance quality. This reduction would be a decrease of 8 ensemble members.

- Can you provide a description of the curriculum/academic expectations that students have in the Marching Band course? What parts are specifically tied to the course versus outside the academic expectations? The marching band as a class is designed to teach participants (emphasis toward those students studying music education) how to teach marching band in secondary schools. Students are expected to be able to describe and demonstrate corps-style marching, solve marching coordinates used in the setting of drill, memorize music and routines leading to performance, while also demonstrating quality musicianship coupled with visual responsibilities. These outcomes are designed to be met during class instruction (total of 6 hours) over the course of the fall quarter.

The service that is provided by members of the marching band in association with the university and athletics exceed the academic responsibilities of the course significantly, mainly in the form of time commitment and performance obligations. We engage in such activity because we firmly believe in supporting the mission of both the university and CWU Athletics to promote school spirit and pride by creating shared experiences that unite the Wildcat community, and to support students in the production of creative expression, respectively.

- Are the non-student funded positions providing instruction for the marching band or what are those roles in relation to the academic course? Yes, we have proposed 5 positions in the non-student position category. Four of them provide direct instruction to the marching band (color guard instructor and three percussion instructors). The percussion instructors assist in the development of performance technique while the color guard instructor also assist with performance technique in addition to creating the choreography. The remaining non-student position is that of the drill designer. Although this position does not directly teach the marching band, this position provides the drill/formation that the students execute during performance. Marching band is a musical and visual collaboration. Without the drill designer, one-half of the performance element would be missing.
- The Pep Band is not associated with academic credit but has an SEOI evaluation process for student members? There are not SEOI's associated with Basketball band.

Addendum 3

- Pep band still plans to spend almost all of their FY21 allocation despite their season being shut down and only a possible shortened season in the Spring? **The Pep Band is planning on returning their entire allocation for FY21 as well what was left over from last season for a total of \$24,362.76.**

From: Heather Johnson <Heather.Johnson@cwu.edu>

Sent: Tuesday, February 9, 2021 2:20 PM

To: Joseph Bryant <Joseph.Bryant@cwu.edu>; Gregg Schlanger <Gregg.Schlanger@cwu.edu>

Subject: Re: S&A Fee Committee - Base Funding Additional Questions

Hello Joey,

The answers to the committee's questions are listed, below. Feel free to let me know if you need anything else.

What would the impact be if there was a 15% reduction in your current S&A funding?
We would need to reduce our programs accordingly by canceling an exhibit or some events.

- There's a large equipment expense forecasted for FY21, can you explain this expense more?

All of the gallery's spring 2020 in-person programs, and one fall 2020 exhibit, were cancelled due to Covid-19. We plan to spend the resulting cost-savings on equipment that improves the safety of students and staff in the gallery: new ladders to replace old wooden ladders, and a larger student attendant desk that provides them with more distance from gallery patrons. In addition, there is currently no computer workstation for student employees in the gallery, so we plan to purchase a desktop computer and printer for them to use.

- You are requesting over double the last quadrennium. Have you only been able to function at less than 50% the last 4 years?

In the past we have not been able to invite the high caliber of national and international artists that we would like to feature, for budget reasons. Art shipping can be very costly, in addition to providing an honorarium for artists who travel to Ellensburg, and give lectures and workshops. We would like the students of CWU and the broader community to experience exhibits and programs that they would not normally have access to, given our rural setting. It is an important part of our mission as a university art gallery.

In addition, we would like to hire additional student help for the gallery. Our request also includes staffing and exhibit costs for a new summer exhibition; the gallery is currently closed during the summer.

Thanks!

Heather

Heather Horn Johnson
Manager, Sarah Spurgeon Gallery

Addendum 4

Central Washington University
Department of Art + Design
Randall Hall, Room 150

email: heather.johnson@cwu.edu

phone: 509.963.3153

From: Joseph Bryant <Joseph.Bryant@cwu.edu>

Sent: Monday, February 8, 2021 9:27 AM

To: Heather Johnson <Heather.Johnson@cwu.edu>; Gregg Schlanger <Gregg.Schlanger@cwu.edu>

Subject: S&A Fee Committee - Base Funding Additional Questions

Good morning,

Thank you for coming last week and presenting before the S&A Fee Committee. It was great getting to see you virtually.

Given the limited amount of time allowed for Q&A, the committee had a handful of additional questions they asked that I send to you. If you could look over these and shoot me back responses, I'll make sure they get shared with the committee at an upcoming meeting.

Additional Questions:

- What would the impact be if there was a 15% reduction in your current S&A funding?
- There's a large equipment expense forecasted for FY21, can you explain this expense more?
- You are requesting over double the last quadrennium. Have you only been able to function at less than 50% the last 4 years?

Thank you,

Joey



Joseph Bryant (He/Him/His)
Executive Director of Student Rights & Responsibilities
S&A Fee Committee Advisor
509-963-1515
Bouillon 204
Joseph.Bryant@cwu.edu

Addendum 5

From: Gregg Schlanger <Gregg.Schlanger@cwu.edu>
Sent: Tuesday, February 9, 2021 2:11 PM
To: Joseph Bryant <Joseph.Bryant@cwu.edu>
Subject: Re: S&A Fee Committee - Base Funding Additional Questions

Hi Joey,

What would the impact be if there was a 15% reduction in S&A requested amount?

We would need to reduce the hours accordingly.

How will these students be trained and compensated for that?

The student employees would be trained by myself, Professor Marcus DeSieno and department senior secretary, Gwen Bruce.

The training would include basic building protocols for safety and security including the department's general guidelines for emergency preparedness, identification of emergency exits, location of Randall's staging area and emergency procedures as coordinated with CWU's department of Environmental Health and Safety. We have developed management and safety plans for the building and all art studios. These are posted within each studio. The student employees would be introduced to the safety plans. Students would be paid their standard hourly rate during all trainings.

Thank you for the opportunity to respond to these questions. Please let me know if there are any other questions.

Best,
Gregg

Gregg Schlanger, Chair
Department of Art + Design
Central Washington University
400 E University Way
mail stop 7564
Ellensburg, WA 98926

schlanger@cwu.edu
office: Randall 103
509-963-2670

<http://www.cwu.edu/art/>

<http://greggschlanger.com/>

 Department of Art + Design

Addendum 5

From: Joseph Bryant <Joseph.Bryant@cwu.edu>
Date: Monday, February 8, 2021 at 9:25 AM
To: Gregg Schlanger <Gregg.Schlanger@cwu.edu>
Subject: S&A Fee Committee - Base Funding Additional Questions

Good morning Gregg,

Thank you for presenting before the S&A Fee Committee last week. While I know you get to join us every week, it was great getting to see you present on your area!

As you know, given the limited amount of time allowed for Q&A, the committee had a handful of additional questions they asked that I send to you. If you could look over these and shoot me back responses, I'll make sure they get shared with the committee at an upcoming meeting.

Additional Questions:

- What would the impact be if there was a 15% reduction in S&A requested amount?
- How will these students be trained and compensated for that?

Thank you,
Joey



Joseph Bryant (He/Him/His)
Executive Director of Student Rights & Responsibilities
S&A Fee Committee Advisor
509-963-1515
Bouillon 204
Joseph.Bryant@cwu.edu