

Services and Activities Fee Committee
Minutes
10/28/2020

Called to order:

Christian Castilleja called the meeting to order at 5:32 p.m.

Attendance:

Aubrey Heim, Björn Pellmyr, Brandon Wear-Grimm, Christian Castilleja, Deanna Corsilles, Gregg Schlanger, Jessica Thomas, Joseph Bryant, Josh Hibbard, Lacy Lampkins, Masina Ieremia, Terry Wilson, Yunus Timurtas, Zoe Brown

Agenda:

MOTION: Björn Pellmyr made a motion to approve the agenda. Brandon Wear-Grimm seconded. Motion carried.

Minutes:

MOTION: Yunus Timurtas made a motion to approve the minutes of October 21, 2020. Björn Pellmyr seconded. Motion carried.

Reports:

Chair – None.

ASCWU – None.

Advisors – We have not heard anything from Faculty Senate or ASCWU in regards to our current vacancies.

We put in a request to send an email about S&A funding to the campus, but it was denied.

Questions: Have you done a social media request? We can look into that.

Public Comment:

Thank you to everyone that showed up to the MSA event. It was faster to get funding for this event from clubs. We got it in 2 weeks. Thank you to Brandon. I was not supporting this motion before, but now I support it. Thank you to everyone.

The process for student groups to get funding this year is to go to Student Involvement, correct? I advise they go through ASCWU funding sources. ASCWU can point them in the right direction since we know all the funding sources. Where should they go? Have them email ascwu.ascwu@cwu.edu. On the website, is there somewhere they can go? Sometimes requests are unique. It may be easiest if they reach out to Lacy via email.

If clubs are going through the Student Involvement process, is there a procedure to determine how much money they get? This group decides how much supplemental requests are funded. We are directing students through ASCWU channels. Supplemental is handled by the S&A committee, other funding sources are handled through councils. For clubs, ICA is not doing partial funding. They are either fully funded or don't get any. This is being determined by the Student Involvement office. They have a rubric on the ICA website that is 0 to 24 points. If the request gets 16 or above, they get full funding. In other years, partial funding was at the discretion of the students. The link to the rubric can be found here:
<https://www.cwu.edu/clubs/club-financials>.

New Business:

A. Supplemental Funding Requests – Presentations

- i. #2101: Old Steam Plant Remodel – Architect (ESC) - \$35,000
ESC is seeking funding to hire an architect to provide architectural plans, detailed renderings, and an accurate budget for a new Multicultural Center in the South Side Annex of the Old Heat building. The Multicultural Center would be a student-centered and student-run space to focus on the wants and needs of the marginalized students at CWU. Students have been working towards this initiative for over five years.

Presented by: Jacob Robles – ASCWU Director of Equity and Multicultural Affairs

Questions: Do you have any other funding resources? Not for this step.

What kind of resources will the CCI provide? Meeting spaces, kitchens (for students and for catering events), event space, all gender restrooms, we are still taking student input and ideas. It would be helpful to have the architect tell us what is doable.

Is there funding for the actual remodel? The answer could be yes or no. This is the first real step. Then we will know what will happen. ASCWU and ESC will give us an update, then that is when funding sources will come. This could be a mix of sources. Be prepared for it to go either way. We are looking at federal grants. It is very complex.

I agree this is necessary for our campus. Are you talking about the whole building? Just a part of it – the south side. That is the priority, but it would eventually be the whole.

Have you already selected the architect, or is there a process for that? We are working with Capital Projects - it is the architect that worked on the building in the past so they are familiar with the building.

This is inexpensive for this type of work. If this is student funded, but a state building, is there conflict there? One of the reasons it is cheaper is a lot of the groundwork has been done.

Is there a committee to work with the architect? Yes, there is a project committee. There was another plan for the building; does that affect this? This has been a collaboration between admin and ASCWU. The master plan is being revised because COVID has shifted everything. In 2017 when they started renovation, it was dedicated for Housing and Conference Services. Housing pulled out to build Dugmore Hall.

MOTION: Brandon Wear-Grimm made a motion to extend the questions and answers time allotment for an additional five minutes. Yunus Timurtas seconded. Motion carried.

Why was there no RFP? The request was for \$35,000 to support a contract. The contract has not been signed. If the funding is approved it would go through the normal capital planning project process.

If this is supported by the university, why aren't they giving any funding? I think that is a good question. I know they are focusing on the budget for the next couple of years. We have so much support. As a student services building, it has to be funded by the students.

If going forward with this, it is more than building; it is maintaining it afterwards and employing people. Similar to the SURC, there are bond payments that the students have to pay. This is a long-term decision that is going to cost students money over time. I consistently hear students not wanting to pay fees for things they cannot utilize. Particularly for Westside and online students. Westside and online students will not be able to access this. I am concerned about the equity of students paying into this and not getting a good distribution of the funding coming out. What do you say to these students? We hope that there won't be a fee for the building. We have an operational budget request for the upkeep to be requested at the state level. In regards to Westside students: one of the main things they come to campus for is cultural graduation. I don't believe they wouldn't have the opportunity to utilize the space. Looking at the narrative of our students and community, this is something students want to put money into. I hope students would want to advocate for these cultural spaces.

MOTION: Yunus Timurtas made a motion to vote on supplemental funding request #2101 today.

Discussion: This does go against S&A procedures because voting next week gives students the opportunity to speak about this request in public comment. This request also goes up to the Board of Trustees for approval, so it likely wouldn't expedite the approval. The next PBAC meeting is Nov. 10. That is the earliest time it could go to PBAC. Even if we voted today, it would stay in the queue until voted on by PBAC. The Board of Trustees also has to approve anything over \$25,000. PBAC takes this to the President and he can approve it or take it to the Board of Trustees.

The motion was retracted.

B. Base Funding Financial Overview

Lacy went over the base funding for FY 18-21 (see addendum 1).

Questions: Since the ECLC went over their allocation, would we cut their funding in the future? They are doing it intentionally and they have other funding to offset it.

How are areas like the bonds having income? A lot of this is staffing costs and those costs aren't happening. The net income is the revenue minus the expenses. They may get revenue from S&A, fees, or sales and services.

Is it just their allocation minus expenses? It is their allocation and other funding. Some areas are 100% base funded.

Is there extra funding for the areas going into FY22? If there is S&A revenue left on the table it rolls back to S&A. If they are supplemented by different funding this may not be the case.

What is Manastash? It is a publication of student work that is selected and reviewed by student editors.

Did Club Senate become the ICA budget? Yes.

Students are still charged for the ECLC? Yes, students get a reduced rate and staff and faculty pay the full rate.

What is the difference between DEC and ESC? The Diversity and Equity Center is located in Black Hall and is a department that helps do programing, training, and more. Equity Services Council is allocated to Student Government to support student organizations. Annual reports describe a lot about what these areas do for the students.

For the Sarah Spurgeon Art Gallery – does that receive foundation support? The funding for this is for student wages. It also supports programing, as it is a university gallery that is open to the campus.

Next week is the last meeting for the quarter. Veterans Day is the following week, and then it is finals. I put a link in the chat for annual reports. If you have the chance to look at the annual reports, please bring any questions next week. That is the last time we meet before we start hearing base funding requests. Do these reports have info about other funding sources? Yes, they have a line to say if they

are funded by other sources. They don't always go into detail but those are great questions to ask them.

Old Business:

None.

Other Business: Communications Received

None.

Public Comment

Please feel free to reach out to the advisors with questions at any time. We can discuss questions during the meetings or they are happy to sit down one on one.

Tomorrow ASCWU is hosting an international café at noon. They are giving away gift card prizes. It is on Zoom, but you don't need to sign up. The link is on the ASCWU page.

There is no recording for last week's meeting due to technical difficulties, but the minutes will be on the website.

Reminder that Nov. 3 is Election Day. There will be student engagement posts going out. Please vote. We have a ballot box on campus. It is very important to vote.

Adjournment:

MOTION: Yunus Timurtas made a motion to adjourn. Björn Pellmyr seconded. Motion carried. Meeting adjourned at 7:03 p.m.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, November 4, online starting at 5:30 p.m.



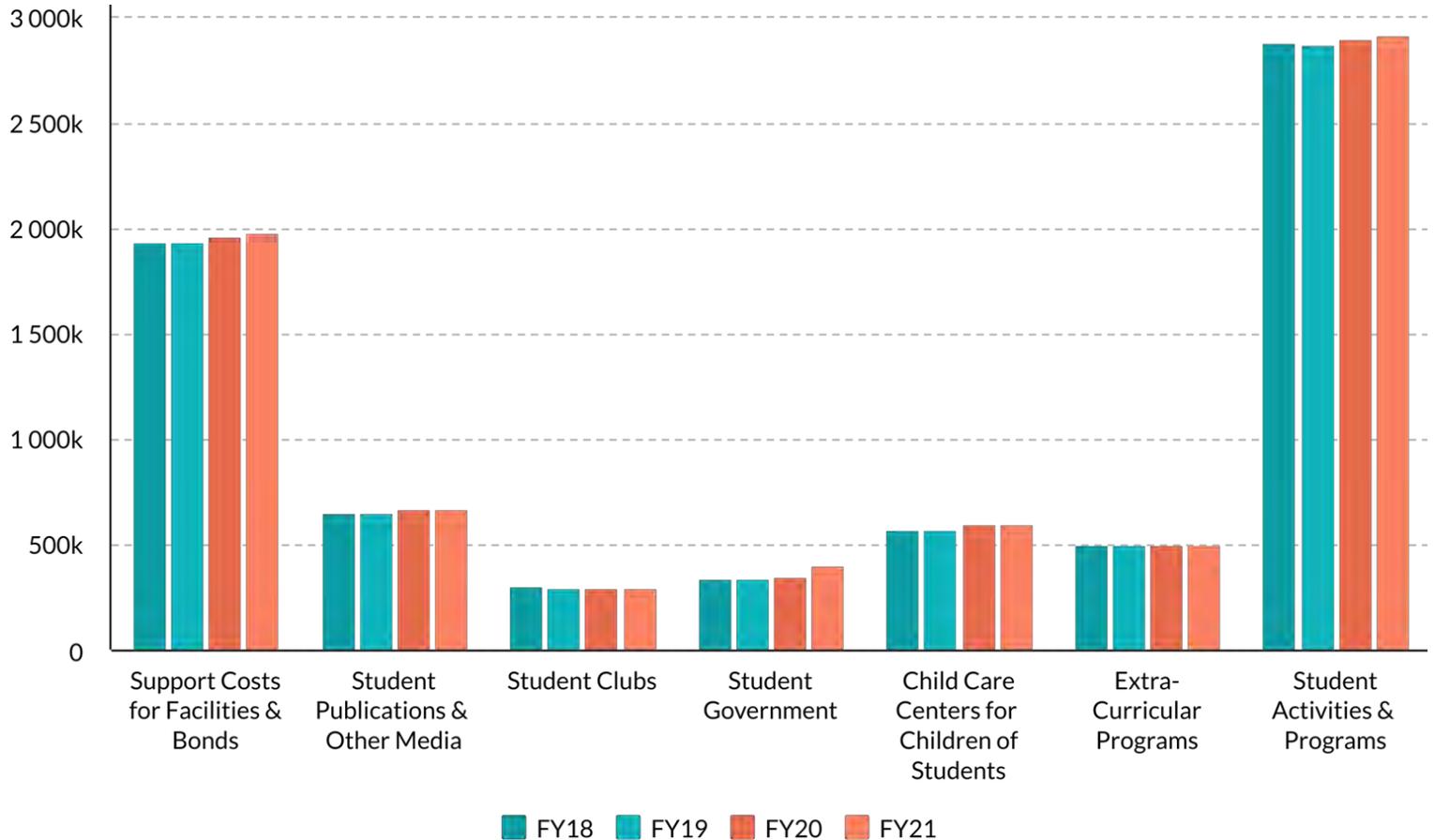
October 2020

Addendum #1

Services & Activities Fee Committee

Base Funding Financial Review

S&A Allocation By Category

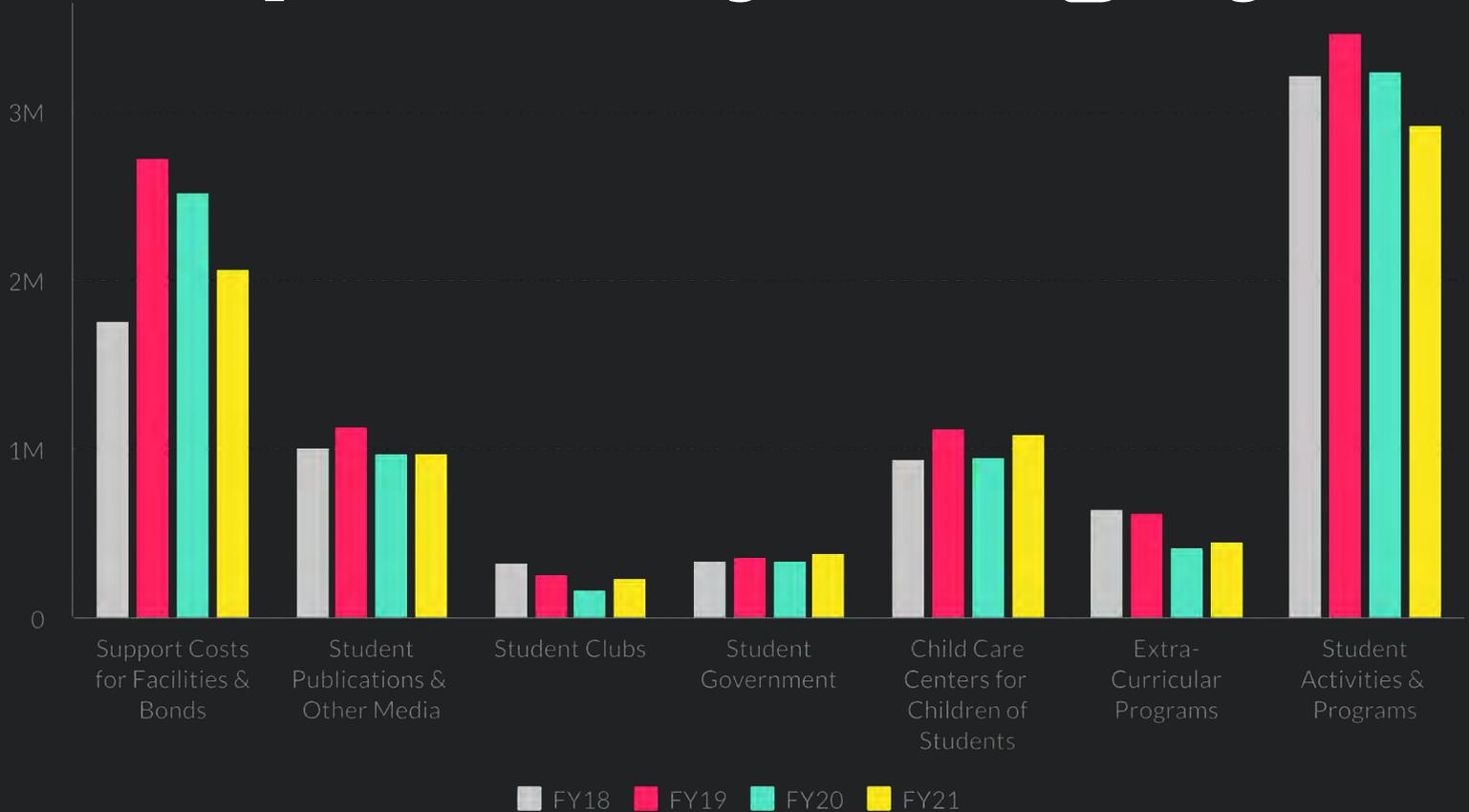


Total S&A Allocation

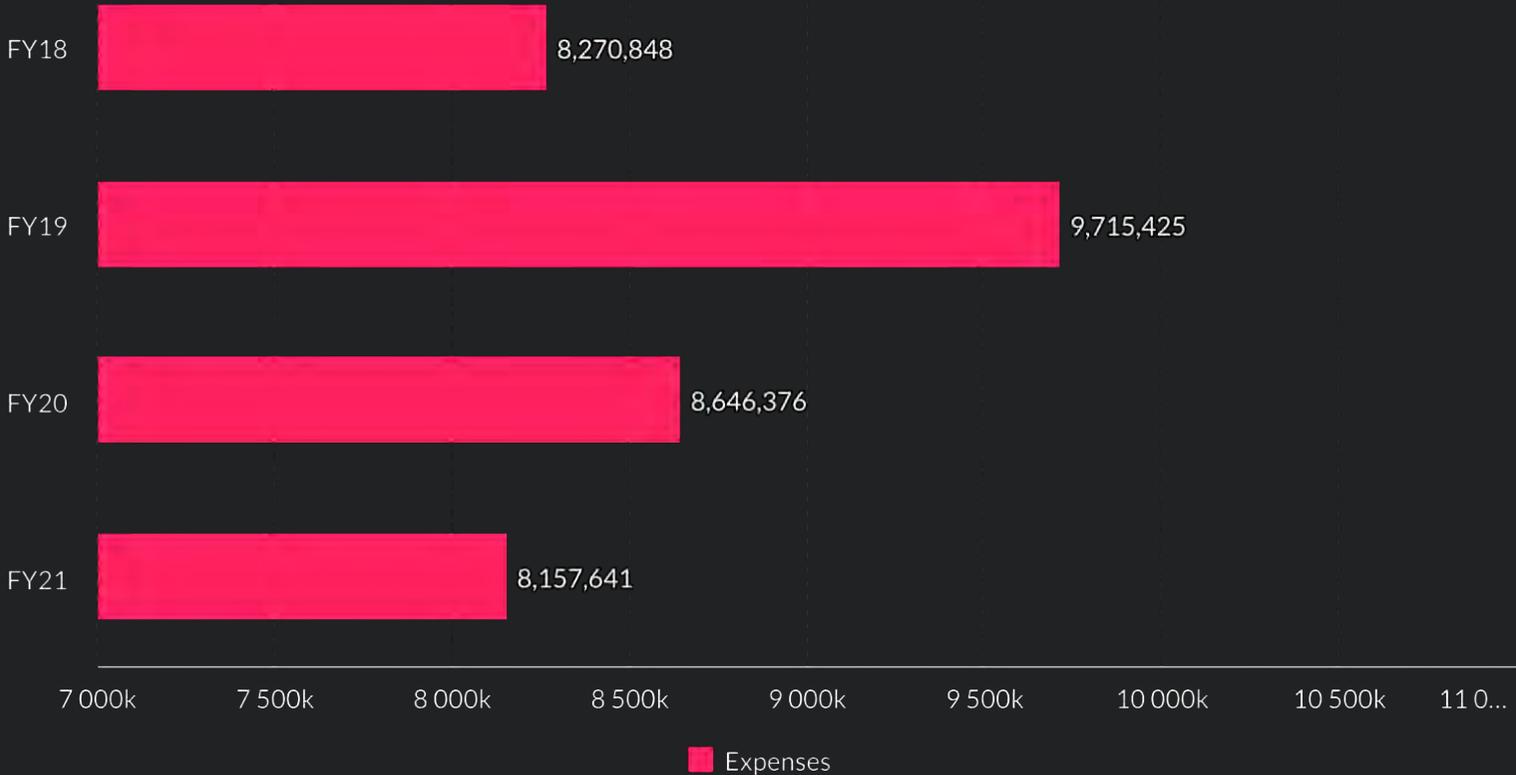
Combined allocation for four-year cycle --- **\$28,953,647**



Expenses by Category

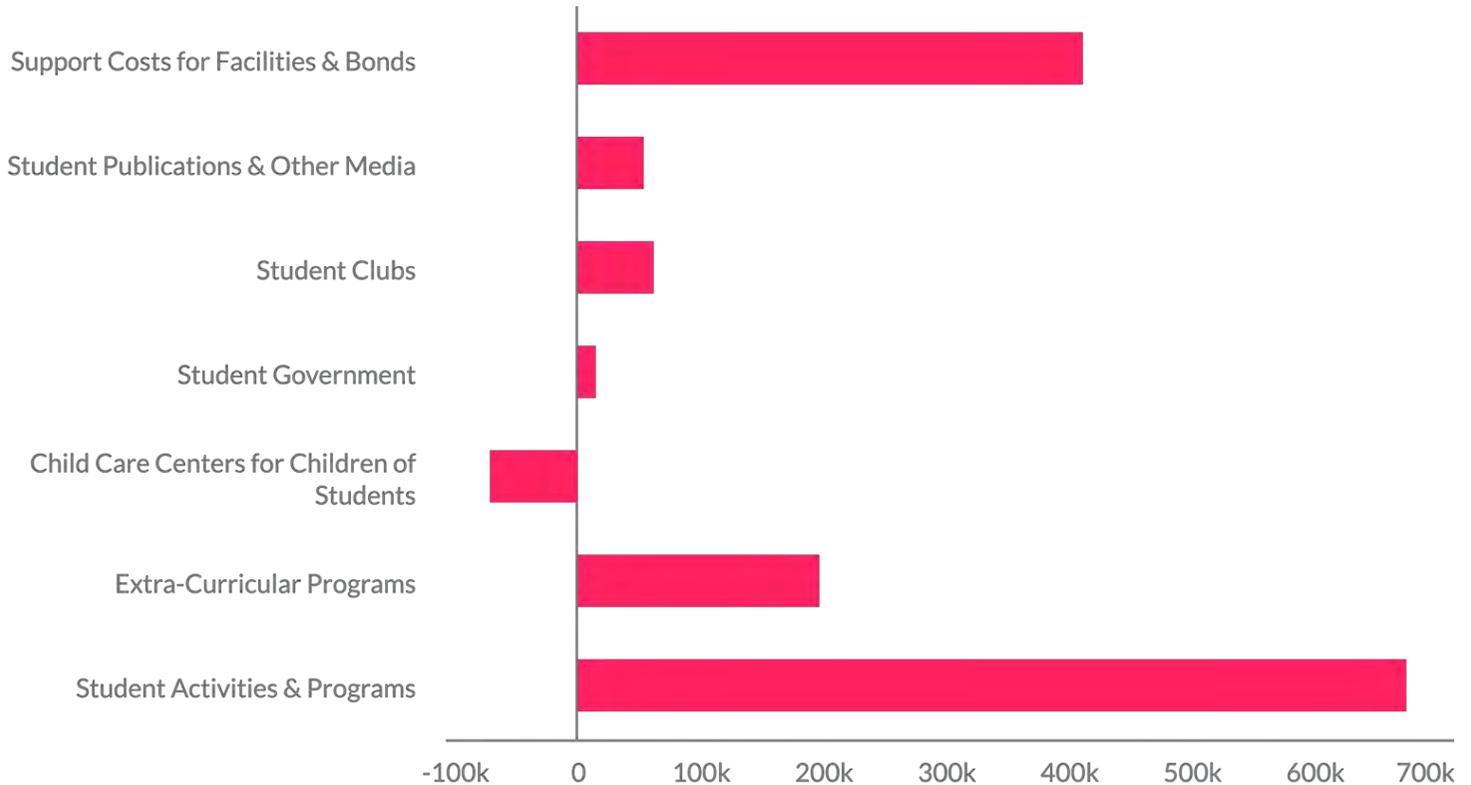


Total Expenses

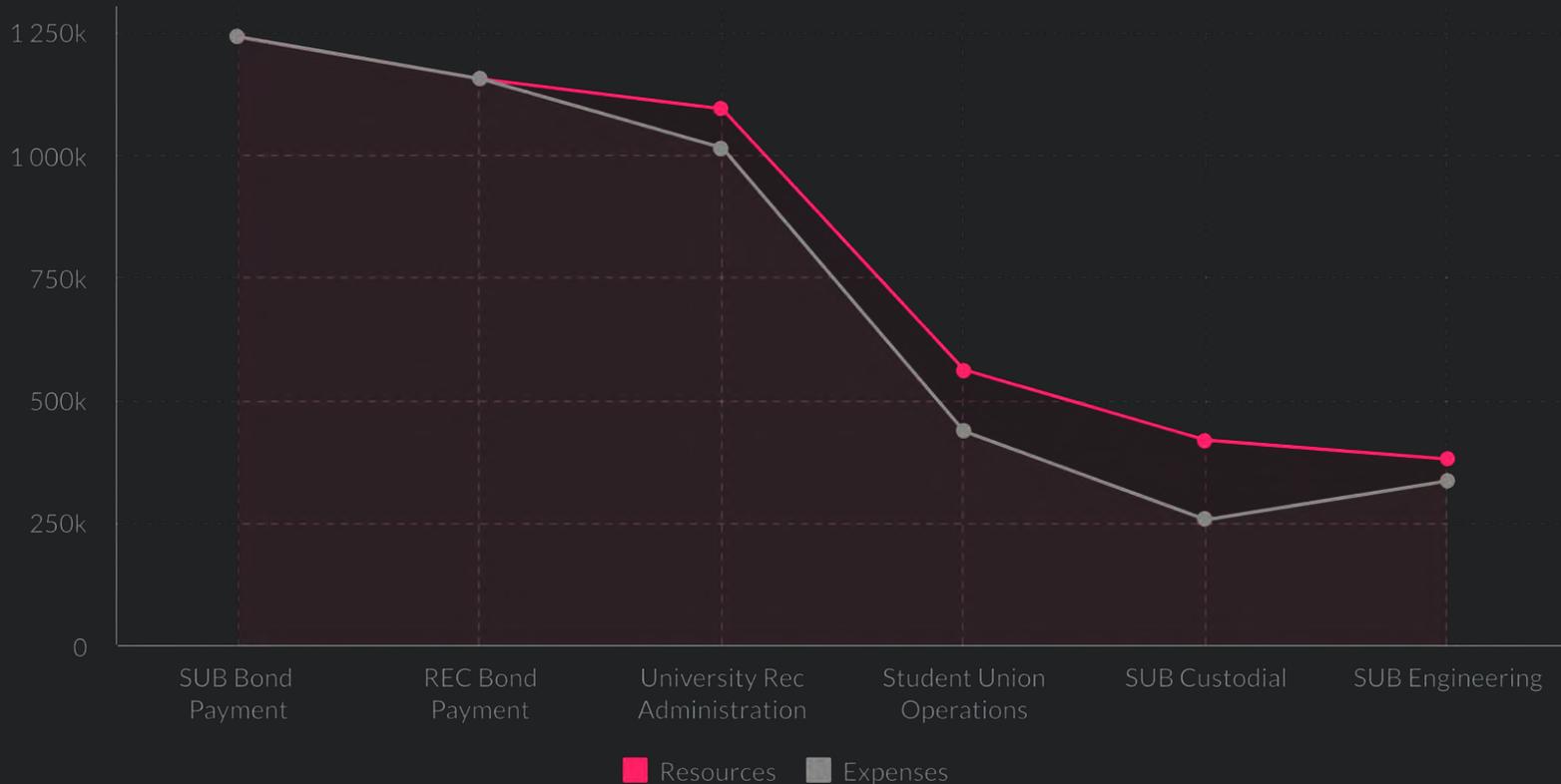


Projected Net Income

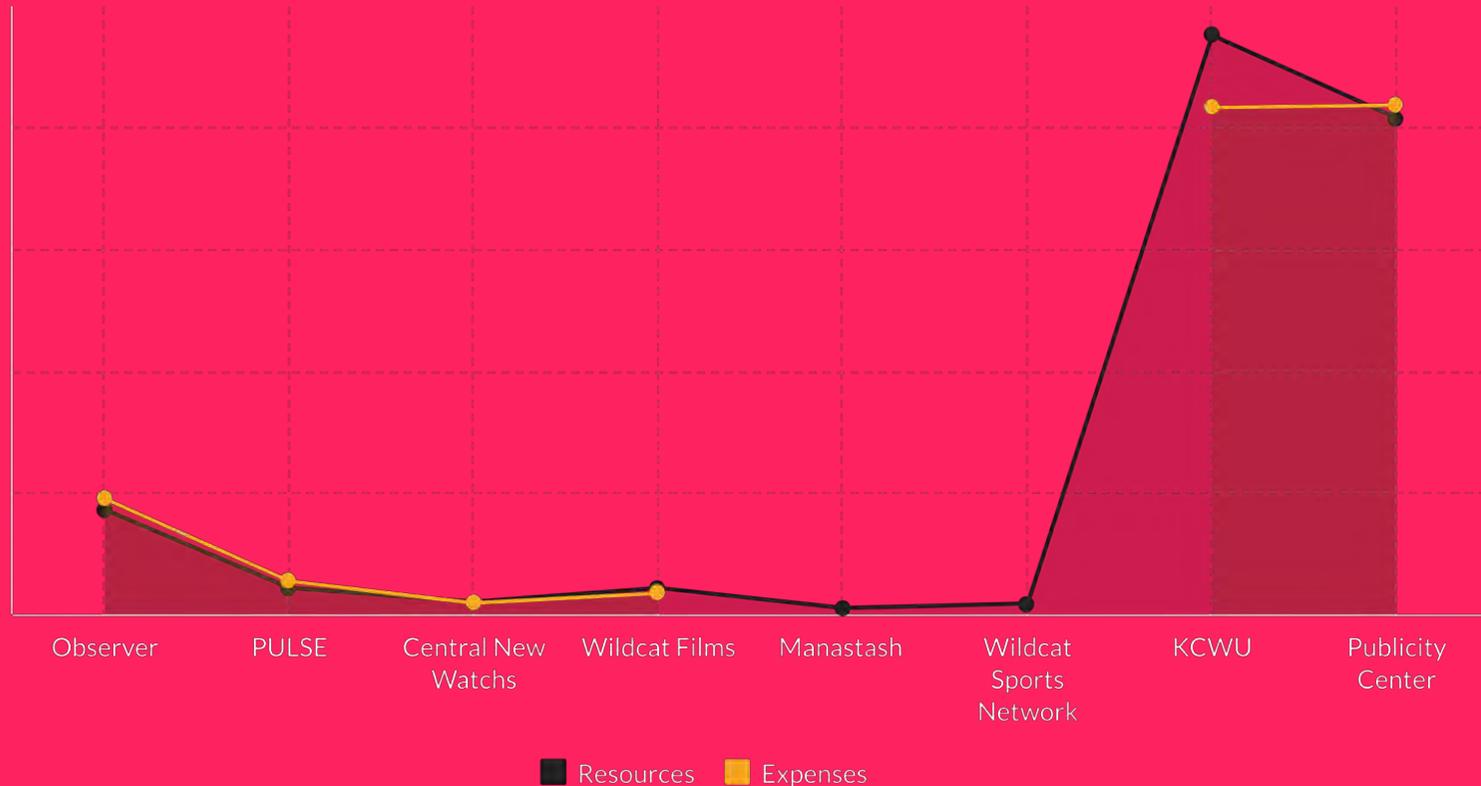
By Category



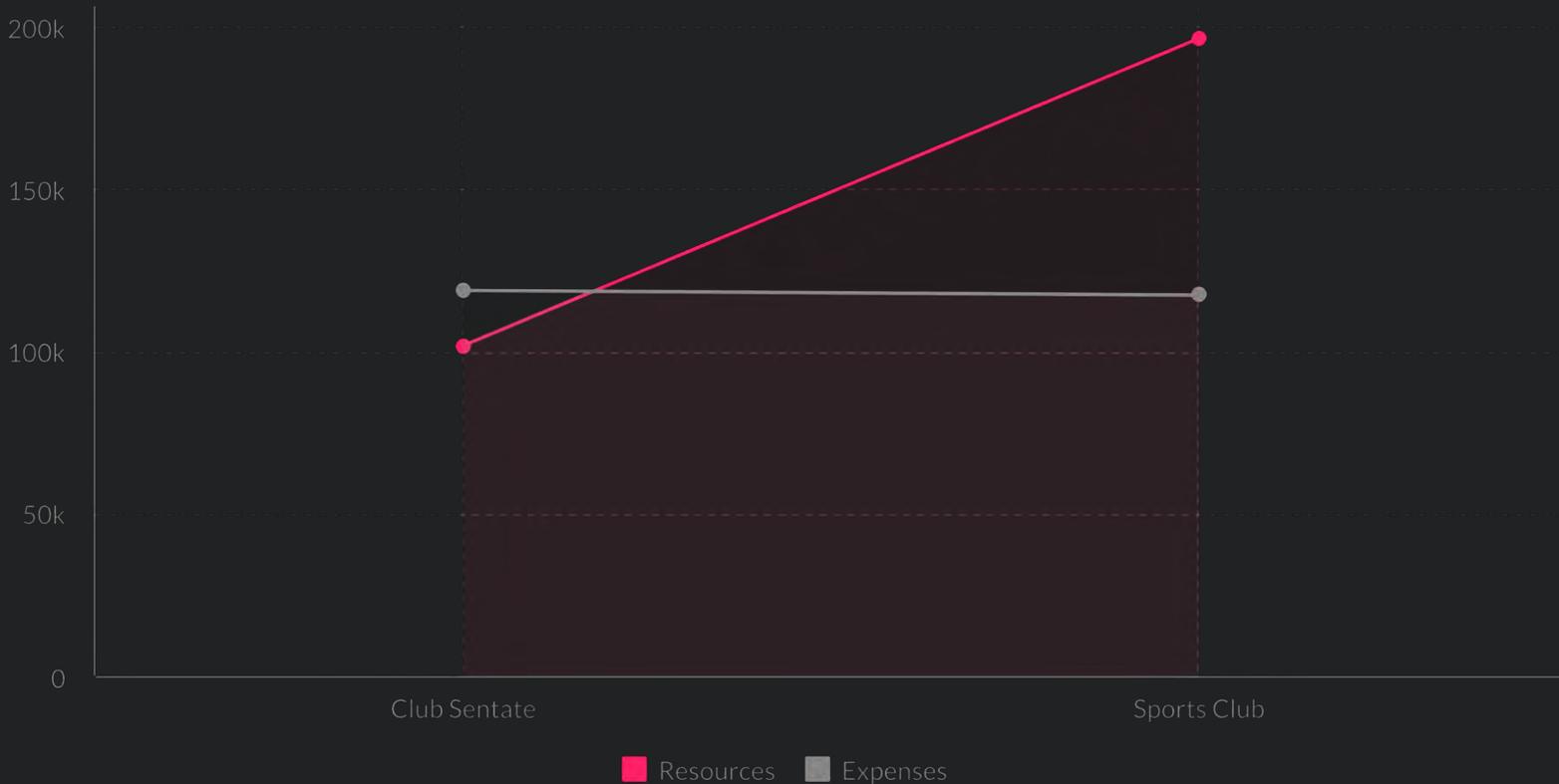
Support Costs for Facilities & Bonds



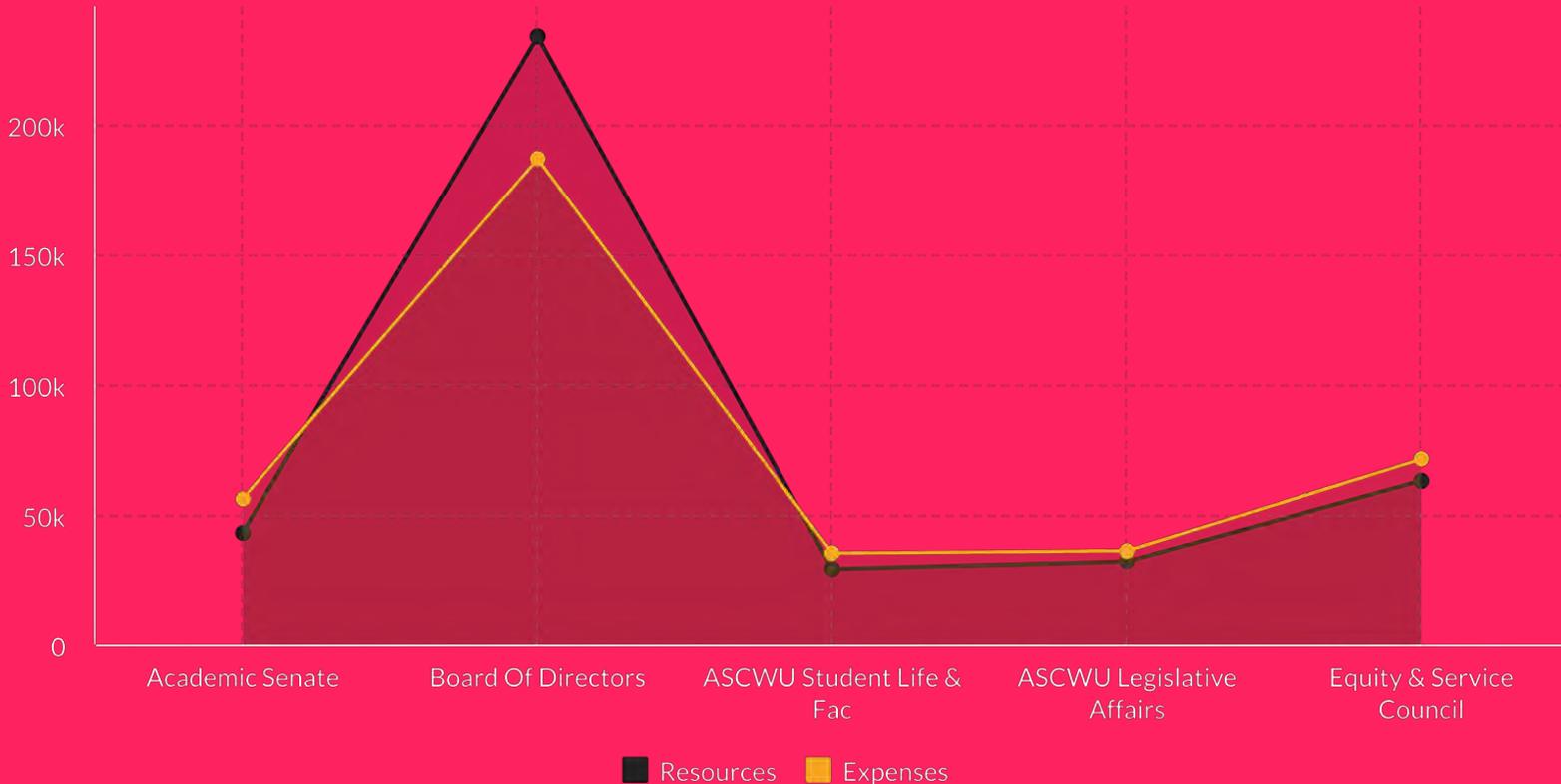
Student Publications & Other Media



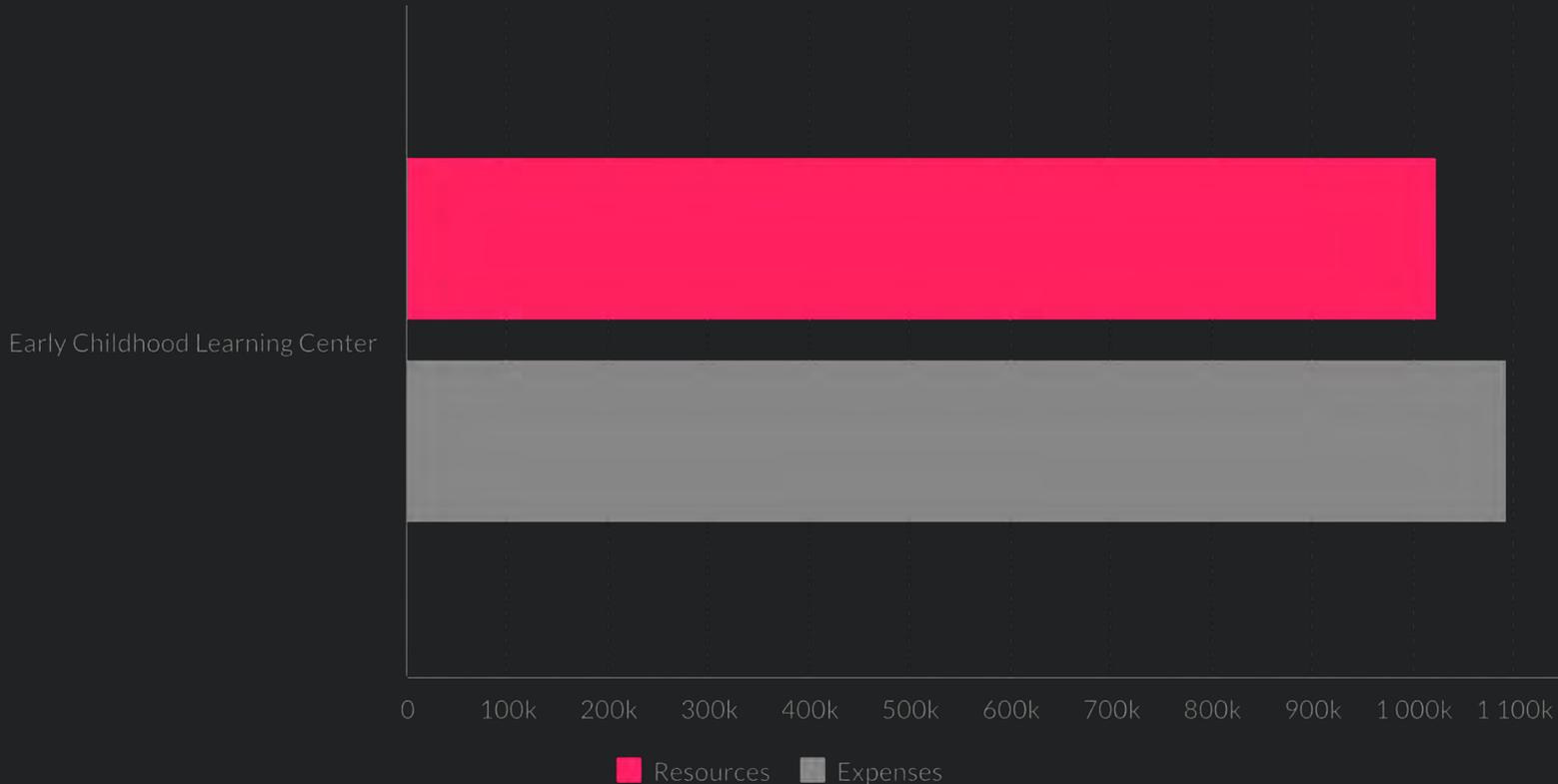
Student Clubs



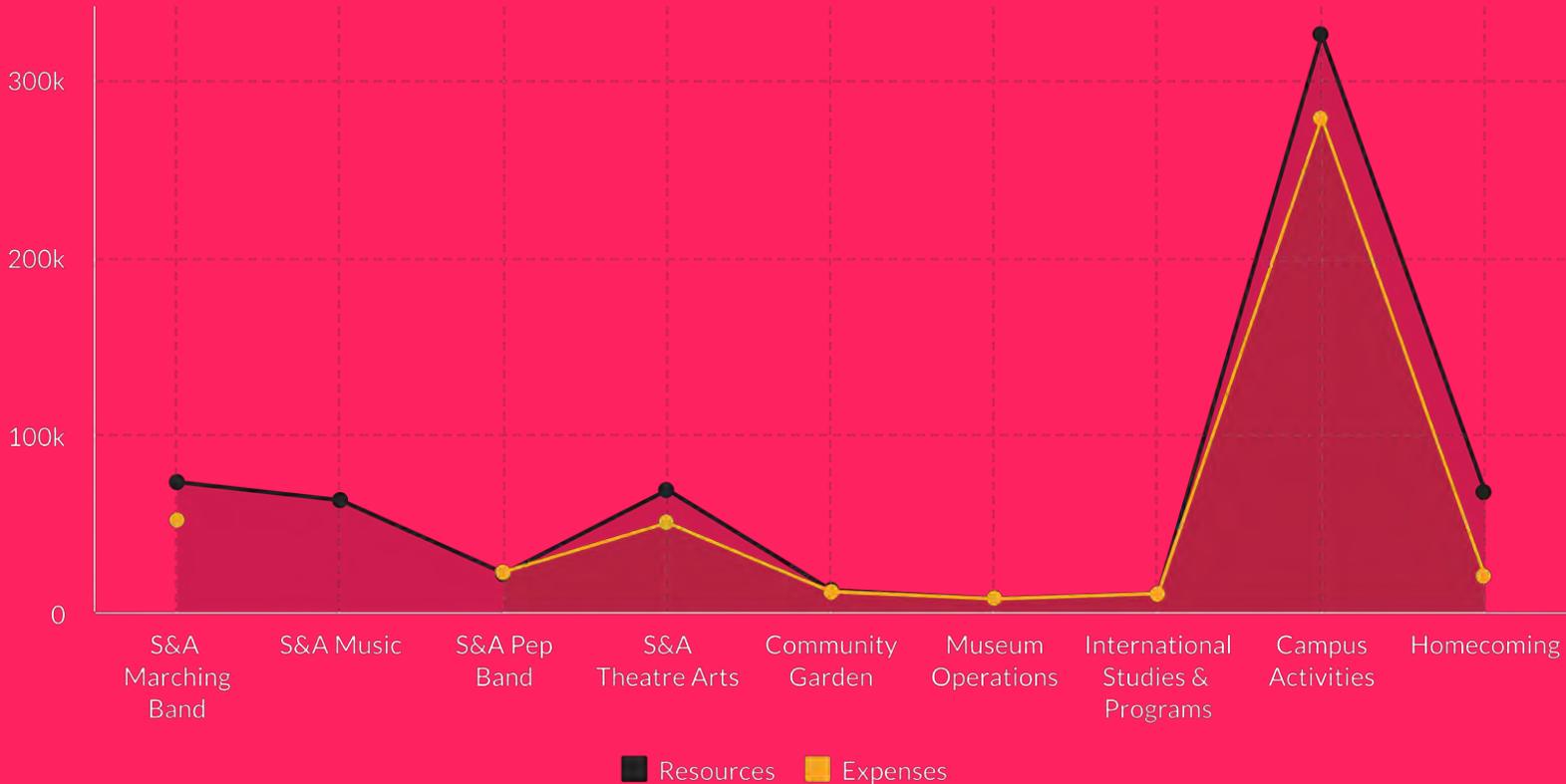
Student Government



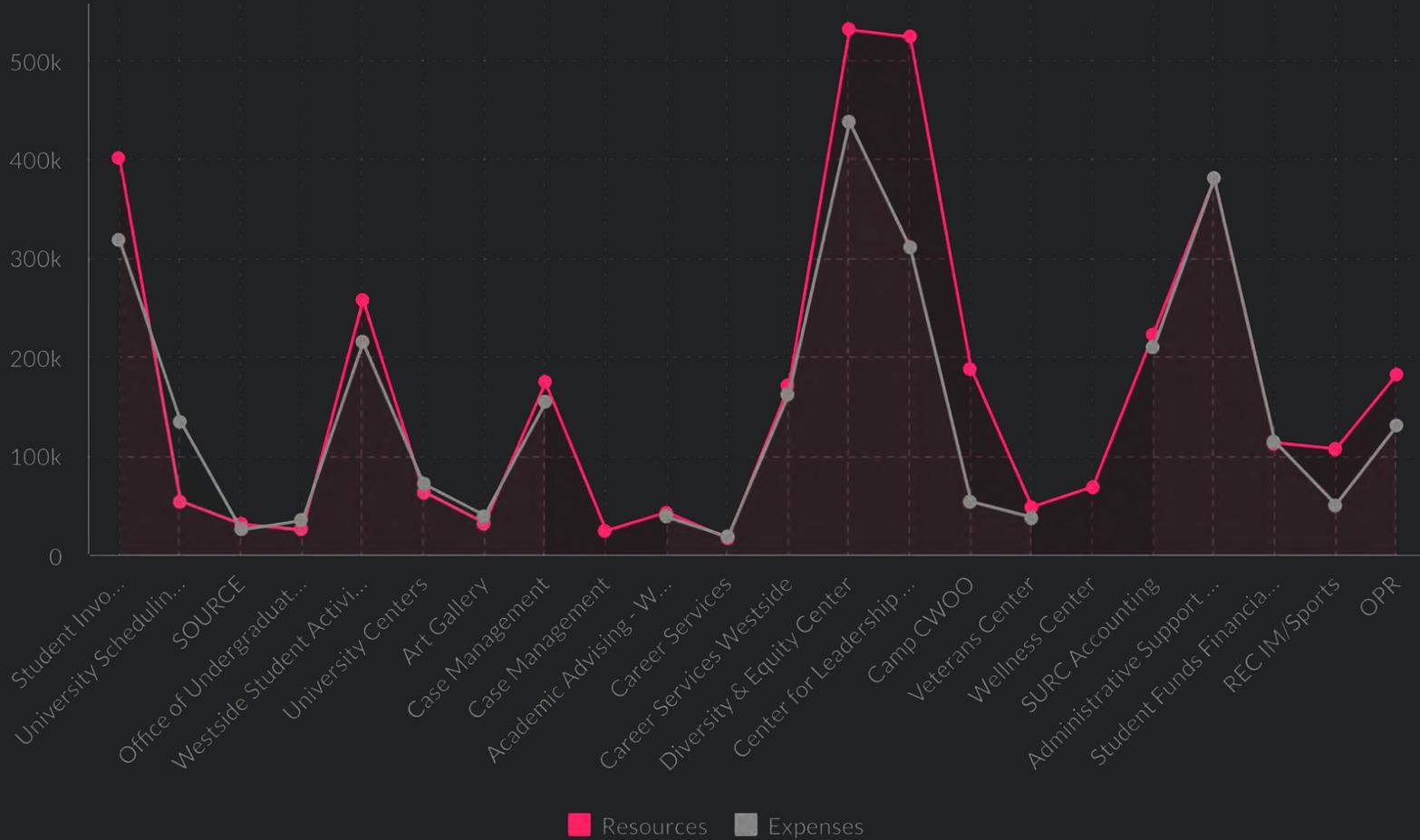
Child Care Centers for Children of Students



Extra-Curricular Programs



Student Activities & Programs



Support Costs for Facilities & Bonds

- SUB Custodial
- SUB Engineering
- SUB Operations
- Bond Commitment
- University Rec Admin

**Total
Allocation**
\$7,808,203

27%
**of total
S&A
Allocation**

Student Publications & Other Media

- Central News Watch
- KCWU-FM Radio
- Manastash
- Observer
- Pulse
- Wildcat Films
- Wildcat Sports Radio Network
- Publicity Center

**Total
Allocation**
\$2,630,865

9%
**of total
S&A
Allocation**

Student Govt & Clubs

Student Government

- Equity & Services Council
- Office of Leg Affairs
- Student Academic Senate
- Student Government
- Student Life and Facilities

**Total
Allocation**
\$1,426,653

Student Clubs

- Club Senate
- Collegiate Sport Clubs

**Total
Allocation**
\$1,194,661

**9%
of total
S&A
Allocation**

Child Care Centers for Children of Students

- Early Childhood Learning Center

**Total
Allocation**
\$2,339,291

**8%
of total
S&A
Allocation**

Extra-Curricular Programs

- Campus Activities
- Campus Community Garden
- Homecoming
- International Office Student Services
- Intramural Sports & Open Recreation
- Marching Band
- Museum of Culture and Environment
- Music Department
- Office of Undergraduate Research
- OPR
- Pep Band
- (SOURCE)
- Theatre Arts

**Total
Allocation**
\$1,992,510

7%
**of total
S&A
Allocation**

Student Activities & Programs

- Academic Advisor - Westside
- Administrative Support Costs
- Student Involvement
- Career Services - Westside
- Career Services Peer Advisor
- Case Manager
- DEC
- CLCE
- Sarah Spurgeon Gallery
- Scheduling Center
- Student Funds Financial Manager
- SURC Accounting
- University Centers & CC Relations
- University Recreation
- Camp C-Woo
- Veterans Center - Programming
- Violence Prevention & Response Coordinator
- Westside Student Affairs - SAEM

**Total
Allocation**
\$11,561,464

40%
of total
S&A
Allocation

Questions?



www.cwu.edu/services-activities/