

**Services and Activities Fee Committee
Minutes
May 2, 2018**

Called to order:

Gary Epp called the meeting to order at 5:58 p.m.

Attendance:

Eric Bennett, Joseph Bryant, Maddie Crowell, Gary Epp, Julia Felici, Shelby Hamblen, Alex Horning, Martin Kennedy, Lacy Lampkins, Vene' Skyles, Patrick Stanton, Stephanie Treichel, and Jeanette Webster.

Agenda:

MOTION: Eric Bennett made a motion to approve the agenda. Shelby Hamblen seconded. Motion carried.

Minutes:

MOTION: Stephanie Treichel made a motion to approve minutes of 4/25/2018. Jeanette Webster seconded. Motion carried.

Reports:

Chair – None.

Advisors – Joseph Bryant stated we should make a decision on where to have dinner. Lacy reported that we have 28,981.65 left in our supplemental budget.

Public Comment: None.

Old Business: None.

New Business:

- A. Supplemental Funding Requests – Presentations
 - i. 1852 – Horn Symposium - \$5,000.00Presented by: Ian Monahan

The international Horn Symposium takes place in Muncie, Indiana July 28-Aug 5, 2018. This is the biggest gathering of horn players throughout the world. The students will participate in master classes, completions, and networking. The CWU Horn Club has had fundraisers throughout the year for this event.

Questions: How many students will be attending? 15 all are members for the horn ensemble, one is not travelling with the group and will be staying with family. What is the breakdown of class for the students travelling? 2 are graduating seniors, the rest are juniors and sophomores. Career Services will be contributing \$300. It looks like you only need an additional \$2000, why are you asking for \$5000? The Music Department has said that they will cover whatever we do not raise from other sources. We listed \$12,000 from the music department on the form, but would like to spread out the cost as much as possible. So, if S&A approves our full request the Music Department would not need to cover \$12,000. What are the student's contributions? Ideally nothing. The students have been committed to fund raising throughout the year and those funds are being used. The symposium is at Ball State University and students will be staying on – campus and meals are included in the registration / lodging costs.

ii. 1853 – Post Season Baseball Tickets (Athletics) \$3,000.00
No presenters were present. Table for now.

iii. 1854 – Atlantis Medical Fellowship (Willis) \$4,145.00
Presented by: Marie-Helen Willis

This Marie-Helen has been accepted to the Atlantis Medical Fellowship in Hungary. The trip is August 2 through September 17, 2018. She will spend 3 weeks shadowing doctors and gain clinical hours which are needed for med school applications. She will be able to observe surgical procedures while being exposed to different culture. This will bring awareness to the pre-med communing, there are currently 200 per-med students at CWU and is a growing program.

Questions: Is the food on your own? Yes – the fellowship is Aug 4-24 then the remainder of the trip will be on her own expense. Have you presented before SAS? No – SAS does not have any more funds to distribute so that \$300 is also needed. The Go-Fund Me is still on-going.

iv. 1856 – Adams Festival (Trumpet Club) \$3,143.46
No presenters were present. Table to next week.

B. Early Childhood Learning Center Base Funding – Request to keep Salary Savings from vacant position.

Jenna Hyatt explained the ECLC has been short one position for more than 6 months. Michelle was promoted to the director position and when trying to fill her old position they had a failed search. They are ready to bring 3 candidates to campus next week and are hopeful that the position will be filled soon. Some of the salary savings has been used for temporary coverage of the position and expenses from the recruiting process. Lacy reported that there is \$79,425.00 of salary savings.

MOTION: Alex Horning made a motion to allow ECLC to keep the funding for the position and be able to utilize the salary savings. Eric Bennett seconded. Motion carried with 2 abstaining.

Other Business – Communications Received: None.

MOTION: Alex Horning made a motion to vote on supplemental funding requests #1852 and #1854 tonight. Jeanette Webster seconded. Motion carried.

New Business:

- C. Supplemental Funding Requests – Voting
 - i. 1852 – Horn Symposium - \$5,000.00

MOTION: Alex Horning made a motion to approve supplemental funding request # 1852 for \$5,000.00. Jeanette Webster seconded. Motion amended to \$3,000.00. Motion amended again to \$1,500.00 Motion tabled.

Discussion: Alex thinks that they have gone elsewhere for funding and are using their club funds so they should receive the full amount. But they really do not need the full \$5,000.

Amendment: Alex Horning proposed an amendment to his motion to approve for \$4,000.00. Stephanie Treichel seconded. Amendment withdrawn.

Amendment: Alex Horning proposed an amendment to his motion to approve for \$3,600.00. Maddie Crowell seconded. Amendment carried with one abstaining.

Discussion: They need \$3,552.88 so rounded up to \$4,000.00. We only have \$28,000 left in the budget and have 21,000 in requests so far. Maybe we should not fund at all because the Music Department will fund whatever they do not get using the Music Departments base funding, this will be coming out of their next year's fiscal funds. Historically the music department is not fully funded for travel, there are always going to be a shortage. The students are not paying any out of pocket; where is the buy-in? They are using the club account and the students have been fundraising. They also received an undergraduate travel grant and money from Career Services. It seems like the club has put forth a lot of effort. But, they really only need \$1,423.88.

Amendment: Eric Bennett proposed an amendment to approve \$1,500.00. Maddie Crowell seconded. Amendment carried with one abstaining.

Food should be the traveler's expense – food costs not coming out their pocket at all to show that they are putting in the effort. Fundraising is a type of contribution, other clubs have done fundraising and we still wanted to see buy-in; it's not buy-in to the trip. Students are not paying for any part of the trip. To and from the airport is a part of the expenses and we should not fund, the food is included in the registration, but some contribution to the trip is warranted by the students getting to travel.

MOTION: Shelby Hamblen made a motion to table this discussion till next week when a representative can be available to answer some questions. Alex Horning seconded. Motion carried with 1 abstaining.

Discussion: The Music Departments said that they would cover whatever the club did not raise. They are planning on no out of pocket expenses to the travelling students. We should ask that a representative come back next week to clarify if there are any planned out of pocket expenses. Table the discussion until we have the full picture. They asked for more than they needed to alleviate the burden on the Music Department.

MOTION: Shelby Hamblen made a motion to amend the agenda to hear supplemental funding request #1853 presentation now. Maddie Crowell seconded. Motion carried.

- A. Supplemental Funding Requests – Presentations
 - ii. 1853 – Post Season Baseball Tickets (Athletics) \$3,000.00
Presented by: Tyler Unsicker

There will be 4 teams coming to compete in the baseball tournament. This will be the first time that CWU has hosted the tournament. We are requesting enough for 200 students to attend each of the three games – we will not use the funds if the tickets are not needed.

Questions: Where is the baseball field? It is next to Tomlinson Stadium. Are there 200 seats available? We will be bringing in portable bleachers. The tickets cost 5 dollars and go to the conference. We have home field advantage for the 3 day tournament. It is double elimination. How is this advertised to the students? Through social media, tabling in the SURC and the SURC reader boards.

- C. Supplemental Funding Requests – Voting
 - ii. 1854 - Atlantis Medical Fellowship (Willis) \$4,145.00

Discussion: This student is paying out of pocket for her food and travel after the fellowship is over. We should strive to be consistent on what we are approving. Would like to cover the \$300 that she will not be getting from SAS.

MOTION: Eric Bennett made a motion to approve supplemental funding request #1854 in the amount of \$4,445.00. Alex Horning seconded. Motion carried with 3 abstaining.

Public Comment: Options for dinner on May 30th: Yellow Church, Kabob House, The Palace, The Starlight, or McDonald's. By show of hands dinner will be at the Yellow Church.

Joey would like to caution the committee to be mindful of changing the agenda to vote on requests after the presenters have left. This can be troublesome if the committee has more questions of the presenters. We will ask request that Supplemental Funding Request #1852 send a representative to next week's meeting.

The TopCat nominations are posted and applications are due by May 11th.

Adjournment:

MOTION: Eric Bennett made a motion to adjourn the meeting. Julia Felici seconded. Motion carried with one abstaining.

Meeting adjourned at 7:10 pm.

Schedule of Next Meeting: Wednesday, May 9, 2018 at 6:00 p.m. in SURC 301.