

**Services and Activities Fee Committee
Minutes
October 25, 2017**

Called to order:

Gary Epp called the meeting to order at 5:32 p.m.

Attendance:

Eric Bennett, Hailey Bergren, Maddie Crowell, Gary Epp, Julia Felici, Shelby Hamblen, Alex Horning, Martin Kennedy, Lacy Lampkins, Stephanie Treichel, Vene' Skyles, Patrick Stanton, and Jeanette Webster.

Excused: Joseph Bryant

Agenda:

MOTION: Eric Bennett made a motion to approve the agenda. Stephanie Treichel seconded. Motion carried.

Minutes:

MOTION: Eric Bennett made a motion to approve the minutes of 10-18-2017. Jeanette Webster seconded. Motion carried.

Reports:

Chair – None.

Advisors – Lacy Lampkins reported that it was requested the committee vote on Supplemental Request #1808 tonight, since this is a large request and the BOT will be meeting in November.

Public Comment: None.

Old Business: None.

New Business:

A. Veteran's Center – Base Funding Purchase:

The Veteran's Center is requesting the committee's approval to use some of their base funding to purchase Kognito software. This is an online program that has scenario training for faculty / staff to work with Veteran's. The program costs \$7,200 for a 2 yr. license and an initial setup charge of 1-2K. They do have funds in the base funding to cover this expense.

Presented by: Ruben Cardenas

Questions: Will this be a required training for Faculty & Staff? Not mandatory but it will be available through the HR CLA training site. There will be an advertisement campaign so that faculty and staff will be aware of the new training. There is a certification of completion for anyone who completes the training. There is also a way to see how many are accessing the program to evaluate how often the program is being utilized.

MOTION: Alex Horning made a motion to vote on this request tonight. Eric Bennett seconded. Motion carried.

MOTION: Stephanie Treichel made a motion to approve the expenditure from the Veteran's Center base funding. Eric Bennett seconded. Motion carried with one abstaining.

B. Supplemental Funding Requests – Presentations:

i. #1803:Leadership Conference (American Society of Safety Engineers) – \$276.00
This club is requesting funds to help cover travel expenses to send 4 students to the Future Safety Leader Conference in Lombard, Ill. November 7-8, 2017. This is the premier conference for future safety professional sin the US.

Presented by: Alex Martin

Questions: What is the ratio of professionals to students expected at this conference? Last year there were more professionals about 60%. Is there any history of students obtaining jobs by attending this conference? Not sure if any jobs were attained by attending this conference; there has been expanded job fair attendance by some employers due to meeting CWU students at the conference. Are your club funds being used for this? No, that is being saved for charity and scholarships.

ii. #1804: Big Band Tour of China and Vietnam - \$10,650.00

Three students are requesting funds to pay for travel expenses to China and Vietnam. Three students were selected to be a part of the IHS World Orchestra. This will provide the students with hands on professional development, work experience, and invaluable networking opportunities. The trip consists of 4 days in China and 8 days in Vietnam. Departing on December 8 returning on December 21, 2017.

Presented by: Joe Walreth, Tom Harbaugh, and Kaden Neri

Questions: Any personal contributions to the trip? No, only instructional costs and private lesson – no out of pocket planned so far. Is this a tour company? It the IHS World Orchestra Prof John Harbaugh is a member and is the connection for these students. How were you three selected? Word of mouth and recommendation from Prof Harbaugh. Will this bring future job opportunities? Do not have much information on that – world connections can result in professional cultural ambassadors. How many Americans are in this band? 4 or 5. How does this help other Central students? Representing CWU on an international stage.

iii. #1805 AAAQS National Convention (Chemistry Club) - \$1,430.00

The chemistry club are requesting funding to support travel for two students to attend the 2017 American Association for Aerosol Research Annual Conference in Raleigh, NC. The trip was October 16-18, 2017.

Presented by: Juan Rodriguez and Stephen Bradford

Questions: Is this OK to fund after the fact? Yes since they has submitted the request before the committee was selected this year.

iv. #1806 – Legislative Policy Analyst (ASCWU Legislative Affairs) - \$7,820.00
VP for Legislative Affairs would like to hire a 20hr / week student employee to be a policy analyst. This position would research past legislation, oversee ASCWU bill tracker, and be a voting board member of the WSA. It is proposed at \$12 per hour for a total of \$7,820.00.

Presented by: Michael Scott, VP for Legislative Affairs

Questions: This is a new position? Yes, due to the increase in higher education policies it is necessary to add a position to keep up with proposed House and Senate Bills. This position would also add a voting member to the WSA.

v. #1807 National Jazz Education Network Conference (JEN Club) - \$7,534.00
The JEN Club would like to send 8 students to the National Jazz Education Network Conference on January 3-7, 2018 in Dallas, TX. The 8 students were selected by the clubs board and advisor from 20 students that were interested. This will afford the students opportunities to learn from world leaders and experts in the industry they will upload information into a Google Drive to benefit the entire club. There are 100 members in the club.

MOTION: Alex Horning made a motion to extend the presentation time by 5 minutes. Stephanie Treichel seconded. Motion carried with one abstaining.

Presented by: Domi Edson, Henry Sparks, Kyle Sour, Jacob Kreger, Ryan Whitehead, Joe Walrath, and Jacob Sanders.

Questions: Is this a student club? Are you requesting Club Senate Funding? No, the club is planning to use the club senate money for later events. Is the membership required to attend the conference? Yes. Have you requested from SAS or is there any planned out of pocket expenses? They wanted it to be a cost free trip – music students invest through music purchases, instruments, and private lesson expenses.

MOTION: Alex Horning made a motion for a 5 minute recess. Stephanie Treichel seconded. Motion carried.

Gary Epp called the meeting back to order at 7:00 pm.

vi. #1808 – Capital Orchestra Festival (CWU Orchestra) - \$123,960.00
CWU Symphony Orchestra (73 total student members) has been invited to be a feature performer at the Capital Orchestra Festival in Washington, DC at the JFK Center for Performing Arts on February 16-19, 2018. Participating students have committed to \$400 each and the Music Department has contributed \$3,500, this request is for the remainder of the cost of the trip.

Questions: Have you ever gone before? No – the Orchestra has not travelled farther than Portland. OR. Any fundraising attempted? No – other than the concerts and ticket sales. CAH and Provost wanted them to ask other places for funding before they would commit funds. Since this is an academic class does this trip have any bearing on the class? No this trip is co-curricular not required as part of the class. There are Washington DC tours of the monuments planned as a part of this trip. Music Celebration tour company provides Festival arrangements, concert promotion, r/t airfare, hotel accommodations, etc...at \$1861.00 per person. Is there a process / sponsorship available for students that are unable to pay the \$400? Yes – there is a professor that is sponsoring 2 students so far. The Music Department’s base funding of 60k has already been set aside for multiple music group travel this year.

MOTION: Eric Bennett made a motion to vote on Supplemental Request # 1808 tonight. Maddie Crowell seconded. Motion carried.

Discussion: Vote has been requested due to the large amount and needing to go before the BOT. There is a BOT meeting in November that the group would like to try to get on that agenda.

C. Supplemental Funding Requests – Voting:

i. #1808: Capital Orchestra Festival (CWU Orchestra) - \$123,960.00

Discussion: This is an amazing opportunity for all the students involved; really big deal to play at JFK Center. Students are willing to pay out of pocket shows commitment and buy-in. A large expense out of our supplemental budget. We could increase our budget if needed, this would take away from future requests. This is a large group and pretty reasonable expense per student, it would showcase our music department. There could be other sources for funding this trip. Do not want to put the burden on the students. The committee could fund a portion of the request. If we funded 85% of the request it would be about \$105,000 or 75% would be \$92,970. The trip is in February so there is still time to do fundraising events.

MOTION: Alex Horning made a motion to approve supplemental request #1808 in the amount of \$92,970.00. Eric Bennett seconded. Motion carried with one abstaining.

Discussion: Martin Kennedy would like to fund the full amount requested – as cutting any amount would put the burden onto the students. There are other areas of the University that could support. We do not want to double what the students need to contribute.

MOTION AMMENDMENT: Jeanette Webster proposed an amendment to the motion to approve \$105,366.00. Alex Horning rejected the amendment.

Other Business – Communications Received: None.

Public Comment: None.

Adjournment:

MOTION: Maddie Crowell made a motion to adjourn the meeting. Alex Horning seconded. Motion carried. Meeting adjourned at 7:47 pm.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, November 1, 2017, in SURC 301 starting at 5:30 P.M.