

**Services and Activities Fee Committee  
Minutes  
March 13, 2017**

**Called to order:**

Gary Epp called the meeting to order at 12:06 p.m.

**Attendance:**

Luke Aguilar, Kathleen Barlow, Joseph Bryant, Gary Epp, Sarah Feeney, Martin Kennedy, Brittany Kinsella, Alaina Lenway, Jacqueline Robinson, Vene' Skyles, Brittany Stamnes, Patrick Stanton, Spencer Sutton, and Thanh Vo-Tran.

Excused: Trey Justin

**Agenda:**

**MOTION: Martin Kennedy made a motion to approve the agenda. Alaina Lenway seconded. Motion carried.**

**Reports:**

- a. CHAIR – None.
- b. ADVISORS – Joseph Bryant went over the flow of the meeting for today, he encouraged members to disclose any possible conflicts of interests during the discussions. He requested that we refrain from requesting information from the gallery. Recommendations from today will be provided to the Dean of Student Success and Student Government by this coming Friday. Patrick Stanton reported that we have 7.1 million base funding to allocate, this number was increased because there is not a need for 200k to be paid into the reserve. We are not increasing the fee that students are paying. When considering salaries keep in mind that the funds manager will bring cost of living increase requests to the committee each year.

**Other Business-Communication Received: None.**

**Public Comment:**

Lisa Norris from Manastash wanted to thank the committee for all the work they have been doing this quarter. Reminded the committee that Manastash benefits all students no just the one in the class would like continues support for this 27 year production.

Richard DeShields, Dean of Student Success addressed the committee, thanked everyone for their service, and is looking forward to receiving the recommendations. These recommendations help keep the history of the programs so that future committees will know your intent in funding.

Marching Band Students wanted to thank the committee for their support and plan to be here throughout the deliberations.

Lola Gallagher from the Publicity Center will be here all day if we have any further questions for her.

**New Business:**

- a. Base Funding Deliberations
  - i. **Flat Funding Areas**  
11 years ago specific areas and the S&A committee entered into a Flat Funding Agreement – The committee agreed to continue this agreement.

ii. **Existing Base Funding Requests:**

Review of each base funding area in alphabetical order:

Admin Fee  
Academic Senate  
ASCWU – SG (Brittany Kinsella is associated with this department.)  
ASCWU – Legislative Affairs  
ASCWU – Student Life & Facilities  
Camp C-Woo

**MOTION: Brittany Kinsella made a motion to take a 5 minute recess. Thanh Vo-Tran seconded. Motion Carried.**

**Gary Epp called the meeting back to order at 1:41 PM.**

Campus Activities  
Career Services – Peer Advisors  
Career Services – Westside Counselor  
CDSJ  
CLCE  
CAT Media (Wildcat Films)  
Club Senate  
Case Management (Joseph Bryant is associated with this department.)  
ECLC (Joseph Bryant and Sarah Feeney said they use this service.)

**MOTION: Alaina Lenway made a motion to take a 10 minute recess. Luke Aguilar seconded. Motion Carried.**

**Gary Epp called the meeting back to order at 3:33 PM.**

ESC  
Homecoming  
KCWU  
Manastash  
Marching Band  
Music (Martin Kennedy is associated with this department.)  
Observer  
Office of Undergraduate Research  
Pep Band

**MOTION: Patrick Stanton made a motion to take a 10 minute recess. Alaina Lenway seconded. Motion Carried.**

**Gary Epp called the meeting back to order at 5:33 PM.**

Publicity Center  
Pulse  
Sarah Spurgeon Gallery  
Scheduling Center  
SOURCE  
Sports Clubs

Theatre Arts  
University Centers  
Veteran's Center  
Westside Advising  
Westside Student Life

iii. **New Base Funding Requests**

Review of each new area in alphabetical order:

Campus Community Garden

Central Newswatch

History Club / Phi Alpha Theta

International Office Student Services

Museum of Culture and Environment (Kathleen Barlow is associated with this department.)

S&A Advisor (Joseph Bryant is associated with this department.)

Smashing Stigma – Supporting Students with Autism

VPRC (Joseph Bryant is associated with this department.)

WSELP

WSRN

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**MOTION: Luke Aguilar made a motion to approve the base funding proposals outlined in the Excel spreadsheet. Jacqueline Robinson seconded. Motion carried with one abstaining.**  
(See attached)

**Adjournment:**

**MOTION: Brittany Kinsella made a motion to adjourn the meeting. Thanh Vo-Tran seconded. Motion carried. Meeting adjourned at 8:47 PM.**

**Schedule of Next Meeting:**

The next meeting is scheduled for Wednesday, March 29, 2017, in SURC 301 starting at 5:30 P.M.

# S&A 2018-2021 DRAFT BASE FUNDING - UPDATED

NEW Base Funding Request	Flat Funding	Service or Activity	S&A Committee Annual Base Funding Allocations for FY17	Annual Base Funding REQUESTED for FY18-21	S&A Committee Proposed Annual Base Funding Allocations for FY18-21	\$ Increase Over Current Annual Base Funding	% Increase Over Current Annual Base Funding
		Academic Advisor - Westside	37,375	41,534	41,534	4,159	11.1%
		Administrative Support Costs	361,866	437,363	379,959	18,093	5.0%
		ASCWU Student Government	153,248	191,494	172,177	18,929	12.4%
		ASCWU Club Senate	94,356	101,749	101,749	7,393	7.8%
		ASCWU Equity and Services Council	53,243	73,196	63,196	9,953	18.7%
		ASCWU Office of Legislative Affairs	26,207	32,090	32,090	5,883	22.4%
		ASCWU Student Academic Senate	41,257	43,475	43,320	2,063	5.0%
		ASCWU Student Life and Facilities	13,665	29,230	29,230	15,565	113.9%
		Campus Activities	137,889	199,353	144,783	6,894	5.0%
Yes		Campus Community Garden	0	23,464	12,270	12,270	
	Yes	Campus Life Administration (Student Involvement)	193,408	174,538	174,538	(18,870)	-9.8%
		Career Services Peer Advisor Program	15,182	31,997	15,941	759	5.0%
		Career Services - Westside Counselor	138,674	183,938	164,570	25,896	18.7%
		Case Manager	69,033	223,205	145,992	76,959	111.5%
		Center for Diversity & Social Justice	494,381	698,044	519,100	24,719	5.0%
		Center for Leadership & Community Engagement	482,950	579,965	507,098	24,148	5.0%
Yes		CentralNewsWatch	0	16,652	10,000	10,000	
		Collegiate Sport Clubs	187,000	240,067	196,350	9,350	5.0%
		Early Childhood Learning Center	438,916	564,629	559,929	121,013	27.6%
Yes		History Club/Phi Alpha.Theta	0	3,372	0	0	
		Homecoming	36,750	47,880	47,880	11,130	30.3%
Yes		International Office Student Services	0	155,506	10,000	10,000	
	Yes	Intramural Sports & Open Recreation	103,374	99,463	99,463	(3,911)	-3.8%
		KCWU-FM Radio	234,141	267,525	267,525	33,384	14.3%
		Manastash	4,200	5,186	5,186	986	23.5%
		Marching Band	32,241	106,568	73,284	41,043	127.3%
Yes		Museum of Culture and Environment	0	19,527	7,550	7,550	
		Music Department	60,000	226,120	63,000	3,000	5.0%
		Observer	47,189	83,486	54,061	6,872	14.6%
		Office of Undergraduate Research	15,000	217,791	24,850	9,850	65.7%
	Yes	Outdoor Pursuits Tent N Tube Rentals	14,169	11,988	11,988	(2,181)	-15.4%
		Pep Band	12,206	27,672	21,783	9,577	78.5%
		Publicity Center	172,343	269,388	254,488	82,145	47.7%
		Pulse	10,000	33,530	20,030	10,030	100.3%
Yes		S&A Advisor - Executive Director	0	5,854	0	0	
		Sarah Spurgeon Gallery	29,927	97,328	31,423	1,496	5.0%
		Scheduling Center	30,000	30,000	30,000	0	0.0%
Yes		Smashing Stigma	0	25,803	0	0	
		Student Funds Financial Manager	120,521	109,504	109,504	(11,017)	-9.1%
	Yes	SUB Custodial	215,157	192,377	192,377	(22,780)	-10.6%
	Yes	SUB Engineering	339,406	344,117	344,117	4,711	1.4%
	Yes	SUB Operations	128,001	121,476	121,476	(6,525)	-5.1%
	Yes	SURC Accounting	144,341	151,668	151,668	7,327	5.1%
	Yes	SURC Bond Funding Commitment	850,000	850,000	850,000	0	0.0%
		Symposium On University Research and Creative Expression (SOURCE)	5,400	51,972	30,772	25,372	469.9%
		Theatre Arts	65,578	154,455	68,857	3,279	5.0%
		University Centers & CC Relations	60,385	130,996	63,404	3,019	5.0%
	Yes	University Recreation Administration	400,652	406,351	406,351	5,699	1.4%
		University Recreation Camp C-Woo	3,557	17,064	17,064	13,507	379.8%
		Veterans Center - Programming	30,000	47,848	47,848	17,848	59.5%
Yes		Violence Prevention & Response Coordinator	0	69,481	66,231	66,231	
		Westside Student Affairs - SAEM	225,594	310,142	257,606	32,012	14.2%
		Wildcat Films (formerly CAT)	12,035	86,125	19,415	7,380	61.3%
Yes		Wildcat Sports Radio Network	0	35,628	9,000	9,000	
Yes		WSELP	0	13,247	0	0	
<b>TOTALS</b>			<b>6,340,815</b>	<b>8,712,421</b>	<b>7,092,027</b>	<b>751,212</b>	<b>11.8%</b>