

**Services and Activities Fee Committee  
Minutes  
January 21, 2015**

**Called to order:**

JD Charest, Chair, called the meeting to order at 5:31 pm.

**Attendance:**

Brittany Wold, JD Charest, Joseph Bryant, Professor Sarah Feeney, Sharon Jonassen, John DeHan, Nick Shuey, Gary Epp, Jessica Evenson, Rene Mahnke, and Josh Muttart.

Excused: Patrick Stanton and Todd Shiver

**Agenda:**

**MOTION: Nick Shuey made a motion to approve the agenda as presented. Josh Muttart seconded. Motion carried.**

**Approval of Minutes:**

**MOTION: Sarah Feeney made a motion to approve the minutes of January 14, 2015. Jessica Evenson seconded. Motion carried.**

**Reports:**

- a. Chair – None
- b. Advisors – Sharon reported that the BFC passed the funding requests for the Challenge Course and the COB student group. Joey read a letter of resignation from Chase Tibbles he is resigning his position on this committee to focus more on his grades this coming quarter. Joey also reported that the auditor’s report was received and he will place it on next week’s agenda and that he has heard from the Faculty Advisor for the Student Fashion Association and that she would like to follow up with the committee as to why their funding request was not approved.

**Public Comment:** -none

**Old Business:** - None.

**New Business –**

**A. Supplemental Funding Requests - Presentation**

- i. #1508 – SOURCE - \$30,850.00. The Symposium of University Research and Creative Expression requests funds to fill several gaps in funding, while creating a new part-time staff position to manage the event and to pursue external funding.

New budgetary restriction has limited funding from the individual university colleges and departments which have historically provided necessary funding. In addition to the decreased support new costs have arisen.

Kara Gabriel and Dominic Klyve presented.

**MOTION to Extend: Josh Muttart made a motion to extend the presentation time for an additional 10 minutes. Nick Shuey seconded. Motion Carried.**

Questions: Are the funds requested for 2015? Yes, SOURCE is planned for this spring and will need additional funding for space rental, supplies, programs, and would like to hire the Program Coordinator (PC) this year. How much of the money will be going to salary? As stated in the proposal \$20,800 will be for the part-time PC position, Kara Gabriel is stepping down and the Douglas Honors College will be facilitating this program next year. The PC would be seeking outside funding sources. Will there be an increased cost every year as the program grows? There is a limitation to how much growth is possible, Kara does not foresee the budget growing year to year, but the additional \$30,000 will be needed for each year.

**Other Business-Communication Received** – None.

**Public Comment** – Nick Shuey announced that he will be out next week.

**MOTION to Adjourned: Jessica Evenson made a motion to adjourn the meeting. John DeHan seconded. Motion carried. The meeting adjourned at 6:03 p.m.**

**Schedule of Next Meeting:** The next meeting is scheduled for Wednesday, January 28, 2015, in SURC 301 starting at 5:30 P.M.