

**Services and Activities Fee Committee
Minutes
November 19, 2014**

Called to order:

JD Charest, Chair, called the meeting to order at 5:35 p.m.

Attendance:

JD Charest, Ed Day, Professor Todd Shiver, John DeHan, Nick Shuey, Gary Epp, Chase Tibbles, Jessica Evenson, and Josh Muttart.

Excused: Brittany Wold, Sarah Feeney, Joseph Bryant, and Patrick Stanton.

Agenda:

MOTION: Nick Shuey made a motion to approve the agenda as presented. Josh Muttart seconded. Motion carried.

Approval of Minutes:

MOTION: Josh Muttart made a motion to approve the minutes of November 12, 2014 as corrected. Chase Tibbles seconded. Motion carried. Jessica Evenson abstained.

Reports:

- a. Chair – None
- b. Advisors – Ed Day reported that the BFC (Budget and Finance Committee) approved the supplemental requests that were sent by the committee and they are considering tuition increases and a possible 3% increase in S&A fees for next year. Ed will keep us updated.

Public Comment: -none

Old Business: -none

New Business:

A. Supplemental Funding Requests - Presentations

- i. Vote to consider supplemental request #1504 – Oregon Students of Color Conference \$600.

MOTION: Nick Shuey made a motion to table supplemental request #1504 indefinitely. Josh Muttart seconded. Motion carried (3 opposed).

Discussion: The committee did not receive any additional information from the group. The committee discussed setting a precedent with late requests. Discussed what tabling indefinitely vs. not hearing the request meant.

ii. Supplemental Request #1505 – Presentation

#1505 – CWU Challenge Course Student Wages - \$20,000.00: The CWU Challenge Course is requesting funds to cover student wages. The growing program needed to open a coordinator position and received \$27,000 in support from the Recreation Center these funds are only committed for 2 years. The Challenge Course needs to increase their revenue to cover this \$27,000.00; this would require them to increase revenue by 31% for 2 years in a row. In order to achieve this amount of increase they will need to increase fees and/or decrease costs. With S&A support the fee increases to students would be less. They will seek permanent funding from S&A at the quadrennium in 2017.

Kevin Hopper and Melissa Robertson presented funding request #1505.

Questions: How many students does the challenge course employ? 10-18 includes 3 managers. Do the students earn minimum wage? Yes. Do you have the mandatory increase built into your projections? Yes. Does the Challenge Course currently receive any S&A funding? No, the recreation center does but the Challenge Course does not. The Challenge Course did request \$69,000 in the last quadrennium and was denied because they were supposed to be independent and self-supporting. The purpose of this request is to keep the student group costs reasonable, the committee would like to see what the price structure looks like now and what they will look like with this funding. Since this is an outdoor course how do you operate in the winter? The outdoor programs are scheduled in Fall, Spring, and Summer during the Winter quarter events are scheduled using the climbing wall. How many students actually use the Challenge Course? 200-300 students this last fall from Freshman Programs to Wellingtons Wild Fire Event, they will get more numbers to the committee before the next meeting. If this funding is not approved will you need to increase prices by 31% each year? No, we will need to increase our revenue by 31% in order to achieve this we slightly increase pricing and would market to more corporate groups that pay a higher rate than student groups. This will limit the time that the course is available to students. Does the ROTC use the course a lot and do they support it in any way? Yes, ROTC does use the course but they pay the same as any student group. Kevin and Melissa will send the cost breakdown and usage numbers to Ed Day before the next S&A meeting.

Other Business-Communication Received – There are still one student and one faculty vacancy on the committee, Nick Shuey mentioned that they have a student that has been recommended for the committee and should be in place by the December 3rd meeting.

Public Comment – none

MOTION to Adjourned: Nick Shuey made a motion to adjourn the meeting. Jessica Evenson seconded. Motion carried. The meeting adjourned at 6:05 p.m.

Schedule of Next Meeting: There will not be a meeting next Wednesday, November 26, 2014. The next meeting is scheduled for Wednesday, December 3, 2014, in SURC 301 starting at 5:30 P.M.