

**Services and Activities Fee Committee
Minutes
January 15, 2014**

Called to order:

Jacob Wittman, Chair, called the meeting to order at 5:46 p.m.

Attendance:

Professor John Bowen, Joseph Bryant, JD Charest, Myles Glover, Sharon Jonassen, Kay Kenison, Robert Lane, Robert Moser, Professor Todd Shiver, Ashley Stubbs by phone, Derek Whittom, Connie Williams, and Jacob Wittman. Excused: Professor Sarah Feeney

Agenda:

MOTION: JD Charest made a motion to amend the agenda to add under Old Business-Update on Base Funding Year End Reports. Derek Whittom seconded. Motion carried.

MOTION: Ashley Stubbs made a motion to accept the agenda as amended. Myles Glover seconded. Motion carried.

Approval of Minutes:

MOTION: John Bowen made a motion to approve the minutes of January 8, 2014, as presented. JD Charest seconded. Motion carried.

Reports:

Jacob Wittman reported that there are two new members of the S&A, Kathryn O'Neal and Josh Muttart. They are waiting approval by Sarah Swager, Dean of Student Success.

Public Comment: none

Supplemental Funding Requests – Voting:

#1407 Cross Cultural Leadership Program to El Salvador - \$9,900.00: The Cross Cultural Leadership Program is planning a trip for 11 students to El Salvador during spring break, March 23-29, 2014. The request is for \$9,900 in supplemental funds for the in-country costs-\$9,075.00 (\$825.00 x 11 students) -- and the study abroad processing fee \$825.00 (\$75.00 x 11 students).

MOTION: John Bowen made a motion to approve \$8,100.00 in supplemental funds for 9 students to travel to El Salvador on March 23-29, 2014 for the Cross Cultural Leadership Program. Robert Lane seconded. Motion failed.

MOTION: Robert Moser made a motion to approve \$9,900.00 in supplemental funds for 11 students to travel to El Salvador on March 23-29, 2014 for the Cross Cultural Leadership Program. Connie Williams seconded. Motion carried.

Old Business:

Base Funding Year End Reports: The annual reports have been received from Theatre Arts and Sarah Spurgeon Gallery. Jacob Wittman received an email from Manastash regarding their annual report asking for an additional day to complete their report. The base funding for Manastash pays for producing the book which includes published works of CWU students. There was discussion on the ramifications of late annual reports and what should be done now and in the future when annual reports are turned in after the deadline of December 1. Their funding would not be affected this year, because their funds have already been allocated.

MOTION: Ashley Stubbs made a motion to place Manastash on probation and have them present their annual report before the S&A Committee. Derek Whitton seconded. Several friendly amendments were made, but ultimately Ashley Stubbs rescinded her motion.

MOTION: Derek Whitton made a motion to penalize Manastash by 2.5% for year 2014-2015 base funding cycle along with the stipulation to present their annual report before the S&A Committee by March 1, 2014. Without a face to face presentation, their funding will be revoked for 2014-2015. Robert Moser seconded. Motion carried.

New Business:

Base Funding Program Reviews:

Campus Activities: Scott Drummond

Campus Activities presents broad based programming, events, and activities developed by the students of the Programming Agency under the advisement and direction of the Scott Drummond, Director of Campus Activities. Typically there are 6 to 8 students employed with their salaries at \$9.50 and leadership roles are paid at a slightly higher rate. The primary audiences are the students of CWU. Campus Activities continues to work collaboratively with numerous campus departments such as Discover/Orientation, Wildcat Welcome Weekend, CWU Open House, Wildcat Day, Alumni, Athletics, the CWU Spirit Committee, University Recreation...to name just a few. This year Campus Activities also worked with the Spanish Film and Video Studies in support of Hispanic Awareness in Film and worked with Disability Support Services to bring open captioning to Monday Movie Madness for each film. We were especially pleased with the success of the Monday Movie Madness program. This year we counted over 10,000 audience members making us one of the more successful movie programs in the country. Open Mic Nights (100 students per night) continue to be a hit with our students allowing student performers a chance to try their music and poetry in front of supportive student audiences. We also were able to present a number of excellent music programs. The Homecoming Dance draws about 400 plus 60 volunteers and staff, 2,000 students attended Student Appreciation Day. Campus Activities are always part of recruitment and retention efforts. We always work to enhance the student's university experience-socially, academically, culturally.

Career Services Peer Advisor Program: Vicki Sannuto:

The peer advisor program was established in January 2006. The purpose of the program is two-fold: 1) it is primarily to help peer advisors develop professional skills with the hope that they will be of benefit to their own careers and that they will use and teach these skills with the general student body; 2) the peer advisors help Career Services serve more students on campus with reviewing resumes and cover letters, interviewing skills job search strategies and help with choosing a major. Peer advisors do classroom presentations, workshops and residence hall programs. This year the peer advisors have been staffing resume and

cover letter drop-ins at three locations: CS main office in Bouillon, the ARC in the library and the SURC hallway. They have also assisted with staffing tables for four large career fairs; helped with Etiquette Dinner, Bite of the Burg, Homecoming and the Study Abroad fair. They have assisted in classroom presentations such as Univ. 101, CAMP students, and in the residence halls. Most of these experiences were targeted to tell students about Career Services. Peer advisors wage is \$9.50 with the lead peer at \$10.50. In fall 2013, 795 students were served--671 through tabling, events and presentations and 124 through resume and cover letter reviews.

Other Business-Communication Received: none

Public Comment-second call: none

MOTION to Adjourned: The meeting adjourned at 7:17 p.m.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, January 22, 2014.