

**Services and Activities Fee Committee
Minutes
January 16, 2013**

Meeting called to order: Isa Loeb, chair, called the meeting to order at 5:38 p.m.

Attendance:

Student Members: Matthew Baird, Lance Larsen, Isa Loeb, Zachary Russell, Kylea Wells Brown, and Clint Wylie.

Professors and Professional Staff: Jack Baker, John Bowen, Sharon Jonassen, Kay Kenison, Scott Robinson, Todd Shiver, and Connie Williams.

Excused: Dustin Waddle-Ford

Agenda:

MOTION: Scott Robinson made a motion to approve the agenda as presented. Zack Russell seconded. Motion carried.

Approval of Minutes:

MOTION: Scott Robinson made a motion to approve the minutes of the January 9, 2013, as amended. Matt Baird seconded. Motion carried. (Correction of misspelled names)

Chair's Report/Communication:

Isa Loeb reminded the Committee to value the time of the presenters and to be as efficient as possible by limiting back and forth questions and answers. She also reminded that questions should be addressed to the chair to recognize members from the gallery for clarification on presentations or questions.

Ms. Loeb created an S&A Facebook page: CWU Services and Activities Fee Committee. The subcommittee members for addressing the administrative fee are Matt Baird, Dustin Waddle-Ford, Kylea Brown Wells and Isa Loeb. If anyone else is interested, please contact Isa Loeb. Ms. Loeb will be setting up the meetings with the administration and the meetings will be in a public meeting setting and she will be doing audio records. George Clark and Connie Williams and/or their representatives plan on being involved.

Public Comment: none

Financial Update: Sharon

Sharon Jonassen updated the Committee on where we are with respect to the supplemental requests and projections for the rest of the year. (The information is on the website) Ms. Jonassen cautioned since it is unknown what impact the new state budget could have on the future S&A fees and funds because of the S&A fees being linked with tuition. She also discussed the amount of supplemental requests approved so far this year and the amount of current requests and future requests for the remainder of the

year and how it compares with last year's supplemental requests. She shared how the carry forward may be needed because of the increase in the number of requests and the amount of requests for base funding for the next four years. She suggested looking at each request and determine each on its own merits.

Supplemental or Base Funding Requests to be voted on:

Supplemental:

#1312 - ~~\$18,660~~ \$19,040 ACS Trip Request – Chem. Dept. – Troy Kilburn: The request for supplemental funds has been revised to \$19,040 because change in room rental and transportation. The 245th ACS National Meeting & Exposition will be in New Orleans, Louisiana on April 7-11, 2013. They are still waiting for information on the undergraduate travel grant.

MOTION: Kylea Wells Brown made a motion to approve \$10,350 in supplemental funds for the 245th ACS National Meeting Exposition will be in New Orleans, Louisiana on April 7-11, 2013. Clint Wylie seconded.

AMENDED MOTION: Clint Wylie amended the motion to the amount of \$15,840 in supplemental funds for the 245th ACS National Meeting Exposition will be in New Orleans, Louisiana on April 7-11, 2013. Matt Baird seconded. Motion failed.

MOTION: Kylea Wells Brown made a motion to approve \$11,240 in supplemental funds for the 245th ACS National Meeting Exposition will be in New Orleans, Louisiana on April 7-11, 2013. Zack Russell seconded. Motion carried.

#1313 - \$14,740 – Travel to Kennedy Center - Theatre Arts Depart. – Scott Robinson: The Theatre Arts Department is requesting \$14,740 in supplemental funds for travel expenses to the Kennedy Center American College Theatre Festival to be held in Sacramento, California, February 18-22, 2013. CWU students will be performing a unique theatre production of *ICARUS: A Noh in English*. The 47 students will be contributing their food costs at the per diem rate or \$20,496.00.

MOTION: Clint Wylie made a motion to approve \$14,740 in supplemental funds for travel expenses to the Kennedy Center American College Theatre Festival to be held in Sacramento, California, February 18-22, 2013. Matt Baird seconded. Motion carried.

#1314 – \$2,850 - Peer Counselors – Career Services – Vicki Sannuto: The Peer Advisor Program is requesting \$2,850.00 to cover peer salaries until June 30, 2013, and \$350.00 to purchase sweatshirts.

MOTION: Zack Russell made a motion to approve \$2,850 in supplemental funds to cover student salaries for peer advisors until June 30, 2013 and to purchase sweatshirts. Kylea Wells Brown seconded. Motion failed.

MOTION: Lance Larsen made a motion to approve \$350 to purchase sweatshirts for the planned video production. Kylea Wells Brown seconded. Motion carried.

The S&A committee are in favor of the peer advisor program, and the many students that are helped by this program. There are other resources available on campus. These funds were overspent and not a strong rationale for an increase in funding.

#1315 - \$2,620 - Air Force Base Visit (joint base Lewis McCord) – James Fisher: The request is for \$2,620 in supplemental funds for the Air Force Base visit on February 9 and 10, 2013.

MOTION: Matt Baird made a motion to approve \$1,850 in supplemental funds for the Air Force Base visit on February 9 and 10, 2013. Lance Larsen seconded.

AMENDED MOTION: Kylea Wells Brown made a motion to amend the amount to \$2,620 in supplemental funds for the Air Force Base visit on February 9 and 10, 2013. Zack Russell seconded. Motion carried.

Supplemental or Base Funding requests – Presentations:

Supplemental

#1316 – \$1,060 Chamber Choir Performance at S. Kitsap High School – Gary Weidnaar: The supplemental request is for \$1,060 for travel expenses and printed programs for Central’s Chamber Choir, who will work with choir students from 3 high schools. The CWU choir will perform with these students as a featured group. They will be using vans to transport the 38 member Choir and will need an equipment van to transport the equipment.

MOTION: Zack Russell made a motion to vote on request #1316 at this meeting because of the travel date. Kylea Wells Brown seconded. Motion carried.

MOTION: Kylea Wells Brown made a motion to approve \$1,060 in supplemental funds for travel expenses for the Chamber Choir to travel to S. Kitsap High School in Port Orchard, Washington on January 25, 2013. Clint Wylie seconded.

AMENDED MOTION: Matt Baird made an amendment to approve \$680 in travel expenses removing the amount for meals in supplemental funds for the Chamber Choir to travel to S. Kitsap High School in Port Orchard, Washington on January 25, 2013. Zack Russell seconded. Motion carried.

#1318 \$10,038 – Alpha Kappa Psi – Principled Business Leadership Institute – Trung Tran: The request is \$10,038 in supplemental funds for travel to 2013 Principled Business Leadership Institute in Reno, Nevada, on February 21-24, 2013. There are 25 attendees planning on attending from the Alpha Kappa Psi-Professional Business Fraternity. They have requested funds from academic senate and club senate. Attending this conference will give the Alpha Kappa Psi members the opportunity to focus on professional skill building, resume building workshops, letter writing, interacting with other chapters. The information gained at this conference will be returned to Central. The Alpha Kappa Psi students will not be presenting at this conference, but there are 7 students participating in a case competition at the conference. Alpha Kappa Psi members and pledges can attend this conference. This request will be decided at the next S&A meeting.

#1319 - \$1,895 – NIRSA National Conference – Jordan Stinglen: The presenter has asked that this presentation be moved to next week’s S&A meeting.

MOTION: Kylea Wells Brown made a motion to table supplemental request #1319 NIRSA National Conference until next week and on the agenda this will be a vote-able item. Motion carried.

Base Funding Requests

Bridges Project: The Base Funding Request is \$77,756.

The Bridges mentor project is a mentoring program implemented through Central Washington University. It is intended to assist High School and Middle School students and is designed to inspire low income, first generation, and at-risk youth to pursue their academic dreams through higher education. Bridges promotes the development of underrepresented and underprivileged youth by instilling a sense of accomplishment, belonging, and hope through education and mentoring. Bridges hires CWU students to mentor/tutor Ellensburg high school and middle school students in areas like math, science, English, and social studies. Those CWU students will get the opportunity to learn and grow in their academic and professional careers. They will also develop leadership skills (mentoring skills) which will enrich them, as well as the youth. Those CWU students will also gain experience in the classroom.

0	Civil Service and Temp Payroll Expense
\$75,491	Student Payroll Expense
\$2,265	Employee Benefits Expense
0	Goods & Services Expenses
0	Travel Expenses
0	Base Equipment Expense Total
0	Other Funding Sources
\$77,756	TOTAL BASE FUNDING REQUEST

Collegiate Sport Clubs: The Base Funding Request is \$249,465.

There are currently 24 Collegiate Sport Clubs with over 500 members. Each of these clubs travels and competes against other clubs throughout the region and some nationally. In 2011-2012 we hosted 48 home events and traveled to 99 competitions. While competition is a large component of this program, participation, leadership and opportunity are equally important. Each club is created, managed and maintained by students. A few clubs have coaches which assist with instruction but the majority of clubs are coached by students. Our office lends support to these clubs to help them manage the many different aspects of their clubs. This program not only offers students recreational opportunities, it offers opportunities to develop leadership skills, to learn a new activity, create a sense of belonging or community and an incentive to attend and stay at CWU.

One impressive accomplishment of Collegiate Sport Clubs is their ability to generate their own funds. In the 2012 Fiscal Year Collegiate Sport Clubs generated \$321,274 and had over \$330,429 in expenses.

These figures were generated from each individual club account. Funding from CWU only accounted for \$87,309 in the revenue generated leaving \$243,275 that was generated by clubs through dues and fundraising. (Please see the "Disclosure of Non-S&A Funding Sources" section at the bottom of this worksheet for more details.) The funds allocated by the Collegiate Sport Club program are used as an incentive for club's to fund raise. Clubs are never simply given funding. The club must show they have fund raised, they must show financial need and the club must be in good standing to access these funds.

0	Civil Service and Temp Payroll Expense
\$39,307	Student Payroll Expense
\$1,179	Employee Benefits Expense
\$83,150	Goods & Services Expenses
\$118,329	Travel Expenses
\$7,500	Equipment Expenses
0	Other Funding Sources
\$249,465	TOTAL BASE FUNDING REQUEST

University Recreation Summer Camp-Camp CWOO: The Base Funding Request is \$9,447.

University Recreation Summer camps offer educational and recreational opportunities for children of students and community members. The camp operates weekdays from 7:30 AM to 5:30 PM for 10 weeks during the summer. The camp utilizes many resources on campus, particularly facilities and students. The camp not only benefits students by creating jobs as counselors, custodial staff, climbing wall staff, lifeguards and swim instructors, but it also provides educational opportunities outside the classroom. Some examples of these educational opportunities include aquatic programming, developing risk management policies, creating fitness programs, recreational programming, nutrition education, character education, behavior management, conflict resolution and environmental education. This academic benefit extends beyond our staff; we also coordinate with several academic departments to provide experiential opportunities for students outside of the classroom. Another specific example of how this program benefits CWU students is that the program offers services at a reduced rate for students thus providing them care so they may attend classes.

0	Civil Service and Temp Payroll Expense
\$31,395	Student Payroll Expense
\$942	Employee Benefits Expense
\$11,110	Goods & Services Expenses
\$5,000	Equipment Expenses
-\$39,000	Other Funding Sources
\$9,447	TOTAL BASE FUNDING REQUEST

S&A Westside Advising: The Base Funding Request is \$37,375.

Academic Advising would like to continue providing the general and pre-major advising for all students at CWU-Lynnwood. The academic counselor also provides general education and transfer credit advising, assists students with registration and using degree completion tools (CAPS Report), collaborates with the planning and presenting of center orientations, connects new students to faculty advisors and works collaboratively with Student Life, Career Services, DSS, and the Writing Center to create successful transitions for student persistence at CWU-Lynnwood.

\$22,500	Admin/Exempt Payroll
0	Civil Service and Temp Payroll Expense
0	Student Payroll Expense
\$13,875	Employee Benefits Expense
0	Goods & Services Expenses
0	Equipment Expenses
\$1,000	Travel
-0	Other Funding Sources
\$37,375	TOTAL BASE FUNDING REQUEST

New Business:

Public Comment: none

Other business: none

MOTION to Adjourned: The meeting adjourned at 9:00 p.m. Clint Wylie motioned to adjourn the meeting. Matthew Baird seconded. Motion carried.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, January 23, 2013, in SURC 301 starting at 5:30 PM.