

**Services and Activities Fee Committee
Minutes
November 7, 2012**

Meeting called to order: Isa Loeb, chair, called the meeting to order at 5:32 p.m.

Attendance:

Student Members: Matthew Baird, Lance Larsen, Isa Loeb, Zachary Russell, Kylea Wells Brown, and Clint Wylie.

Professors and Professional Staff: Jack Baker, John Bowen, Sharon Jonassen, Kay Kenison, Scott Robinson, Todd Shiver, and Connie Williams.

Excused: Dustin Waddle-Ford

Agenda:

The agenda was amended to reflect the correct spelling of Isa Loeb's last name.

MOTION: Scott Robinson made a motion to approve the agenda as amended. Zack Russell seconded. Motion carried.

Approval of Minutes:

Isa Loeb suggested changing the wording from absent to excuse; adding the statement to item 1) Subcommittee recommended rejection; and adding Jon Ferguson as a presenter at the November 14 meeting.

MOTION: Scott Robinson made a motion to approve the minutes of the October 31, 2012, as amended. Kylea Wells Brown seconded. Motion carried.

Chair's Report/Communication: none

Public Comment: none.

Supplemental or Base Funding Requests – Presentations:

#1306 – CWU Symphony Orchestra-National Association for Music Educators Conference-\$33,500 – Nicolas Caoile: The CWU Symphony Orchestra (80 members) is requesting \$33,500.00 to cover lodging and travel expenses so they can attend and have been invited to be a featured performing group at the NW Regional National Association of Music Educators Conference in Portland, Oregon, in February, 2013. The Orchestra will be performing for orchestra programs from around the state and in Oregon, including Enumclaw High School, Stadium High School, Olympia High School, Tacoma High School, Vancouver School of the Arts, Union High School and South Salem High School. The anticipated expenses will be \$53,000 and revenue sources of \$19,500, the total S&A request of \$33,500, to cover housing and transportation for the orchestra and their instruments. The students will be

providing half of the per diem rate, and the hotels will be providing breakfast, so the breakfast per diem amount has been removed. The students also participate by practice 2-10 hours per week and each section will practice together each week as well as working on assignments over their winter break. This is much like making the play-offs in music recognition. The students will develop professional connections with music educators and will gain experience performing in various locations to various audiences. There will be representatives from Admissions traveling with the Orchestra to provide recruiting information about attending CWU. The decision on this request will be at the next S&A meeting. (Todd Shiver excused himself during the presentation.)

#1307 CWU PESH Club – Attend the AAHPERD National Conference - \$27,960-Austin Forsman: The PESH Club is requesting \$27,960 in S&A supplemental funds to travel of Charlotte, North Carolina, on April 23-27, 2013, to attend the AAHPERD National Conference. There are 32-36 students who have shown an interest in attending, but attendance depends on how much financial help is available. There may be 12 students presenting but they have a concern about not having enough time to visit the other sessions and will enlist the help of other attendees to provide conference materials for them. The students will be participating in fundraising and in club functions, and will bring materials back by making notebooks to be used by the PESH community and others at CWU. Conference attendees must attend at least 2 sessions and are encouraged to attend more. Last year the CWU PESH Club was honored for having the most in attendance at the conference. S&A will consider this request at their next meeting.

#1308 Central Access Television, Channel 14 – video production - \$25,000-Kevin O’Donnell: Central Access Television was not informed they were on the agenda. They will come back next week to present, only if there is time.

MOTION: Matthew Baird made a motion to table presentation #1308 Central Access Television until next week (if time) or at the November 28 meeting. Clint Wylie seconded. Motion carried.

Supplemental or Base Funding Requests to be voted on:

#1303 Jazz Educator/Vocal Jazz 1 & Combo 1 to perform – request \$19,350.00 – Vijay Singh: The CWU Vocal Jazz 1 (17 students plus faculty director) and Combo 1 (6 students plus faculty director) are requesting supplemental funds in the amount of \$19,350.00 to perform at the Jazz Educators Network (JEN) National Conference on January 2-6, 2013, in Atlanta, Georgia. (Todd Shiver excused himself during the vote.)

MOTION: Clint Wylie made a motion to approve \$19,350.00 in supplemental funds for the CWU Jazz Educator/Vocal Jazz 1 and Combo 1 to perform at the Jazz Educators Network (JEN) National Conference on January 2-6, 2013, in Atlanta, Georgia. Kylea Wells Brown seconded. Motion carried.

#1304 CWU Men’s Rugby, National 7’s travel – request \$44,271 – Jacob Bates: The Rugby Club is requesting \$44,271.00 in supplemental funding for the upcoming USA Rugby National 7’s Championship and USA Rugby College D 1-A and spring season to Santa Clara, Sacramento and Northern Colorado. (Lance Larsen excused himself during the vote.)

MOTION: Matthew Baird made a motion to approve \$44,271.00 in supplemental funding for the upcoming USA Rugby National 7's Championship and USA Rugby College D 1-A and spring season to Santa Clara, Sacramento and Northern Colorado. Kylea Wells Brown seconded.

Motion carried. (1 abstention)

This will be sent to the Finance Committee who will forward it to the Board of Trustees at the February meeting.

Discussion on the amount of the request (over \$25,000) and the timing needed for approval by the Board of Trustees.

#1305 CWU Swim Club, CWU Pool Timing mount – request \$4,725 – John Halvorson: The request is for one-time funding for Phase 1 of the timing system installation. The other two phases will be paid through fundraising. The new timing system will allow hosting more swim meets bringing in additional revenue to help fund the timing system.

MOTION: Zack Russell made a motion to approve \$4,725.00 for Phase 1 of the CWU Pool Timing System. Scott Robinson seconded. Motion carried.

New Business:

Report back from S&A P&P review committee, review of changes made – possible vote-Matthew Baird:

The suggested changes (underlined) on pages 1 and 2 of the Student Services & Activities Fee Guidelines were:

1. **Committee Members.** The S&A Fee Committee shall consist of thirteen voting members, which includes the ASCWU-BOD Executive Vice President, and two ex officio nonvoting members.
2. **Ex Officio Members.** The Dean of Student Success (or the Dean's designee), and the Student Funds Financial Manager shall serve as the two ex officio nonvoting members.
3. **Student Members.** Eight of the thirteen voting committee members shall be students appointed by the ASCWU Board of Directors (ASCWU-BOD). The student members will serve a one-year term and may be reappointed.
 - 3.1. **Student Representation.** Student members should represent the diversity of the student body and its varied interests. So far as practicable, there should be at least one student from each of the four academic colleges, one non-traditional student, one student who resides on campus, and two students serving at large, with at least one of the nine students representing or acting as liaison to the University Centers.
6. **Committee Officers.** The committee will elect three of the student members to serve as Committee Chair, Vice Chair, and Parliamentarian. The Vice Chair will assume the duties of Chair when the Chair is unable to serve. The Parliamentarian will assume the duties of the Chair when the Chair and Vice Chair are unable to serve. The Chair, Vice Chair, and Parliamentarian will serve a one-year term and may be reelected.

MOTION: Scott Robinson made a motion to approve the S&A Guidelines as amended. Matthew Baird seconded. Motion carried.

Report back from Administrative Fee Review Committee-Dustin Waddle-Ford: Dustin Waddle-Ford chair of the committee is excused for tonight's meeting and the report is tabled until a future date.

Other business: At the next S&A meeting, the S&A Committee will vote on the requests heard tonight, but the majority of the meeting will concentrate on administrative fee presentations along with questions and answers.

It was suggested the committee may want to look at setting guidelines regarding the upcoming supplemental requests, because of the dollar amounts being requested and the limited funds available.

MOTION to Adjourned: The meeting adjourned at 7:50 p.m. Matthew Baird motioned to adjourn the meeting. Zack Russell seconded. Motion carried.

Schedule of Next Meeting: The next meeting is November 14, 2012, in SURC 301 starting at 5:30 PM.