

Minutes - Nov 3, 2004

Meeting called to order at 5:07

- Margaret Smith-Director of Internal Affairs
- S&A Policy and Procedures
 - Regular meetings
 - Open to the public
 - Committee members allowed three excused absences per year
 - If you can't make it to a meeting call Jack Baker or the Chair
 - This applies to both students and faculty
 - Meetings scheduled for Wednesdays at 5 p.m.
- Kevin Kimball-Financial Statements
 - Budget allocated for 2005
 - Base reserve should be brought up to \$700,000 it is currently at \$500,000
- Student to Chair Committee
 - Zack George was selected to chair the S&A Committee
- Upcoming actions and schedules
 - Proposals from University centers
 - Groups that need to move their funding around

Zack made motion to adjourn

Motion second by Derrick

Meeting adjourned at 6:14

Minutes submitted by Gina Allen

Approved with corrections at the November 17 th S&A Committee Meeting