

**SERVICES AND ACTIVITIES COMMITTEE**

***Meeting Agenda***

*October 12, 2016 5:30pm, SURC 301*

- I. Call to Order
- II. Roll Call/Attendance
- III. Agenda Approval
- IV. Reports
- V. Public Comment
- VI. New Business
  - a. Training
    - i. Get to Know Your Members
    - ii. Communication Exercise
    - iii. Review Committee Charge
    - iv. Review Policies and Procedures
    - v. Review RCW and WAC impacting S&A Processes
    - vi. Review Open Public Meetings Act
    - vii. Parliamentary Procedure
    - viii. Review Web Page
  - b. Election of a Chair, Vice-Chair, and Parliamentarian
- VII. Old Business
- VIII. Other Business – Communications Received
- IX. Public Comment – Second Call
- X. Adjournment

Our next meeting will be October 19, 2016 (SURC 301) at 5:30pm  
Check out our web site at [www.cwu.edu/services-activities](http://www.cwu.edu/services-activities)