## Services and Activities Fee Committee Base Funding Request for FY2014-FY2017

Name of Program, Symposium On University Research SαA   Activity, or Service and Creative Expression (SOURCE) Project	Submitted By Kara Gabriel; Chair, SOURCE Committee; gabrielk@cwu.edu
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Total <u>Annual</u> Base Funding Requested

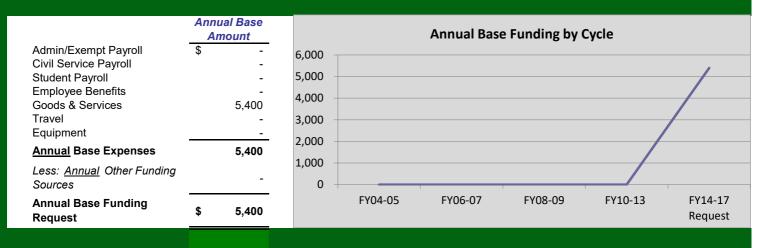
\$ 5,400

#### BRIEF DESCRIPTION OF PROGRAM, ACTIVITY, OR SERVICE

The Symposium On University Research and Creative Expression (SOURCE) is held every May in the Student Union and Recreation Center. It provides a showcase in which Central students from all disciplines can present their research, scholarship, or creative activities in one of many presentation formats, including oral presentations, online oral presentations, poster presentations, creative expression, creative works, fashion design, and video production. SOURCE began in 1995 and student involvement as presenters and attendees has continued to grow. In both 2011 and 2012, SOURCE had over 300 presentations with more than 500 student authors and co-authors. On the day of SOURCE, hundreds of students as well as faculty, staff, and community members attend the presentation sessions. SOURCE also has expanded to the university centers where students can present their work. SOURCE is sponsored by the Office of Undergraduate Research but continued growth in student presentations and attendence has increased costs associated with space and equipment rentals in the Student Union and Recreation Center as well as the costs of printing SOURCE programs for the student presenters that then provide verification of student's participation when they list this professional experience on their resume.

#### ANNUAL BASE FUNDING REQUEST SUMMARY

(Provide the data for the chart below on the second tab. The chart will auto populate.)



### Base Funding Request

Name of Program,	Symposium On University Research	S&A	Output the d Du	Kara Gabriel; Chair, SOURCE
Activity, or Service	and Creative Expression (SOURCE)	Project	Submitted By	Committee; gabrielk@cwu.edu

ANNUAL BASE EXPENSES

## BASE <u>ADMIN / EXEMPT</u> PAYROLL EXPENSE

Admin/Exempt Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Year	1.0	1	15.0%	
	-	per Year	1.0	1	15.0%	
	-	per Year	1.0	1	15.0%	-
BASE ADMIN/EXEMPT PAYROLL EXPENSE TO	OTAL				-	-

# BASE <u>CIVIL SERVICE and TEMP</u> PAYROLL EXPENSE

			Dev Dete			
Civil Service/Temp Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	
	-	per Month	12.0	1	15.0%	
	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	

Activity, or Service and	posium On University Research Creative Expression (SOURCE)	Project		Submitted By	Kara Gabriel; Cha Committee; gabrie	ir, SOURCE ୬lk@cwu.edu
	-	per Month	12.0	1	15.0%	-
BASE <u>CIVIL SERVIC</u>	CE and TEMP PAYROLL EXPENSE TO	T/			-	-

Name of Program,	Symposium On University Research	SAA	Output the di Du	Kara Gabriel; Chair, SOURCE
Activity, or Service	and Creative Expression (SOURCE)	Project	Submitted By	Kara Gabriel; Chair, SOURCE Committee; gabrielk@cwu.edu

### BASE <u>STUDENT</u> PAYROLL EXPENSE

Student Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
BASE STUDENT PAYROLL EXPENSE TOTA	L				-	-

# BASE <u>EMPLOYEE BENEFITS</u> EXPENSE

Payroll Category	Overall Benefits %	Annual Base Amount
Admin/Exempt	N/A	-
Civil Service	N/A	-
Student	N/A	-
		-
BASE <u>EMPLOYEE BENEFITS</u> EXPENSE TOTAL	N/A	-

Name of Program,	Symposium On University Research	J&A Deciset	Submitted Du	Kara Gabriel; Chair, SOURCE
Activity, or Service	and Creative Expression (SOURCE)	Project	Submitted By	Committee; gabrielk@cwu.edu

Description of Goods & Services Expense	Annual Bas Amount
SURC space and equipment rentals, including set-up and cleaning, and SURC technician staff.	2,4
SOURCE programs for distribution to student presenters.	3,0

### BASE GOODS & SERVICES EXPENSE TOTAL

# BASE TRAVEL EXPENSE

	Annual Base
Description of Travel Expense	Amount

5,400

# Base Funding Request

	ne of Program, vity, or Service	Symposium On University Research and Creative Expression (SOURCE)	SœA Project		Submitted By	Kara Gabriel; Cha Committee; gabrie	air, SOURCE elk@cwu.edu
	BASE <u>TRAVE</u>	<u>L</u> EXPENSE TOTAL					-
	BASE <u>EQUIPI</u>	<u>MENT</u> EXPENSE					
	Description of	f Equipment Expense		Quantity	Cost Each	Total Cost	Annual Base Amount
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
						-	
							-
						-	-
	BASE <u>EQUIPI</u>	<u>MENT</u> EXPENSE TOTAL					-
A	NNUAL BASE EX	(PENSES - TOTAL					5,400

#### Base Funding Request

Name of Program,	Symposium On University Research	Dacia et	Cubmitted Dr	Kara Gabriel; Chair, SOURCE
Activity, or Service	and Creative Expression (SOURCE)	Project S	Submitted By	Committee; gabrielk@cwu.edu

#### ANNUAL BASE FUNDING SOURCES (Revenues & Transfers In)

BASE <u>OTHER FUNDING SOURCES</u> (Revenues & Transfers In)

Description of Other Funding Source	Annual Base
(Revenues & Transfers In)	Amount

#### BASE OTHER FUNDING SOURCES TOTAL

### USE OF CARRY FORWARD (RESERVES)

Description of Carry Forward (Reserve) Balance	Total Expected Carry	Total to be Used for Expenses	Total to be Retained	Annual Base Amount
	-	-	-	-
	-	-	-	
USE OF <u>CARRY FORWARD (RESERVES)</u> TOTAL				

ANNUAL BASE OTHER FUNDING SOURCES - TOTAL

ANNUAL S&A BASE FUNDING REQUEST

\$5,400

Name of Program, Activity, or Service	Symposium On University Research and Creative Expression (SOURCE)	S&A Project		Submitted By	Kara Gabriel; Cha Committee; gabrie	ir, SOURCE lk@cwu.edu
DISCLOSURE OF	NON-S&A FUNDING SOURCES					
DISCLOSURE	OF NON-S&A FUNDING SOURCES					
Description o	f Non-S&A Funding Source	Year 1	Year 2	Year 3	Year 4	Average Annual Amount
DISCLOSURE	OF NON-S&A FUNDING SOURCES TOTAL	-			-	

DISCLOSURE OF NON-S&A FUNDING SOURCES - TOTAL