

SERVICE AND ACTIVITY FEE ANNUAL REPORT

GENERAL INFORMATION	
Reporting Year:	2014
Reporting Program:	Office of Undergraduate Research & SOURCE
Funded PID:	53414300 (Office of Undergrad Research)
Program Manager	Kara Gabriel

Financial Report Back:	
REVENUE:	
S&A Funds Received	\$ 15,000.00
Self Support Funds Earned	\$ -
Other Funds Received	\$ 24,610.00
TOTAL REVENUE:	\$ 39,610.00
EXPENSES:	
STUDENT PAYROLL	\$ -
NON STUDENT PAYROLL	\$ 8,145.00
BENEFITS	
GOODS & SERVICES	\$ 31,465.00
TOTAL EXPENSES:	\$ 39,610.00
TRANSFERS IN	\$ 17,175.00
TRANSFERS OUT	\$ 17,175.00
NET CHANGE	\$ -

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

The Office of Undergraduate Research provides financial support for faculty-mentored undergraduate student research, scholarship, and creative activities via Undergraduate Research Fellowships and for student travel to regional, national, and international conferences and events to present their work via Undergraduate Travel Fellowships. Student fellowship applications are reviewed by the Undergraduate Research Advisory Committee, consisting of six faculty from the College of the Sciences, College of the Arts

and Humanities, and the College of Education and Professional Studies.

For 2014, the Office of Undergraduate Research supported:

- 16 Individual and group Undergraduate Research Fellowships, impacting 23 students from 8 different departments.
- 45 individual and group Undergraduate Travel Fellowships were funded, impacting 66 students from 20 different departments on campus. Fellowships funded travel to two conferences in Washington state, 15 conferences throughout the United States, and 4 international locations.
- A funding rate of 70% was achieved of the total requested fellowship applications.
- In total, Undergraduate Research and Travel Fellowships supported 89 students for research and travel.
- The total number of students impacted and the funding rate both increased compared to the 2011-2012 (68 students, 59% funding rate) and 2012-2013 (76 students, 52% funding rate) academic years.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

In 2014, supplemental funds for SOURCE in the amount of \$2175 were mistakenly transferred into the SA fund allocated for Undergraduate Fellowships and had to be transferred out to the SA fund for SOURCE. In addition, in order to facilitate combining monies for Undergraduate Fellowships from SA and from Graduate Studies, \$15,000 was transferred from the SA fund used for Undergraduate Fellowships to a holding account for processing.