

Services and Activities Fee Committee
Base Funding Request for FY2014-FY2017

Name of Program, Activity, or Service	Student Academic Senate	S&A Project ID/ID's	53423100	Submitted By	Jennifer Arledge bodacademic@cwu.edu
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Total Annual Base Funding Requested \$ 41,231

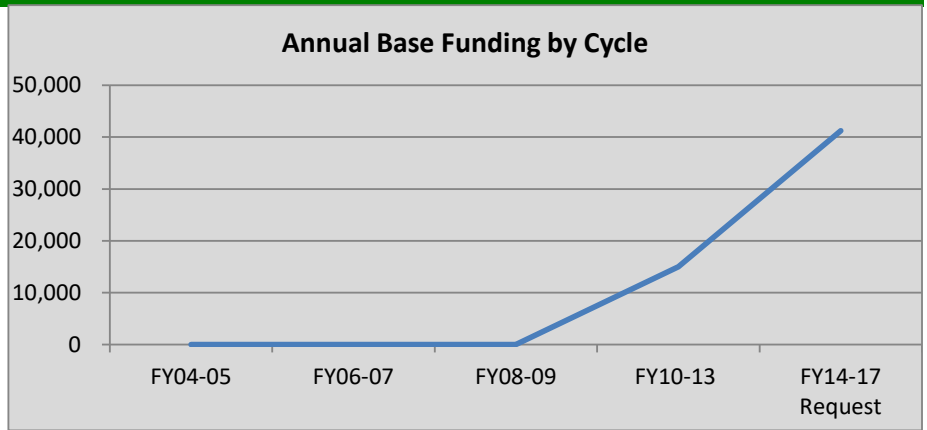
BRIEF DESCRIPTION OF PROGRAM, ACTIVITY, OR SERVICE

The Student Academic Senate is a body of students that fosters purpose driven academic experiences through two methods. The senate serves as a venue for students to have shared governance of the University by encouraging knowledge of academic issues and allowing students to address these issues or concerns in a constructive manor. The second way that the Academic Senate promotes academics is through experiential learning funds. These funds enable students to get the maximum gain from their experience at CWU by promoting exploration in their field of study. The Academic Senate, being able to provide financial assistance and empower students in positions of leadership, is a key component that ensures CWU is delivering knowledgeable and experienced students to the work force. The Student Academic Senate was started in 2008 with \$28,725 in supplemental funding from S&A.

ANNUAL BASE FUNDING REQUEST SUMMARY

(Provide the data for the chart below on the second tab. The chart will auto populate.)

	<i>Annual Base Amount</i>
Admin/Exempt Payroll	\$ -
Civil Service Payroll	-
Student Payroll	5,831
Employee Benefits	175
Goods & Services	35,225
Travel	-
Equipment	-
Annual Base Expenses	41,231
<i>Less: Annual Other Funding Sources</i>	-
Annual Base Funding Request	\$ 41,231



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ANNUAL BASE EXPENSES

BASE ADMIN / EXEMPT PAYROLL EXPENSE

Admin/Exempt Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
None	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
BASE <u>ADMIN/EXEMPT</u> PAYROLL EXPENSE TOTAL						-

BASE CIVIL SERVICE and TEMP PAYROLL EXPENSE

Civil Service/Temp Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
None	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	-
BASE <u>CIVIL SERVICE and TEMP</u> PAYROLL EXPENSE TOTAL						-

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BASE STUDENT PAYROLL EXPENSE

Student Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
Administrative Assistant (1) - Academic year position [19 hrs/wk; 12 wks/qtr; 3 qtrs	9.30	per Hour	627.0	1	3.0%	5,831
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
BASE <u>STUDENT</u> PAYROLL EXPENSE TOTAL					175	5,831

BASE EMPLOYEE BENEFITS EXPENSE

Payroll Category	Overall Benefits %	Annual Base Amount
Admin/Exempt	N/A	-
Civil Service	N/A	-
Student	3.0%	175
BASE <u>EMPLOYEE BENEFITS</u> EXPENSE TOTAL		175

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BASE GOODS & SERVICES EXPENSE

Description of Goods & Services Expense		Annual Base Amount
Meeting Materials	Office supplies and copies	925
Printing and Graphics	Advertising materials to recruit senator and promotion	2,500
Distance Ed setup	Support and connection costs	1,800
Program Expense		30,000
	Program funding to allow adequate resources for the Senate to fund request presented for Travel, Registration and Hotel Expenses. ***Requests have increased annually requiring the Senate to apply for Supplemental funding from S&A to assist with this funding.	-
		-
		-
		-
		-
		-
		-
		-
BASE <u>GOODS & SERVICES</u> EXPENSE TOTAL		35,225

BASE TRAVEL EXPENSE

Description of Travel Expense		Annual Base Amount
Outlined in Goods & Services under Program Expense		-
		-
		-
		-
		-
		-
		-
		-
BASE <u>TRAVEL</u> EXPENSE TOTAL		-

BASE EQUIPMENT EXPENSE

Description of Equipment Expense	Quantity	Cost Each	Total Cost	Annual Base Amount
None			-	-

Base Funding Request

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BASE EQUIPMENT EXPENSE TOTAL

-

ANNUAL BASE EXPENSES - TOTAL

41,231

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ANNUAL BASE FUNDING SOURCES (Revenues & Transfers In)

BASE OTHER FUNDING SOURCES (Revenues & Transfers In)

Description of Other Funding Source (Revenues & Transfers In)	Annual Base Amount
None	-
	-
	-
	-
	-
BASE OTHER FUNDING SOURCES TOTAL	-

USE OF CARRY FORWARD (RESERVES)

Description of Carry Forward (Reserve) Balance	Total Expected Carry	Total to be Used for Expenses	Total to be Retained	Annual Base Amount
Not Applicable	-	-	-	-
	-	-	-	-
USE OF CARRY FORWARD (RESERVES) TOTAL	-	-	-	-

ANNUAL BASE OTHER FUNDING SOURCES - TOTAL

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ANNUAL S&A BASE FUNDING REQUEST

\$41,231

