

SERVICE AND ACTIVITY FEE ANNUAL REPORT

GENERAL INFORMATION	
Reporting Year:	2012
Reporting Program:	Early Childhood Learning Center
Funded PID:	53490000-1
Program Manager	Janie Charlton

Financial Report Back:	
REVENUE:	
S&A Funds Received	\$ 366,300.00
Self Support Funds Earned	\$ 365,554.07
Other Funds Received	\$ 70,310.35
TOTAL REVENUE:	\$ 802,164.42
EXPENSES:	
STUDENT PAYROLL	\$ 165,460.32
NON STUDENT PAYROLL	\$ 382,829.30
BENEFITS	\$ 172,460.91
GOODS & SERVICES	\$ 73,171.33
TOTAL EXPENSES:	\$ 793,921.86
TRANSFERS IN	\$ 6,990.57
TRANSFERS OUT	\$ 2,787.99
NET CHANGE	\$ 12,445.14

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

An Early Childhood Program Specialist 3, .75 FTE position was defunded in the Fall of 2011 to support the 28% Admin Fee that was levied to the ECLC by the University. The funds from this position supported and will continue to support the funding for the tax through the budget cycle ending June 30, 2013.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

The ECLC is student centered; serving the needs of student parents with young children and providing a hands-on work experience for students in their related fields of study. The ECLC truly offers a service to student parents that without the services of the ECLC, student parents may not be able to finish their course of study or to hold a job while enrolled in classes. By offering a full day of early learning for children of students, parents are able to attend classes, meet with professors, participate in study groups and

accomplish daily chores while knowing that their children are in the best of care and receiving fundamental early learning for ages from one month to eight years of age. We offer half day; am or pm and full day options for students. We are open from 7:30 to 5:15 daily. Each quarter we are open a day or two before classes start and continue through the end of finals week. Parents can choose from 2 to 5 days of early learning for their child, depending on their class/life/work needs. Programs offered outside of the regular day are; Harvest Fest in November, Winter Fest in December and Spring Fling in June. Harvest Fest is held on the Wednesday prior to Thanksgiving and we invite all parents and student staff to the ECLC for a Thanksgiving Turkey Soup luncheon that the children have assisted in preparing. Winter Fest is held on the Monday prior to Finals starting. We take advantage of no classes that day to offer Holiday crafts and games to families at the ECLC. For Spring Fling, we have a BBQ lunch for families, students and invite others from around the CWU campus that have supported the ECLC throughout the year. It is held on the Monday prior to finals starting as well. Each year we serve between 90-120 student parents, 50-75 student employees, and 50-100 students for classroom observations and AUAP visits. While it doesn't seem as though that's very many students, you need to factor in the amount of time used at the ECLC by each parent or time worked by each student employee.

The benefit to parents is the ability to focus on classes and to finish their course of study, knowing that their children are in a safe, educational learning environment. For student employees, they get the benefit of hands-on experiences in working with children in a variety of classrooms representing a variety of ages and abilities that they can utilize in securing future jobs.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Transfers were performed by Student Funds Financial Manager for processing of year end payroll accruals.

