

## SERVICE AND ACTIVITY FEE ANNUAL REPORT

GENERAL INFORMATION	
Reporting Year:	2012
Reporting Program:	Career Services Peer Advisor Program
Funded PID:	534217000
Program Manager	Jaqualyn Johnson/Vicki Sannuto

Financial Report Back:	
REVENUE:	
S&A Funds Received	\$ 11,385.00
Self Support Funds Earned	\$ -
Other Funds Received	\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 11,385.00</b>
EXPENSES:	
STUDENT PAYROLL	\$ 11,775.56
NON STUDENT PAYROLL	\$ -
BENEFITS	\$ 333.64
GOODS & SERVICES	\$ 18.34
<b>TOTAL EXPENSES:</b>	<b>\$ 12,127.54</b>
TRANSFERS IN	\$ -
TRANSFERS OUT	\$ -
<b>NET CHANGE</b>	<b>\$ (742.54)</b>

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

The peer advisor program was established in January 2006. It has grown ever since with the largest number of paid peers being five in the 2012-2013 academic year. There have been a total of 18 students who have participated in the Ellensburg program to date. Student workers can be non-work study or even doing an internship.

The purpose of the program is two-fold: 1) it is primarily to help peer advisors develop professional skills

with the hope that they will be of benefit to them in their own careers and that they will use and teach these skills with the general student body; 2) the peer advisors helps Career Services serve more students on campus with reviewing resumes and cover letters, interviewing skills, job search strategies and help with choosing a major. Peer advisors do classroom presentations, workshops and residence hall programs. The peers receive intensive and ongoing training. Peer advisors who stay a second year are designated "lead peer advisor" and assume more responsibilities such as facilitating and coordinating training modules for the other peers.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

