

# S&A Annual Financial Report Questionnaire

## CWU Pep Band FY19 Review

1. Please provide an explanation of how the program plans to spend the budget in each line item of the Annual Financial Report. Items that are vague, such as "contract services" should be clearly explained. Please include an explanation of increases or decreases from the previous year's expenses.

*The CWU Pep Band performed for most of the men's and women's home basketball games. There were 74 members in the ensemble, and they performed for 13 games and 2 rehearsals. A graduate student directed the ensemble. Students were paid \$25 per service, and 30\$ for the instrumental rhythm sections that required more time for set up and breakdown. There were two rehearsals and the students were paid \$25/\$30 per attendee. Overall, the performances and rehearsals of the CWU Pep Band cost \$17,270. Other costs include upgrades for equipment and supplies, with a portion reimbursed via S&A supplemental funding. Expenditures consist of the stipend for student participants, a graduate student directs the ensemble and supplies consists of matching Pep Band attire, items that help set up and breakdown of instruments, and transportation of equipment.*

2. What was your fund balance at the end of the year? If positive or negative, please provide a detail explanation.

*Our fund balance did not accurately reflect what we had remaining due to a capital asset error that inflated our fund balance by over 20,000. Our actual beginning balance did not reflect this but was in the neighborhood of 3,000 remaining in our account once the error was resolved.*

3. Have alternative (non-S&A Fee) funding sources been pursued to the fullest possible extent? If yes, please elaborate. Please list all funding received for this program and the source(s) of the funding.

*We encourage all of our student groups to fundraise, this helps with their meal expenses when traveling. We also encourage them to apply for SAS and Club Senate funding.*

4. Are there any long-term obligations or contracts associated with this funding request?

*No*

5. Does your program provide employment opportunities for students? Please explain the nature of student employment within your unit, including total FTE and number of students employed.

*Yes, we have a graduate student who directs the ensemble and 19 student assistants.*

6. How many students utilize the services and activities provided by your program? Describe how statistics are obtained and provide demographics as applicable.

Our program attracts students campus wide in addition to visitors and the greater community.

7. How do you assess the effectiveness of the services and activities you provide to students? Is student input collected and used in this process?

*Our band consists of many students both as participants and as those being entertained to promote team spirit and support. We are always working to improve efficiency and entertainment value.*

8. Does your program have an advisory committee? If so, in what capacity is it involved in your budgeting process?

*No*

9. What would be the impact to students if this program's funding were increased by 15-20%? What would be the impact to students if this program's funding were decreased by 15-20%?

*If funds were increased, we would be able to continue to grow and improve the community experience.*

*If funding were decreased, we would have fewer participants, which would affect the entertainment value and educational value of having more members and student representatives on the team.*

10. What are your program goals or learning/operational objectives? How are you assessing the effectiveness of your program in achieving those targets?

*The CWU Pep Band's goal is to provide an outstanding, student-centered community performance organization that serves CWU students, the university and community at large. The organization is focused on creating a healthy community for students, service to others, and excellence in performance.*

*We assess the effectiveness of these goals through student leadership team input, member feedback and public performance.*

*By all measures, the organization has been growing in both quality and size over the past three years. We have expanded the size and engagement of our group, created a more welcoming and dynamic student community and elevated the performance quality of the ensemble. This has been done through the hard work of our student membership and the vision of our burgeoning student leadership team. We are excited for the future of this CWU Pep and look forward to continuing to serve our students and university.*