

S&A Annual Financial Report Questionnaire

Music Department

1. Please provide an explanation of how the program plans to spend the budget in each line item of the Annual Financial Report. Items that are vague, such as "contract services" should be clearly explained. Please include an explanation of increases or decreases from the previous year's expenses.

The music department uses its S&A funds almost exclusively for student travel. Typically, we try to cover the costs of transportation and lodging (4 per room) that is associated with an invited performance. Our music department is recognized as one of the top music departments in the country. Our performing groups receive competitive invitations to perform at professional conferences and festivals at the state, region, national, and international levels of competition. It is because we have the quadrennial budget and the support of student activity funds that we can apply for and accept these invitations to perform.

2. What was your fund balance at the end of the year? If positive or negative, please provide a detail explanation.

The first year of the quadrennial our orchestra received an invitation to perform in Washington DC at the Kennedy Center. We received permission to exceed our budget that year to help fund the travel expenses for this large group (80 students). The result of this has been a negative balance for the past two years (at year end). We plan to end this year on budget.

3. Have alternative (non-S&A Fee) funding sources been pursued to the fullest possible extent? If yes, please elaborate. Please list all funding received for this program and the source(s) of the funding.

We encourage all of our student groups to fundraise, this helps with their meal expenses when traveling. We also encourage them to apply for SAS and Club Senate funding.

4. Are there any long-term obligations or contracts associated with this funding request?

No

5. Does your program provide employment opportunities for students? Please explain the nature of student employment within your unit, including total FTE and number of students employed.

No.

6. How many students utilize the services and activities provided by your program? Describe how statistics are obtained and provide demographics as applicable.

Our groups consist of music majors and non-majors. Virtually every college and department at CWU are represented in our music ensembles. We have 24 ensembles each quarter that range in size

from over 100 students (University Chorale) to 10 students (Mariachi) participating. Our numbers for student travel associated with S&A funding from the department for last year are as follows:

	<u>Group</u>	<u>Students Attending</u>
Intl Horn Symposium		
	Horn Studio	
July/Aug Indiana		
Ball State HIS		
	Total	14
Natl Flute Convention		
	Flute Studio	
	Total	17
WIBC		
	Music ED	
	Total	20
NATS competition		
	Voice Students	
	Total	20
JEN Conference		
	Jazz Band 1	
January Reno		
	Did not take	
	Total	18
NAfME Conference		
	Symphonic Winds	
	Total	60

NW Conference	Horn Studio	
	Total	13
NW Percussion Festival	Percussion Studio	
	Total	13
NAFME	NAfME students	
	Total	2
	Grand Total	162

7. How do you assess the effectiveness of the services and activities you provide to students? Is student input collected and used in this process?

Since our funding is for travel only, we do not collect student input.

8. Does your program have an advisory committee? If so, in what capacity is it involved in your budgeting process?

We have a chair advisory committee made up of faculty and students that review applications for department S&A funding

9. What would be the impact to students if this program's funding were increased by 15-20%? What would be the impact to students if this program's funding were decreased by 15-20%?

A 20% increase would allow us to not overspend like we had to do with the Kennedy Center trip. Also, the cost of travel is only getting more expensive, so I would say that this would allow us to maintain our level of travel.

20% less – we would not be able to accept as many invitations to perform.

10. What are your program goals or learning/operational objectives? How are you assessing the effectiveness of your program in achieving those targets?

Our goal is to achieve recognition in the profession for CWU being one of the top music schools in the country. Our students come to CWU based on this reputation and for the experience of performing at these prestigious venues. Since these performance invitations are competitive (blind peer-reviewed) and the performances serve as benchmarks for our peers, we consider the invitation itself as evidence of reaching this goal.