

SERVICE & ACTIVITY FEE ANNUAL REPORT

Scheduling Center: \$30,000

The committee values the services and support provided by the Scheduling Center.

Fiscal Year: _____
Program Name: Scheduling Center
Program Manager: _____

Please list any S&A funded positions that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Please provide an explanation for any positive or negative fund balances at year end.

Financial Overview
For the month ended November 30, 2019
Department: University Scheduling Services
Fund: F:550
As of 12/17/19

	FY21 Forecast	FY20 Actual + Forecast	FY 19 Actuals	FY18 Actuals
Revenues				
CWU-Sales and Services	0	858	73,619	73,233
CWU-Rent	0	170	504	1,031
CWU-Other	15,000	0	0	0
CWU-Student Fee (Dedicated)	0	15,000	15,000	15,000
CWU-Allocation (Revenue)	30,000	30,000	30,000	30,000
Total Revenues	45,000	46,027	119,123	119,264
Transfers				
Total Transfers	0	0	0	0
Expenses				
CWU-Salary and Wage (Staff)	86,373	80,919	76,993	59,665
CWU-Student/Temporary/Overtime	18,504	19,291	10,530	6,783
Total Salaries	104,877	100,210	87,523	66,448
CWU-Benefits	41,237	39,658	38,088	31,461
Total Salaries & Benefits	146,114	139,868	125,611	97,909
CWU-Goods	0	2,000	742	1,195
CWU-Services	0	0	0	4,000
CWU-Supplies	1,200	30	893	1,373
CWU-Utilities	720	437	641	798
CWU-Travel	2,000	784	1,407	2,302
CWU-Equipment/Software (Non-Capita)	0	0	1,638	1,000
CWU-Transfer (Expense In)	(72,654)	(72,023)	0	0
Bad Debt	0	159	0	(159)
Total Goods & Services	(68,734)	(68,613)	5,321	10,509
Total Expenses	77,380	71,255	130,932	108,419
Net Resources	(32,380)	(25,228)	(11,809)	10,845
Projected Beginning Fund Balance	30,959	56,187	67,996	57,151
Projected Ending Fund Balance	-1,421	30,959	56,187	67,996