

SERVICE & ACTIVITY FEE ANNUAL REPORT

Office of Undergraduate Research: \$24,850

The Committee recognizes this as a valued service to students that has been under-supported by other areas. The committee agreed to increase funding to allow for the growth in demand for research and travel grants.

Fiscal Year: _____

Program Name: Office of Undergraduate Research

Program Manager: _____

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Please provide an explanation for any positive or negative fund balances at year end.

Please provide an overview of the student-centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Our main programming that comes out of this budget are our Fall and Winter grant cycles. We are able to provide funding for research, virtual presentation, and experiential research/immersive studies projects by students across campus. This fall we've had 9 applications, and our committee will meet to review them on December 1st. We work closely with the students and mentors by giving feedback before our committee meets, so that students are able to submit their best applications.

This quarter, we also created Fall SOURCE, a brand-new event giving students presenting opportunities as well as an introduction to our office and other research resources on campus. We had 9 poster presentations on Friday, October 15th, and a virtual session about how to get into research on campus and our funding opportunities on Saturday, October 16th. We only had two attendees at this first-time session, but they were very engaged and we were able to learn a lot about how to keep improving this event in the future.

We also put on End of the Quarter poster sessions at the end of Fall and Winter quarter, when students can share what they've been working on in classes and receive peer feedback.

Also new Summer 2021, we offered grants for students doing research during Summer as well as weekly research teas and professional development opportunities. In the future, we plan to have these grant awardees participate in Fall SOURCE.

Service & Activities Base Funding Financial Overview
For the month ended June 30, 2021
 Department: Undergraduate Research
 Fund: F:522
 As of 10/21/21

	FY21 Actuals	FY20 Actuals	FY19 Actuals	FY18 Actuals
Revenues				
CWU-Allocation (Revenue)	24,850	24,850	24,850	24,850
Total Revenues	24,850	24,850	24,850	24,850
Transfers				
CWU-Transfer (Intra-Fund Out)	33,785	0	0	0
Total Transfers	33,785	0	0	0
Expenses				
Total Salaries	0	0	0	0
Total Salaries & Benefits	0	0	0	0
CWU-Goods	3,215	0	3,000	5,596
CWU-Supplies	0	0	0	216
CWU-Program	379	9,464	6,256	2,954
CWU-Travel	388	17,530	8,433	11,163
Bad Debt	0	0	0	0
Total Goods & Services	3,982	26,993	17,689	19,929
Total Expenses	3,982	26,993	17,689	19,929
Net Resources	(12,917)	(2,143)	7,161	4,921
Projected Beginning Fund Balance	12,917	15,060	7,900	2,978
Projected Ending Fund Balance	0	12,917	15,060	7,900