

SERVICE & ACTIVITY FEE ANNUAL REPORT

Observer: \$54,061

The Observer is a great resource and a benefit for all students. The Committee sees a value to having a student-run newspaper. The committee recommends that the observer should look at cost-cutting measures (decrease number of papers being printed, etc.).

Fiscal Year: _____
Program Name: Observer
Program Manager: _____

Please list any S&A funded positions that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Please provide an explanation for any positive or negative fund balances at year end.

Financial Overview
For the month ended October 31, 2019

Department: Observer

Fund: F:522

As of 11/21/19

	FY21 Forecast	FY20 Actual + Forecast	FY 19 Actuals	FY18 Actuals
Revenues				
CWU-Sales and Services	30,000	34,974	41,972	38,839
CWU-Other	0	0	6,707	0
CWU-Allocation (Revenue)	56,375	56,375	54,365	54,365
Total Revenues	86,375	91,349	103,044	93,204
Transfers				
Total Transfers	0	0	0	0
Expenses				
CWU-Salary and Wage (Staff)	8,196	8,010	11,367	4,053
CWU-Student/Temporary/Overtime	40,500	37,089	38,481	32,647
Total Salaries	48,696	45,099	49,849	36,700
CWU-Benefits	5,488	4,975	4,665	3,385
Total Salaries & Benefits	54,184	50,074	54,514	40,085
CWU-Goods	35,100	27,651	25,963	30,544
CWU-Supplies	500	572	575	974
CWU-Utilities	600	448	472	623
CWU-Repairs/Maintenance	100	40	299	104
CWU-Program	2,160	2,287	2,459	1,820
CWU-Travel	3,000	863	3,268	3,408
CWU-Equipment/Software (Non-Capita)	100	71	1,000	0
Bad Debt	0	0	0	2,746
Total Goods & Services	41,560	31,932	34,036	40,220
Total Expenses	95,744	82,006	88,550	80,305
Net Resources	(9,369)	9,343	14,494	12,899
Projected Beginning Fund Balance	50,517	41,174	26,680	13,781
Projected Ending Fund Balance	41,147	50,517	41,174	26,680