

SERVICE & ACTIVITY FEE ANNUAL REPORT

Career Services Peer Advisor Program: \$15,941

S&A Committee feels this is a good service to students and is a student-centered service. It also supports student employment.

Fiscal Year: _____

Program Name: Career Services Peer Advisor Program

Program Manager: _____

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Please provide an explanation for any positive or negative fund balances at year end.

2019-2020

Date	Topic	Dept/Org	Dept/Org	Students	Community
2020-2021					
10/14/2020	Dress for Success	workshop	Career Services	28	
10/21/2020	Resumes & Cover Letters	workshop	Career Services	60	
1/12/2021	Mental Health and your Career	workshop	Career Services	26	
1/19/2021	Tips for Landing Your Dream Job	workshop	Career Services	13	
1/26/2021	Resume/Cover Letter Basics	workshop	Career Services	15	
2/3/2021	Exploring Majors	workshop	Exploratory Advising	4	
4/5/2021	Mental Health & A Career	workshop	Career Services	28	
4/12/2021	Career Assessments: A Student's ..	workshop	Career Services	NA	
4/19/2021	Mental Health & A Career	workshop	Career Services	10	
5/4/2021	Exploring Majors	workshop	Exploratory Advising	11	
5/24/2021	Resumes	workshop	Career Services	NA	
5/26/2021	How to choose a major/career	workshop	Admissions	12	

207

0

We had three peer advisors from September - December 2020. After that we had two peer advisors until June 11/21.

207 students attended these workshops

9/9/20-6/11/21 Resume/cover letter reviews

appointments

8

9/9/20-6/11/21 Virtual engagement

Emails/inquiries

459

Peer advisors also offered in person engagement through the Diversity and Equity Center several times during the year. That was not well-attended.

Service & Activities Base Funding Financial Overview
For the month ended June 30, 2021

Department: Career Services

Fund: F:522

As of 10/21/21

	FY21 Actuals	FY20 Actuals	FY19 Actuals	FY18 Actuals
Revenues				
CWU-Allocation (Revenue)	16,206	16,206	15,941	15,941
Total Revenues	16,206	16,206	15,941	15,941
Transfers				
CWU-Transfer (Intra-Fund Out)	9,004	0	0	0
Total Transfers	9,004	0	0	0
Expenses				
CWU-Salary and Wage (Faculty)	0	583	0	0
CWU-Student/Temporary/Overtime	21,330	10,324	12,065	8,738
Total Salaries	21,330	10,907	12,065	8,738
CWU-Benefits	507	447	406	339
Total Salaries & Benefits	21,837	11,354	12,471	9,077
CWU-Goods	16	135	77	183
CWU-Supplies	0	0	20	0
CWU-Program	0	0	89	0
CWU-Travel	0	10	20	0
Bad Debt	0	0	0	0
Total Goods & Services	16	145	205	183
Total Expenses	21,853	11,499	12,677	9,261
Net Resources	(14,651)	4,707	3,264	6,680
Projected Beginning Fund Balance	14,651	9,945	6,680	0
Projected Ending Fund Balance	0	14,651	9,945	6,680