

REGISTRARS OPERATIONS CONFERENCE “THE ROC”



AGENDA

DATE	Host office	Location
10/10/2023	Office of the Registrar	SURC Ballroom 215

Welcome to the Registrar Operations Conference, where we hope to embrace the many changes we are seeing across CWU. This includes a new vision, mission, and strategic plan. We also see a change in what students expect from an institution of higher learning. Let’s come together and discuss what you are experiencing and how can we address it. We will have the following topics to discuss change and the opportunities that can come of it.

LOCATION	DESCRIPTION	TIME
SURC Ballroom 215 A&B	Light Breakfast	9:00 am - 9:30 am
SURC Ballroom 215 A&B	Opening Remarks: Arturo Torres, University Registrar, and Dr. Kurt Kirstein, Associate Vice President, Provost Office	9:30 am - 9:55 am
SURC Room 301	Degree Checkout: Jen Ham Academic Requirement Report - the Good, Bad, and the Tricky! This presentation is on the AR report and how it can be helpful, but also isn’t perfect. Geared toward first-time ROC attendees and new advisors, faculty, and staff.	10:00 am - 10:55 am
SURC Ballroom 215 C	Scheduling Unit, Joey Thornton: Scheduling Q&A Roundtable - Space Cases Have questions about scheduling processes? Here’s your opportunity to pick the brains of our academic scheduling staff.	10:00 am - 10:55 am

SURC Ballroom 215 D	<p>Curriculog, Mike Gimlin: What Works, What Doesn't, What's New, and What's Coming</p> <p>Roundtable discussion focusing on getting feedback on the software and the curriculum process. We look to gather information so that we can revise any aspects that are confusing or problematic so we can continue to refine the form templates and the overall user experience. We will also be highlighting changes that have been made in the system for the current review cycle and future changes we are anticipating.</p>	10:00 am - 10:55 am
SURC Room 301	<p>Transfer Articulation, Jen Wildrick: Discuss all things transfer credit! Overview of how our office processes transfer credit. Share how we use the Transfer Evaluation System (TES), to help us perform transfer articulation, communicate how courses transfer, build efficiency in how we process evaluations and manage equivalency approvals across campus. Join us with any questions you have. We love to talk about transfer credit!</p>	11:00 am - 11:55 am
SURC Ballroom 215 C	<p>Records and Enrollment, Dawn Varnum: Do you have suggestions, questions, or simply want to learn more about operations in the Office of the Registrar? Join us for this round table session hosted by Dawn Varnum, Assistant Registrar for Records and Operations. Let's work together to improve the student experience!</p>	11:00 am - 11:55 am
SURC Ballroom 215 D	<p>Advising Round Table, Rose Spodobalski-Brower: Questions and Answers to What We Need to Know</p> <p>Rose Spodobalski-Brower</p> <p>Topics may include general education, graduation requirements, AR reports, eSubs, transfer credits, and policies. This is a learning session for both advisors and evaluators; bring your questions and knowledge.</p>	11:00 am - 11:55 am
SURC Ballroom 215 A&B	Lunch	12:00 pm - 12:55 pm

SURC Room 301	<p>Curriculog, Mike Gimlin: What Works, What Doesn't, What's New, and What's Coming</p> <p>Roundtable discussion focusing on getting feedback on the software and the curriculum process. We look to gather information so that we can revise any aspects that are confusing or problematic so we can continue to refine the form templates and the overall user experience. We will also be highlighting changes that have been made in the system for the current review cycle and future changes we are anticipating.</p>	1:00 pm - 1:55 pm
SURC Ballroom 215 C	<p>Scheduling Unit, Joey Thornton: Scheduling Q&A Roundtable - Space Cases</p> <p>Have questions about scheduling processes? Here's your opportunity to pick the brains of our academic scheduling staff.</p>	1:00 pm - 1:55 pm
SURC Ballroom 215 D	<p>Records and Enrollment, Dawn Varnum: Do you have suggestions, questions, or simply want to learn more about operations in the Office of the Registrar? Join us for this round table session hosted by Dawn Varnum, Assistant Registrar for Records and Operations. Let's work together to improve the student experience!</p>	1:00 pm - 1:55 pm
SURC Ballroom 215 A&B	Break	2:00 pm - 2:20 pm
SURC Ballroom 215 A&B	<p>Open Forum: Opportunity for any follow-up questions or feedback from the day's information. Ask questions of the leadership team about future initiatives or processes.</p>	2:20 pm - 3:00 pm
SURC Ballroom 215 A&B	Closing Remarks Arturo Torres	3:00 pm - 3:15 pm