

## PETITION FOR LATE GRADUATION APPLICATION

Complete and return this form if you have missed the published, quarterly graduation application deadline date. You must also complete and attach an **Application for Graduation** form – which can be found on our website (<https://www.cwu.edu/registrar/graduation-forms-links>) If your request is approved, a \$35-\$70 charge will be posted to your student account along with the \$60\* graduation fee). \*Graduation fee may be higher if you are completing a double major with two different degrees (e.g. Bachelor of Science and Bachelor of Arts degree). Email the completed form(s) to: [Degree@cwu.edu](mailto:Degree@cwu.edu)

### SELECT THE QUARTER YOU ARE PETITIONING TO GRADUATE:

FALL                  WINTER                  SPRING                  SUMMER                  20\_\_\_\_\_

NAME: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_

CWU E-MAIL: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_  
(Information regarding your graduation requirements will **only** be sent to your CWU email)

**STATE SPECIFIC REASONS FOR THIS LATE APPLICATION** (Use additional sheet if necessary):

I understand that there will be additional \$35-\$70 late fee assessed in addition to the original graduation fee. Please initial here \_\_\_\_\_

I understand that, in order to graduate, all degree requirements must be satisfied by the last day of the quarter for which I am petitioning. Please initial here \_\_\_\_\_

I understand that if I decide to change my graduation term after submitting this form, I must contact Degree Checkout to officially withdraw and reapply. I am aware this can result in an additional \$20 reapplication fee. Please initial here \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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### OFFICE USE ONLY

GRADUATION FEE ASSESSED:    Y/N

APPLICATION ATTACHED    Y/N

Petition reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Moved to \_\_\_\_\_ term

### Degree Checkout

400 East University Way • Ellensburg WA 98926-7465 • Office: 509-963-3524 • Fax: 509-963-1230 •

[degree@cwu.edu](mailto:degree@cwu.edu)

EEO/AA/TITLE IX INSTITUTION • FOR ACCOMMODATION E-MAIL: DS@CWU.EDU