

Important: New Timelines for Evaluations

2026-27 Academic Calendar

Faculty Personnel Actions

<i>Post-Tenure Review, Continued with Reservations Evaluations, Promotion, and Early Tenure</i>	
9/16/26	Dean notifies eligible faculty of post-tenure review and continued with reservations deadlines.
9/16/26	Deadline to notify dean's office and Faculty Relations of intent to apply for early tenure and/or promotion.
10/1/26	Complete Professional Record due from faculty member to Department Chair and Department Personnel Committee (DPC).
10/14/26	File permanently locked. (Please refer to Article 24.5 of the CBA for clarification.)
10/30/26	Independent recommendations due from Department Chair and DPC in Faculty180.
11/2/26	Nov 2 - Nov 6: Candidate opportunity to review recommendations and correct any errors of fact noted in letters. Written corrections to be uploaded in Faculty180.
11/7/26	File accessible to College Personnel Committee (CPC).
12/15/26	CPC recommendations due to Dean in Faculty180.
1/22/27	Dean's recommendation due to Faculty Relations in Faculty180.
1/25/27	Jan 25 - Jan 29: Candidate opportunity for rebuttal of letters of negative recommendation. Written rebuttal to be submitted to Faculty Relations in Faculty180.
1/30/27	Professional file accessible to Provost.
3/19/27	Provost's recommendation due to faculty in Faculty180.
5/21/27	Board of Trustees considers evaluation recommendations.
5/26/27	Faculty Recognition Ceremony and Reception to honor promoted and/or tenured faculty.
5/28/27	Following approval of BOT, letters due from Dean to faculty. <i>(If possible, please send them out on 5/22.)</i>
6/15/27	Dean notifies faculty who are required to go up for post-tenure review during the upcoming academic year.

<i>Evaluation for Reappointment of Faculty in Second or Third Years of Service</i>	
11/2/26	Dean notifies eligible faculty of deadlines.
1/4/27	Complete Professional Record due from faculty member to Department Chair and Department Personnel Committee (DPC).
1/17/27	File permanently locked. (Please refer to Article 24.5 of the CBA for clarification.)
1/29/27	Independent recommendations due from Department Chair and DPC in Faculty180.
2/1/27	Feb 1 - Feb 5: Candidate opportunity to review recommendations and correct any errors of fact noted in letters. Written corrections to be uploaded in Faculty180.
2/6/27	File accessible to Dean.
2/26/27	Dean's recommendation to Faculty Relations due in Faculty180.
3/1/27	Mar 1 - Mar 5: Candidate opportunity for rebuttal of letters of negative recommendation. Written rebuttal to be submitted to Faculty Relations in Faculty180.
3/6/27	Professional file accessible to Provost.
4/2/27	Provost's recommendation due to faculty in Faculty180, including recommendations for non-reappointment.
5/21/27	Board of Trustees considers evaluation recommendations.
5/28/27	Following approval of BOT, letters due from Dean to faculty.
6/15/27	Dean notifies faculty who are required to go up for a 2nd/3rd year reappointment evaluation during the upcoming academic year.

<i>Evaluation for Fourth Year Reappointment, Fifth Year Reappointment, and Mandatory Tenure/Promotion</i>	
11/2/26	Dean notifies eligible faculty of deadlines.
1/4/27	Complete Professional Record due from faculty member to Department Chair and Department Personnel Committee (DPC).
1/17/27	File permanently locked. (Please refer to Article 24.5 of the CBA for clarification.)
1/29/27	Independent recommendations due from Department Chair and DPC in Faculty180.
2/1/27	Feb 1 - Feb 5: Candidate opportunity to review recommendations and correct any errors of fact noted in letters. Written corrections to be uploaded in Faculty180.
2/6/27	File accessible to College Personnel Committee (CPC).
3/5/27	CPC recommendations due to Dean in Faculty180.
3/26/27	Dean's recommendation due to Faculty Relations in Faculty180.
3/29/27	Mar 29 - Apr 2: Candidate opportunity for rebuttal of letters of negative recommendation. Written rebuttal to be submitted to Faculty Relations in Faculty180.
4/3/27	Professional file accessible to Provost.
4/30/27	Provost's recommendation due to faculty in Faculty180, including notifications of non-reappointment.
5/21/27	Board of Trustees considers evaluation recommendations.
5/26/27	Faculty Recognition Ceremony and Reception to honor promoted and/or tenured faculty.
5/28/27	Following approval of BOT, letters due from Dean to faculty. (If possible, please send them out on 5/22.)
6/15/27	Dean notifies faculty who are required to go up for a 4th/5th year reappointment or mandatory tenure/promotion evaluation during the upcoming academic year.

<i>Chair Merit</i>	
3/15/27	Deadline to notify Dean's office and Faculty Relations of intent to apply for chair merit.
3/31/27	Application package for chair merit due to College Personnel Committee (CPC) in Faculty180.
4/15/27	Recommendations due from CPC to Dean in Faculty180.
4/30/27	Recommendations due from Dean to Provost in Faculty180.
5/14/27	Provost's recommendation due in Faculty180.

<i>Non-Tenure Track and Coach Evaluations, Application for Senior Lecturer/Senior Lecturer Merit</i>	
2/26/27	Provost notifies non-tenure track faculty and coaches of evaluation deadlines.
3/15/27	Deadline to notify Dean's office and Faculty Relations of intent to apply for senior lecturer or senior lecturer merit.
4/2/27	Complete Professional Record due from faculty member to Department Chair and Department Personnel Committee (DPC).
4/23/27	Recommendations due from Chair and DPC in Faculty180.
4/26/27	Apr 26 - Apr 30: Candidate opportunity to review recommendations and correct any errors of fact noted in letters. Written corrections to be uploaded in Faculty180.
5/1/27	File accessible to dean.
5/7/27	Dean evaluation(s) of applications for Senior Lecturer due in Faculty180.
5/26/27	Faculty Recognition Ceremony and Reception to honor promoted and/or tenured faculty.
5/28/27	Dean notifies applicants for senior lecturer merit and non-tenure track faculty/coaches of evaluation outcome in Faculty180.

<i>Workload Plan</i>	
4/15/27	Proposed workload plans due from tenured and tenure-track faculty to Department Chair in Faculty180.
5/14/27	Proposed workload plans due from Department Chair to Dean/Director in Faculty180.
6/15/27	Dean/Director informs faculty of their workload for the subsequent academic year in Faculty180.

Application for 2027-28 Sabbatical Leave

Important note: Sabbatical applications are submitted via email. See application for instructions.

9/16/26	Provost notifies faculty of deadlines for the upcoming year. (Application is available on Faculty Relations webpage.)
10/15/26	Application due to Chair.
10/30/26	Recommendation due from Chair to Dean.
11/13/26	Recommendation due from Dean to Provost.
12/15/26	Recommendations due from Sabbatical Leave Committee to Provost.
1/29/27	Provost notifies faculty of sabbatical leave application outcome and sends recommendations to BOT.
2/19/27	Board of Trustees considers recommendations.
3/5/27	Following BOT action, Provost sends contract letters to recipients of sabbatical leave.

Sabbatical Reports for 2025-26

Faculty are responsible for submitting an electronic summary report to the Office of the Provost within two months of returning to the University.

11/16/26	Sabbatical reports due for faculty returning 9/16/26. All other reports should have been previously submitted.
2/19/27	Board of Trustees considers recommendations.

Distinguished Faculty Selection

12/1/26	Distinguished Faculty nominations due in Faculty Senate Office by 5:00 p.m.
2/1/27	Distinguished Faculty supporting materials for nominees due in Faculty Senate Office by 5:00 p.m.
4/1/27	Distinguished Faculty Selection Committee's recommendations due to Faculty Senate Chair.
4/9/27	Faculty Senate Chair Distinguished Faculty recommendations due to the President.
4/16/27	President submits recommendations for Board of Trustees consideration.
4/16/27	President will send recommendation award letters to Distinguished Faculty Awardees.
4/19/27	Faculty Senate will notify faculty of non-award Distinguished Faculty letters and distribute to those faculty nominees that were not selected.
5/21/27	Board of Trustees considers Distinguished Faculty recommendations.

5/26/27	Faculty Recognition Ceremony and Reception to honor promoted and/or tenured faculty, promotion to senior lecturer, emeritus retirees, and distinguished faculty.
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