

- 2. **How were they assessed?**
 - a. **What methods were used?**
 - b. **Who was assessed?**
 - c. **When was it assessed?**

Guidelines for Assessing a Program's Reporting of Assessment Methods (Target = 3)		
Program Score	Value	Demonstrated Characteristics
	4	A variety of methods, both direct and indirect are used for assessing each Student Learning Outcome. Reporting of assessment methods includes population assessed, number assessed, and when applicable, survey response rate. Each method has a clear standard of mastery (criterion) against which results will be assessed
	3	Some Student Learning Outcomes may be assessed using a single method, which may be either direct or indirect. All assessment methods are described in terms of population assessed, number assessed, and when applicable, survey response rate. Each method has a clear standard of mastery (criterion) against which results will be assessed.
	2	Some Student Learning Outcomes may be assessed using a single method, which may be either direct or indirect. All assessment methods are described in terms of population assessed, number assessed, and when applicable, survey response rate. Some methods may have a clear standard of mastery (criterion) against which results will be assessed.
	1	Each Student Learning Outcome is assessed using a single method, which may be either direct or indirect. Some assessment methods may be described in terms of population assessed, number assessed, and when applicable, survey response rate. Some methods may have a clear standard of mastery (criterion) against which results will be assessed.
	0	Assessment methods are nonexistent, not reported, or include grades, student/faculty ratios, program evaluations, or other “non-measures” of actual student performance or satisfaction.

Comments:

3. What was learned (assessment results)?

Guidelines for Assessing a Program's Reporting of Assessment Results (Target = 3)		
Program Score	Value	Demonstrated Characteristics
	4	Results are presented in specific quantitative and/or qualitative terms. Results are explicitly linked to Student Learning Outcomes and compared to the established standard of mastery. Reporting of results includes interpretation and conclusions about the results.
	3	Results are presented in specific quantitative and/or qualitative terms and are explicitly linked to Student Learning Outcomes and compared to the established standard of mastery.
	2	Results are presented in specific quantitative and/or qualitative terms, although they may not all be explicitly linked to Student Learning Outcomes and compared to the established standard of mastery.
	1	Results are presented in general statements.
	0	Results are not reported.

Comments:

4. What will the department or program do as a result of that information (feedback/program improvement)?

Guidelines for Assessing a Program's Reporting of Planned Program Improvements (Target = 2)		
Program Score	Value	Demonstrated Characteristics
	2	Program improvement is related to pedagogical or curricular decisions described in specific terms congruent with assessment results. The department reports the results and changes to internal and/or external constituents.
	1	Program improvement is related to pedagogical or curricular decisions described only in global or ambiguous terms, or plans for improvement do not match assessment results. The department may report the results and changes to internal or external constituents.
	NA	Program improvement is not indicated by assessment results.
	0	Program improvement is not addressed.

Comments:

5. How did the department or program make use of the feedback from last year’s assessment? Were the changes effective?

Guidelines for Assessing a Program’s Reporting of Previous Feedback (Target = 2)		
Program Score	Value	Demonstrated Characteristics
	2	Discussion of feedback indicates that assessment results and feedback from previous assessment reports are being used for long-term curricular and/or pedagogical decisions. Is there evidence that the changes are working?
	1	Discussion of feedback indicates that assessment results and feedback from previous assessment reports are acknowledged.
	NA	This is a first year report.
	0	There is no discussion of assessment results or feedback from previous assessment reports.

Comments: