
Student Tech Fee Council

Agenda

June 6, 2025

Via Teams @ 2 pm

Present: Kevin Lomax, Srijita Gurung, John Whitmore, Stacy Swayze, James Sherin, Marla Firman, Lion Barrett, Nick Villa

Absent:

Guests:

Minutes: John Whitmore

Call to order: 2:00pm

1. Reading and approval of previous meeting minutes
 - a. Minutes approved
2. New Business
 - a. No new business, final meeting of the academic year
3. Unfinished Business
 - a. College Scheduler Funding Request
 - i. Received metrics for new users by month
 - ii. New users from 2020 to 2022 increased
 - iii. 2025 new users' month of May not complete
 - iv. College Scheduler request approved
 - v. Follow up with Arturo Torres near the end of Summer for usage metrics
 - b. Review Weighted Decision Matrix
 - i. New criteria added: online accessibility and likelihood of STF reinvestment
 - ii. Cost scaling divided by about \$4,000 increments, \$41,000+ as the highest
 - iii. Potential number of supported students range from 9,000+ to less than 1,000
 1. Metric measured for both new requests and renewals
 - iv. New requests criteria for deployment time included
 - v. Cost is the highest weighted factor, usage increased in weight to 30%
 - vi. Possibly add a category for advertising plan/marketing strategy

- vii. Tentatively approved, will be revisited at the beginning of 25/26 academic year

4. Reports

- a. Student Tech Fee Liaison

- i. Proposal Upload Structure

- 1. Only 1 event per quarter
 - 2. Funding would be covered by STF
 - 3. Most likely held in the SURC with food to drive engagement
 - 4. Advertising could be through SLICE, campus social media posts, or 88.1 the burg
 - 5. Food may cost upwards of \$3,000, may be more cost-effective ways of providing food with breakfast foods like pastries
 - a. Previous events from ASCWU: \$1,500 for tacos for 100 people
 - 6. Total cost may be upwards of \$5,000 - \$6,000

- ii. Budget Forecasting Overview FY 2026

- 1. From tuition, average yearly budget for STF is \$727,956
 - 2. Student lab assistants cost decreasing from ~18 students to ~13 students
 - 3. Employee benefits total cost is \$215,206
 - 4. Goods & Services expected cost \$682,191
 - a. Costs for YVC, Highline, Big Bend FTE's will be revisited for clarification
 - b. Extra \$20,000 unlabeled from FY 2025, will be revisited
 - c. Equipment/Software placeholder for funding requests
 - i. \$95k for lab computer replacements if the request is not approved in the current FY
 - ii. Total funding requests cost expected to be \$427,785
 - 5. Expected ending balance for FY 2026 \$300,000