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*Student Tech Fee Council*

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**Agenda**

April 11, 2025

Via Teams @ 2 pm

Present: Lion Barret, Marla Firman, Nick Villa, Camden DeLano, Stacy Swayze, Ginny Tomlinson, James Sherin

Absent:

Guests:

Minutes: Kevin Lomax

Call to order: 2:00pm

- Making Student Tech Fee more structured regarding funding requests
  - Ginny Tomilson:
    - There is conversation going on different meetings regarding potential shortfalls for budget because of the state deficit
    - Departments with less funding money will potentially turn into STF for funding request
    - Suggested making funding requests creating metrics regarding, how does this affect students, how many students does it affect?
    - Make quarterly request or specific timeline to have structure timeline to have all the fundings decision
  - Kevin
    - Creating weighted decision making giving quantitative data based on qualitative process eg: if all students are affected, quantify certain amount based on that factor
    - Something used by IS for solution request
    - Creating Weighted Decision Matrix
  - Marla:
    - Used by CSS once or couple times a year and numbers of students it impacts can be used as the biggest weights
  - Nick:
    - Considering budget cut, we will have less resources to make decisions on more funding requests so this will be a great idea
  - Lion:

- Monthly, quarterly request will be good as it requires a long process to approve the request
- Ginny:
  - Advises to meet as any meetings as it requires but hold for a quarterly or monthly meeting to review them together and make a good decision
  - Requirement to submit budget to ASCWU yearly
  - Fiscal cycle for starts in July1 and you review after the fiscal cycle
- Budget comes after couple weeks after start of every quarter
- Biannually will encourages better planning of funding request decision making helps better planning rather than having emergency meeting
- Lion suggests quarterly, James leans towards biannually
- Ginny: in case of emergency requests there are ways of requesting for funding and coming back to us for getting the funding back rather than having pressure on funding requests

Everyone in favor of making decision matrix

- Suitable request
  - Used by college of business, career services, new student orientation, college of education, slice
  - Request for additional pathway, another pathway within same program which we will be paying for career service's pathway
  - Question: is it for solution request or STF request
  - Mobile platform notification Increases students engagement giving students 5 pathways sharing information and data working as an enterprise license
  - IS could not provide funding because they don't have funding at present, the reason why they came for STF
  - Replaced presence software
  - Suitable not used a lot for event promotions
  - \$22,000 for an additional pathway for 2 years
  - Kevin: possible 1 year suitable licensing if it is \$13,000 to \$15,000
  - Next week \$25,000 to \$26,000 budget reimbursement
- Deep Freeze renewal
  - Renewal with 1500 licenses in all the macs in labs
  - Used to not make changes in any operating systems
  - Three year term licensing: \$11,229
  - Reducing mac labs so possibly lower budget

Approved for Deepfreeze