

**DESIGNATION OF PETTY CASH OR CHANGE FUND
ACCOUNT TRUSTEE**

Pursuant to 85.50.50 - 85.50.70d of the State of Washington,
State Administrative and Accounting Manual, in accordance with
RCW 43.88.195. SAAM Manual updated July 1, 2011 and June 1, 2015.

Name: _____

is designated as trustee of the _____

Petty Cash or Change Fund. _____

Location: _____ Phone: _____

(Department/Building/Room)

Amount: _____

FMS Speedtype _____

Purpose of Petty Cash/Change Fund: _____

Vendor#:

(Trustee Signature)

(Date)

(Department Signature)

(Date)

(Controller Authorization)

(Date)