



CENTRAL WASHINGTON UNIVERSITY

MAIL SERVICES
U.S.P.S. MAIL CHARGE AUTHORIZATION

This form is for U.S. Postal Service letter charge requests only

DATE:

DEPARTMENT

MAIL STOP

PREPARED BY:

PHONE #

NUMBER OF PIECES

SPEED TYPE

FIRST CLASS

PRIORITY MAIL

CERTIFIED

EXPRESS MAIL

RETURN RECEIPT

MEDIA RATE MAIL

INSURANCE

\$ AMOUNT