



# UNIVERSITY *of* WASHINGTON

## DISABILITY RESOURCES FOR STUDENTS

January 29, 2015

To Whom It May Concern:

We are writing this letter of reference for CWU Central Access. They are an organization which specializes in alternate format conversion, or conversion of textbooks into accessible versions for students with disabilities. Disability Resources for Students at the University of Washington has been a client of Central Access for the past two years. We have outsourced UW academic course material for conversion during our peak times to assist us in ensuring timely conversion of instructional materials. In addition to being a client of Central Access Krista has partnered with CWU for the past 3 years, as a beta tester of their software.

In both capacities we have found Central Access to be highly qualified and efficient in their workflow and products. They are great collaborators and are a client-minded organization. They were responsive in providing us a quote that was reasonably priced, provided a realistic timeline of when our materials would be converted and were quick to answer our questions. For our campus, specifically they have been instrumental in providing accessible math files that were too complex for our limited resources or personnel. We have sought to learn from them as we expand our capacity. We view Central Access is a leader in alternate format conversion for high education institutions across the United States and would highly recommend their services.

If there are any questions or concerns, please feel free to contact us.

Sincerely,

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