

## **Capacity to Prepare Faculty to Teach Asynchronous Courses**

To accommodate faculty interested in teaching asynchronous courses at CWU we have designed 3 different training opportunities.

### **Method 1**

The first is a fully online self-paced course consisting of four different modules. This method has been fully tested by a faculty member who evaluated it positively. The length of time for completion varies by individual; however, it is estimated that the course takes a minimum of 20 hours to complete (or four hours a week equaling four weeks). The end product of the training is a fully online course developed for actual use by the instructor receiving the training.

### **Method 2**

The second method provides a series of face-to-face, one-on-one consultations. The number of meetings for each faculty member will vary depending upon the needs of the individual. Instructional design strategies are fully integrated with technological processes and tools associated with our course management system, Blackboard.

### **Method 3**

The third method is a Blackboard Quick Start workshop online set up a Blackboard course. Instructors are pre-enrolled at their request. This workshop includes self-paced tutorials and instructions to prepare faculty to add contact information, announcements, email students and structure and upload content.

## **Supplemental/Supportive Technologies**

### **Video Recordings of Lectures Produced in DE Classrooms.**

MTIS provides faculty with opportunities to record “cornerstone lectures” that can be linked to from a video-streaming server. Our ITV facilities allow for high quality instructional video to be produced and shown to students online in Blackboard courses. Production of these videos is accomplished with the use of the DE classroom control room with an operator capable of camera switching. With this capability faculty can use presentation software or other software associated with the console computer, use of the overhead camera for display of documents and small objects, DVD or videotapes.

### **iTunes U Building Block**

The iTunes U building block allows faculty to record their own lectures or provide audio and video as instructional materials in their Blackboard courses. The building block prevents access by anyone who is not a member of the course, which permits compliance with copyright under the Teach Act.

### **Adobe Presenter**

Adobe presenter is software program that allows faculty to record voice over PowerPoint and have it published to a streaming server. The resulting file can also be used in Adobe Connect a synchronous/asynchronous webinar program, allowing document and desktop sharing.