

STUDENT UNION & RECREATION CENTER

MAJOR EVENT SUPPORT FEE

PURPOSE: As part of the purpose of the Student Union & Recreation Center (SURC), it is important for us to provide space for University wide programs. These programs support the Mission of the University and in many cases provide a service to our students. Several major events utilize the SURC annually supporting departmental goals. Some of these events utilize multiple spaces in the SURC and/or multiple tables. Further they impact the operations of the facility through cleaning, restrooms, information services, security, utilities, maintenance, etc. The expenditure of funds on these support areas incurs a real cost to the SURC, which is not recaptured. Although we do recognize the positive economic impact with thousands of patrons brought to the building through these events, we also recognize that the SURC operation is supplementing these events. At the base of this issue is the fact that philosophically, a Student Services and Activities Fee (S&A) supported area does not exist to supplement non S&A departments. The following policy, was created to allow events sponsored by non S&A budgeted departments, the opportunity to utilize space in the Student Union & Recreation Center. The Major Event Support Fee policy will take affect when non S&A budgeted departments are supporting activities involving more than 200 participants.

1. As defined above, Major Events will be charged 50% of the appropriate room rent for each scheduled space in the SURC not to exceed \$500.00 per day. For example, the Ballroom normally rents for \$125 per section, with the 50% reduction you will be charged \$62.50 per section, per day.
2. Major Events utilizing tables in the Student Union & Recreation Center will be charged \$3.00 per table, per day.
3. Additional charges may be assessed for equipment, special set-ups, and building managers.