

Liquor Consumption Guidelines

All groups and organizations sponsoring social events held on the Central Washington University Campus and all recognized University groups holding events off campus which involve the serving and consumption of alcoholic beverages are obliged to comply with the following procedures and guidelines:

- All events will be staffed by one or more certified Social Attendant(s) who has completed the required training course provided by the Washington State Liquor Control Board. The number of Social Attendants for a given event will be determined and subsequently hired through the University Substance Abuse Prevention Program.
- If alcoholic beverages are to be served at a social event, the sponsoring university group is required to provide nonalcoholic beverages as well. The variety of alcoholic and nonalcoholic beverages available to be served shall be equal. In addition, the sponsoring group is encouraged to also provide food at the social events, in keeping with the intent of the banquet permit. Provision for serving such nonalcoholic beverages must be outlined in the request letter.
- Personal identification will be checked to verify age and to prevent minors consuming alcoholic beverages; identification will include a picture of the individual. Individuals whose age cannot be verified by identification provided to the Social Attendant will not be served beverages containing alcohol. Acceptance or rejection of identification is within the discretion of the Social Attendant.
- If it is determined by the Social Attendant that an individual has consumed too much alcohol, she/he will no longer be served beverages containing alcohol.
- If an individual becomes verbally and/or physically abusive; the Social Attendant will do any or all of the following agents:
 1. Inform the coordinator of the event of the behavior;
 2. Call the Student Union Building Night Manager.
 3. Call Campus Security.
- After the event, a written report will be completed by the Social Attendant which will describe any problems/concerns/suggestions that pertained to the event. The report will be kept on file and accessed when/if the sponsoring organization subsequently requests University space for social functions involving alcohol consumption. Documentation of problems or violations at previous social events may result in the group not being allowed an alcohol use permit(s) in the future. In addition, any areas of concern will be provided, in writing, to the sponsoring organization after the event. A copy of this and any subsequent communication will be kept on file in the Public Safety Office.
- Sponsoring organizations should be aware of the consequences of failure to comply with the policy regarding the serving and consumption of alcoholic beverages. The individuals responsible for the event will be held accountable under all Washington State laws. Other possible consequences include, but are not limited too:
 1. Sponsoring clubs and organizations may lose recognition as official university clubs and organizations.
 2. Visiting groups may not be allowed to use University facilities in the future.
 3. Other University groups may not be issued alcohol permits in the future.

Additionally, any areas of concern will be shared, in written form, with the sponsoring organization after the event. A copy of this and any subsequent communication will be kept in university files.