

CENTRAL WASHINGTON UNIVERSITY APPLICATION FOR DEGREE

Degree Application for Term & Year _____

Campus Attending: _____ **EMAIL:** _____

CWU ID # _____ **PHONE:** _____

Please make sure your primary name is correct in Safari-this is what will be printed on your diploma.

Name _____

Former Name (if applicable): _____

Mailing Address for diplomas is your Home/Permanent Address in Safari. Please update your Safari Student Account to make sure you receive your diploma.

Majors/Minors/Specializations must be declared before applying for your degree.

Please indicate your degree, the title of your major plans(s), specializations(s), and minor plan(s) as they appear in the catalog year that you were accepted to the programs.

BA____ BFA____ BS____ BAEd____ BMUS____ BAS____

Initial Teaching Certificate_____

Major Plan _____ Specialization _____

Major Plan _____ Specialization _____

Minor Plan _____ Minor Plan _____

If you are or will be attending another institution prior to receiving your degree, please indicate the school you are or will be attending. When all courses are complete, an official copy of your transcripts must be received by CWU no later than the last day of the quarter you plan to receive your degree. Please indicate institution you are or plan to attend:

FEES

Non Teaching Degree	\$30.00	Bring to Degree Checkout located in 1st Floor Mitchell Hall or mail to CWU, Degree Checkout, 400 East University Way, Ellensburg WA 98926-7464 509-963-3524
Teaching Degree	\$72.00	University Way, Ellensburg WA 98926-7464 509-963-3524
Reapplication Fee	\$20.00	Within one year of submission of first application
Concurrent Degree	\$12.00	Additional fee-(Receiving a BA and BS degree at the same time-a BA and BS cannot be printed on the same diploma).
Duplicate Diploma Fee	\$17.00	Additional fee per diploma- (Requesting more than one diploma for multiple majors (see fee for concurrent-earning a BA & BS at same time).

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY:

Final responsibility for meeting degree requirements and application deadlines resides with the student. The deadline for clearing all degree requirements is the last day of the quarter for which you have applied to graduate. Do not apply for spring if you have courses, internship or student teaching to complete the following summer or fall quarter.

DEGREE CHECKLIST

- 1.) Your degree application must be received no later than the second Friday of the quarter before your expected degree completion. (Example: If you plan to receive your degree at the end of spring quarter, your application is due the second Friday of the beginning of winter quarter).
- 2.) Deadline dates are published in the Registration Handbook, posted at the Centers, in the Academic Departments and on the web.
- 3.) Applications received after the deadline will be processed for the next quarter.
- 4.) All petitions for exception to General University Degree Requirements must be completed before applying for graduation.
- 5.) Additional Step by Step information is located on the website:
http://www.cwu.edu/~regi/graduation_information2.html

PARTICIPATION IN JUNE COMMENCEMENT CEREMONY

The Commencement Ceremony in June is for those students who have completed all graduation requirements during the previous summer, fall or winter quarters, or for students who expect to complete their degree either at the end of the current spring quarter or for students who expect to complete their degree at the end of the upcoming summer quarter. If you plan to participate in the Commencement Ceremony you must complete the Commencement Registration Form on the Wildcat Shops homepage located at <http://cwubookstore.collegestoreonline.com/>. Your name will not be included in the commencement marching list until you have completed commencement registration at the Wildcat Shop.

***Candidates who have applied for their degree the summer following the June Commencement Ceremony are not eligible for honors distinction nor will their degree be listed in the commencement book until the following academic year. ***

Diplomas will be mailed to your home/permanent address approximately 8-10 weeks after the end of the quarter.

*****If degree problems are not resolved by the last day of the quarter for which you have applied for your degree, your degree will not be awarded even if you participated in the commencement ceremony. You will be required to reapply for your degree and pay a registration fee for a future quarter*****

Student Signature _____ Date _____

Acct charged: Date _____ Amt _____

HONORS: CL ML SL
75 CWU CR _____ 60 GRADED _____

UNIVERSITY DEGREE REQUIREMENTS

Required: Completed Enrolled In Needed

180 DEGREE CREDITS _____ + _____ = _____

60 UD DEGREE CREDITS _____ + _____ = _____

45 CWU RESIDENCY CREDITS _____ + _____ = _____

GPA: CWU _____ CWU/Trans Comb. GPA _____

General Education Catalog Yr: _____ FNLA BA Exit

Completed: _____ DTA _____ FNLA Basic Skills

IP _____

N _____

Catalog Yr: _____ GPA: _____

MAJ PLAN 1 Cr + N _____

IP _____

N _____

Catalog Yr: _____ GPA: _____

MAJ PLAN 2 Cr + N _____

IP _____

N _____

Catalog Yr: _____ GPA: _____

MIN PLAN Cr + N _____

IP _____

N _____

Catalog Yr: _____ GPA: _____

PLAN/CERT _____

IP _____

N _____

NOTES:

Eval _____ Date _____ PN/AP _____ DN/AW _____