



Approved May 9, 2003

## **Board of Trustees Minutes**

**Special/Regular Meetings**

**CWU Steilacoom Center**

**March 14, 2003**

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*March 14, 2003*

**Board Committee Meetings** (10:00 a.m. to 1:00 p.m.) Trustees met with President McIntyre from 10:00 a.m. to 11:00 a.m. in the International House on the Pierce College Campus. The Committee of the Whole met from 11:00 a.m. to 11:45 a.m., discussing several issues related to the Power Transmission Line Relocation, SUB/REC Design Progress, and SUB/REC Financial Planning Progress. Dr. McIntyre and the board met again for lunch with the Pierce College president, vice presidents, and board members prior to the regular session at 1:00 p.m. No action was taken.

### **Reconvened in Regular Session** (1:10 p.m.)

#### **Present at Steilacoom**

Ms. Gwen Chaplin, Chair  
Ms. Jennifer Hazen  
Mr. Jay Reich  
Ms. Nadine Romero  
Ms. Judy Yu

#### **Excused**

Mr. Mike Sells  
Ms. Leslie Jones

#### **Present in Ellensburg**

Mr. Ken Martin, Vice Chair  
Bill Vertrees, Director of Facilities Management  
Pat Muir, The Daily Record

#### **Others Present**

Ms. Ann Anderson, Director of Government Relations  
Ms. Margaret Badgley, Asst. to the Provost for University Centers & Community College Relations  
Dr. Paul Baker, Vice President for University Relations  
Mr. Rich Corona, Vice President for Business and Financial Affairs  
Ms. Kim Dawson, Assistant Secretary to the Board  
Ms. Melanie Kingham, Department of Teacher Preparation, CWU – SeaTac  
Dr. Jerilyn S. McIntyre, President  
Dr. Larry Reintsma, Professor of Accounting, CWU – SeaTac  
Dr. Roy Savoian, Dean, College of Business  
Mr. W. David Smith  
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs  
Dr. Elizabeth Street, Executive Assistant to the President  
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management

### **Introductions**

### **Approval of Minutes – 1**

**Motion 03-11:** Mr. Reich moved, seconded by Ms. Hazen, that the Board of Trustees approve minutes of their meetings February 13-14, 2003. Motion carried.

## **Changes to the Agenda – 2**

The following changes were presented: Item 3, Support for Governors Evans and Gardner Higher Education Leadership Project and the Building Washington's Future Act – move to Academic Affairs Committee Report; addition of Item 7, Additional Allocation from Services and Activities Fees; addition of Item 7, Resolution 03-02 Authority to increase West Waivers; addition of Item 8, Faculty Senate Report, addition of Item 17, Full-Time Coaching Appointment – Brian Jensen, Assistant Football Coach.

## **Board Chair Report – 3**

Mrs. Chaplin reported that she and Mr. Martin attended the final public forum in Ellensburg on the Power Transmission Line Relocation. It was noted that attendance was minimal possibly due to the fact that there are only two routes being considered now. Mr. Reich reported that he, Dr. McIntyre, and Judy Yu attended a joint governing boards work group meeting recently. It was reported that the two and four-year universities are continuing to recognize differences in goals and mission, but are exploring ways to support common goals for all of higher education.

## **President's Report**

### *Legislative Report – 4*

Government Relations Director Ann Anderson provided a legislative update which included background on the operating, supplemental operating, and capital budgets. The updated briefing sheets were also distributed. These three pieces are our talking points in the Legislature. “Music Education Facility Phase II Tops Capital Request,” “Enrollment Tops 2003-05 Operating Budget Priorities,” and “Outreach Innovation and Partnerships Increase CWU Service to Washington.”

### *Celebrating Special Accomplishments – 5*

Dr. McIntyre introduced Dr. Larry Reintsma, Professor of Accounting at CWU – SeaTac. Professor Reintsma thanked Dr. McIntyre for inviting him to come and stated that he has been a faculty member at CWU – SeaTac since Fall of 1995. He added that he had been working in the business world for 41 years and when he took the position with CWU in 1995, he took a 50% cut in pay. He went on to say that these years with CWU have been the most rewarding years of his working life. He currently teaches Accounting Information Systems, Intermediate Accounting I & II, and Cost Accounting at CWU – SeaTac. He is a highly effective teacher, works well with students, and is dedicated to student learning.

Dr. McIntyre introduced Ms. Melanie Kingham, Instructor in the Department of Teacher Education Preparation at CWU – SeaTac. She also thanked Dr. McIntyre for inviting her to come and say a few words. Ms. Kingham is originally from England and was a preschool teacher there from the mid 1980's through early 1990's. Her primary responsibilities for this academic year at CWU – SeaTac have been practicum supervision and teaching with a focus on Theories of Child Development, Language/Reading Pedagogy, and Math Pedagogy. She has recently had a co-authored article (with Dr. Henry Williams), “Infusion of Technology into the Curriculum,” accepted for publication in the Journal of Instructional Psychology. She enjoys her teaching assignments and has just become, this year, a mother for the second time.

Dr. McIntyre then mentioned that the third faculty member that was to be recognized today was unable to attend due to the fact that his son was playing in the State A basketball tournament. Dr. Mark Soelling, Professor of Psychology, has been a faculty member for CWU for 18 years. He has taught at CWU – Steilacoom and CWU – SeaTac in Law and Justice, Early Childhood Education/Elementary Education, Business Education, and Community Health/Chemical Dependency. In addition to teaching, Dr. Soelling works at Western State Hospital as a supervising psychologist in the Adult Psychiatric Unit and directs the psychology internship program. Dr. Soelling says he has enjoyed his 18 years of teaching at CWU immensely. His colleagues say that he is one of the real treasures in our faculty and Center staff say that he always puts the students uppermost in his priorities.

## **Board Committees**

**Academic Affairs** – *Jay Reich, Chair, and Nadine Romero*

**Resolution Supporting the Evans-Gardner Proposal (Resolution 03-01)**

**Motion 03-12:** Mr. Reich moved, seconded by Ms. Hazen, that the Board of Trustees of Central Washington University adopt **Resolution 03-01** supporting the Governors Evans and Gardner Higher Education Leadership Project and the Building Washington’s Future Act. Motion carried.

**Resource Development** – *Ken Martin, Chair, and Mike Sells*

*Action Items*

**Relocation of Power Poles – 6**

Mr. Martin congratulated Mr. Corona, the committee, and the entire administration for all their work on this project. The process has been very successful.

**Motion 03-13:** Mr. Martin moved, seconded by Mr. Reich, that the Board of Trustees of Central Washington University delegates authority to the Vice President for Student Affairs and Enrollment Management and the Vice President for Business and Financial Affairs to proceed with the design and construction of the relocation of the PSE transmission lines. The route for this relocation will be from west to east along Dean Nicholson Blvd, turning south between Hogue Hall and the new Music Education Building, to the north side of the town ditch to Maple Street, and then south along the east side of Maple Street to the Fairgrounds. Motion carried.

**Student Affairs** – *Leslie Jones, Chair, Jennifer Hazen and Judy Yu*

*Action Items*

**S&A Supplemental Budget Allocations – 7**

Supplemental allocations from the Services and Activities Fees Committee were presented for board approval. The allocations include funds to cover a portion of the CWU Readership Program for Spring Quarter 2003 and for Club Senate travel through the remainder of the current fiscal year.

**Motion 03-14:** Ms. Hazen moved, seconded by Mr. Reich, that \$16,645 in S&A supplemental allocations be approved as submitted. Motion carried.

**Resolution Supporting Increasing the West Waiver Authority (Resolution 03-02)**

**Motion 03-15:** Ms. Yu moved, seconded by Ms. Hazen, that the Board of Trustees of Central Washington University adopt **Resolution 03-02** authorizing President McIntyre to increase the West Waiver authority up to \$1,115,000 for the 2003-2004 academic year. Motion carried.

**Reports**

**Faculty Senate – 8**

Faculty Senate Chair Michael Braunstein was unable to attend the meeting, but provided the following written report for the board. At its regularly scheduled meeting on March 5, 2003, the Faculty Senate acted on several issues. They included: an approval of a change to CWU’s General Education Program so that it includes an explicit content based writing (W) requirement; a recommendation that an exception be made to section 15.30 of the Faculty Code for Summer Session 2003 that would allow the pro-rating of faculty salaries based on course enrollments; and they identified those individuals that it foresees as likely members of a faculty bargaining unit if a collective bargaining arrangement is sought.

**ASCWU Board of Directors [no report] – 9**

**Staff Organizations** [no report] – 10

**Communications** [none received] – 11

**Consent Agenda** – 12

**Motion 03-16:** Mr. Reich moved, seconded by Ms. Yu, that the Board of Trustees receive report item 13 and approve action items 14 – 16 collectively. Motion carried. (*Ms. Hazen abstained. Student trustees are not permitted to vote on personnel matters*)

**Consent Personnel Reports**

**Non-Tenure-Track Faculty Appointments – 13**

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>FTE</u>	<u>Effective Date</u>
Ach, Thomas J.	Lecturer	Business Administration	33%	Spring 2003
Allen, Robert L.	Lecturer	Business Administration	67%	Spring 2003
Carl, Romar A.	Lecturer	Accounting	33%	Spring 2003
Duca, Diane J.	Lecturer	Business Administration	67%	Spring 2003
Hirsh, Paul M.	Lecturer	Business Administration	33%	Spring 2003
Lasik, John J.	Lecturer	Business Administration	33%	Spring 2003
Law, Jay	Lecturer	Accounting	33%	Spring 2003
Paige, Gladys S.	Lecturer	Business Administration	33%	Spring 2003
Peterson, Scott R.	Lecturer	Music	20%	Winter 2003
Tito, Joan	Lecturer	Business Administration	33%	Spring 2003
Wilson, Asher B.	Lecturer	Accounting	67%	Spring 2003
Woods, Jr., William	Lecturer	Business Administration	33%	Spring 2003

**Consent Personnel Action**

**Leave Without Pay – 14**

Lee, Christopher, Associate Professor, Business Administration, 1.0 FTE, effective Spring Quarter, 2003

**Overload Assignments – 15**

Elkins, Ronald D., Assistant Professor, Economics, 33%, Spring Quarter, 2003

Stahelski, Anthony, Professor, Business Administration, 33%, Spring Quarter, 2003

Tidd, Ronald, Associate Professor, Accounting, 33%, Spring Quarter, 2003

Turnquist, William, Assistant Professor, Business Administration, 33%, Spring Quarter, 2003

**Consent Facilities Action**

**Grounds Warehouse Renovation – 16**

The Board of Trustees of Central Washington University hereby accepts as complete the Grounds Warehouse Renovation (Contract #6122C) as performed by Seigny Construction, Inc., Buena, Washington, for the amount of \$1,025,779.79 not including Washington State Sales Tax.

**Next Meeting**

The Board of Trustees will meet May 9, 2003 at 1:00 p.m. in Room 412, Barge Hall, on the Ellensburg campus of Central Washington University, 400 E. 8<sup>th</sup> Avenue.

**Adjourned at 2:15 p.m.** – *the board members then joined Pierce College President, Michele Johnson, for a tour of our new facility site for approximately 30 minutes.*

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Kim Dawson, Assistant Secretary to the  
Board of Trustees  
Central Washington University

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Gwen Chaplin, Chair  
Board of Trustees  
Central Washington University