

**Information Technology and Administrative Management Department**  
**www.cwu.edu/~ITAM**

	<p><b>ADMG/IT 374 Project Management Course Syllabus - 5 credits</b></p>
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**Course Description:**

Development of project management skills and their application in workplace environments. (5 credits)  
 ADMG 374 and IT 374 are equivalent courses. Students may not receive credit for both.

**Course Objective:** Overview of project management. This course focuses in priority on the development of skills in the core knowledge management areas (scope management, time management, cost management, and quality management). In addition an effort will be made in to picture all these areas in the context of the processes associated with the life cycle of a project (initiation, planning, control and execution, and closing).

Project management has been proven to be the most effective method of delivering adequate products or services within cost, schedule, and resource constraints. This course introduces students to project management. With this course, students should be able to 1) understand the genesis of project, program, and portfolio management and their importance to enterprise success, 2) demonstrate knowledge of project management terms and techniques such as “project management knowledge areas”, “work breakdown structures”, “Gantt charts” etc., 3) have an overall knowledge of the main tasks involved in and outputs of initiating, planning, executing, monitoring/controlling, and closing projects, 4) apply project management concepts by working on a team project, and 5) demonstrate team work and good oral presentation skills.

**Specific Learner and Expressive Outcomes and Assessment Strategies:**

Learner Outcomes	Assessment
Development of project management (PM) skills and knowledge	Exams + project+ exercises
Application and demonstration of concepts/tools/skills associated with PM	Exams + exercises + Project (progressive grading to take in account learning curve)
Development of planning/organization/management skills	Project deliverables
Development of writing skills	Project reports
Development team work skills	Project work – status reports
Development of presentation skills	Project oral presentation

**Instructional Methods and Activities:**

Lectures, in-class and out-class exercises, group discussions, and team projects will be used to aid in the understanding of project management and in the development of various skills required for this type of management. Three exams will directly assess your understanding and your skill development. The exercises will help you in the preparation of the exams. Note 1: Team work will be mandatory for the project (except individual report), otherwise, all other class assignments will be individual.

**Textbook and other required materials for the course:**

- 1) Schwalbe, K (most recent – check with instructor) *Information technology Project management* (5<sup>th</sup> edition), Course Technology. ISBN-10: 1-4239-0145-2 – The book will not be used often directly, but it is used as reference and support (e.g. the slides will use its content)
- 2) The course pack associated with the course should be available the second week of class. Check <http://cwubookstore.collegestoreonline.com/webitemimages/201/Images/coursepacks.pdf> to see if it is available.
- 3) The blackboard will be used. Check it often to get news and materials associated with the course. <http://courses.cwu.edu>