


**Information Technology and Administrative Management Department
Retail Management and Technology Specialization
www.cwu.edu/~ITAM**

 CENTRAL WASHINGTON UNIVERSITY	ADMG 471 Contemporary Issues in Administrative Management Course Syllabus - 4 credits
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Course Description: Contemporary Issues in Administrative Management, including Gender and Diversity Issues, Teams, Leadership, Global Management, HR Issues, etc.

Learner Outcomes:

Learner Outcome	Assessment
1. Incorporate Administrative Management trends (diversity, global management, teams, etc.) into readings and writings.	Complete assignments demonstrating awareness of Administrative Management trends.
2. Demonstrate effective and efficient use of information technologies.	Demonstrate proficiency at Blogs, Podcasts, and Wikis.
3. Collaborate as a team.	Work with a team to complete a Wiki.

Textbook and Other Required Materials:

Varies by class.

Students who have special needs or disabilities that may affect their ability to access information and or material presented in this course are encouraged to contact me or the ADA Compliance Officer, Director, ADA Affairs and Students Assistance on campus at 963-2171 for additional disability related educational accommodations.

CWU Proscribed Conduct:

Student Judicial Code (Refer to WAC 106-120 for complete Code. Revisions and current policy available in the office of the Vice President for Student Affairs.)

A student shall be subject to disciplinary action or sanction upon violation of any of the following conduct proscriptions:

- A.** disruptive and disorderly conduct which interferes with the rights and opportunities of other students to pursue their academic studies;
- B.** academic dishonesty in all its forms including, but not limited to:
 - 1. cheating on tests;
 - 2. copying from another student's test paper;
 - 3. using materials during a test not authorized by the person giving the test;
 - 4. collaboration with any other person during a test without authority;

5. knowingly obtaining, using, buying, selling, transporting, or soliciting in whole or in part the contents of an unadministered test or information about an unadministered test;
6. bribing any other person to obtain an unadministered test or information about an unadministered test;
7. substitution for another student or permitting any other person to substitute for oneself to take a test;
8. "plagiarism" which shall mean the appropriation of any other person's work and the unacknowledged incorporation of that work in one's own work offered for credit;
9. "collusion" which shall mean the unauthorized collaboration with any other person in preparing work offered for credit.