

# 2008-2009 Catalog

## ITAM

Shaw Smyser 223  
400 E. University Way  
Ellensburg, WA 98926  
Central Washington University

### Administrative Management Minor Advising Sheet

This checklist is designed to help you organize a two year plan in the 2008-2009 Catalog. Use this form to indicate classes you have already taken and classes you plan to take within the next two years. After you are finished, print this form and bring it to your advising appointment. An active check box indicates the class is tentatively scheduled to be offered that quarter. Check with ITAM for summer offerings. Check SAFARI for any course prerequisites.

Course	Cr.	Done	Fall__	Winter__	Spring__	Fall__	Winter__	Spring__
Required Courses:								
ADMG 201 Intro. To Business	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 302 Financial Analysis	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 371 Administrative Mgt.	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 372 Ldrship. & Supervision	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 374 Project Management	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 385 Bus. Comm. & Report	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 424 Admin. Mgt. Policy	4	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Credits:	25	<input type="checkbox"/>						
Elective Courses - Select 10 Credits:								
ADMG 310 Business Prof. Dev.	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 471 Critical Issues in ADMG	4	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
ADMG 485 Managerial Comm.	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 301 IT Security, Privacy & Ethics	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 398 Customer Relationship Mgt	4	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
IT 459 Workstation Administration	4	<input type="checkbox"/>						
Total Credits for Minor:	35	<input type="checkbox"/>						

Name \_\_\_\_\_ Student ID# \_\_\_\_\_ Email \_\_\_\_\_