

# 2008-2009 Catalog



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## Administrative Management Specialization Advising Sheet

This checklist is designed to help you organize a two year plan in the 2008-2009 Catalog. Use this form to indicate classes you have already taken and classes you plan to take within the next two years. After you are finished, print this form and bring it to your advising appointment. An active check box indicates the class is tentatively scheduled to be offered that quarter. Check with ITAM for summer offerings. Check SAFARI for any course prerequisites.

Preadmission Requirements:	CR.	Done	Fall __	Winter __	Spring __	Fall __	Winter __	Spring __
*IT 101 Computer Applications	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 248 Web Fundamentals	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 260 Integrated IT Applications	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 201 Intro to Business	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 271 Business Math App.	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Preadmission Credits:</b>	<b>17</b>	<input type="checkbox"/>						
<b>Core Requirements:</b>		<input type="checkbox"/>						
ADMG 310 Professional Develop.	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 371 Administrative Mgt.	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 372 Leadership & Supervision	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 374 Project Management	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 376 Project Mgt. & IT	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 385 Business Communication	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 485 Managerial Comm.	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 301 IT Security, Privacy and Ethics	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 351 Computer Networks	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 359 Advanced Spreadsheet	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 422 Web Site Construction	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 468 Projects in Database	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RMT 340 Principles of Selling	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADMG 302 Financial Analysis	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Core Credits w/ Prerequisites:</b>	<b>63</b>	<input type="checkbox"/>						
<b>ADMG Requirements:</b>		<input type="checkbox"/>						
HRM 381 Human Resource Mgt.	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HRM 442 Training and Development	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT 461 Systems Analysis	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
IT 462 Systems Design	4	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
ADMG 490 Internship *Summer only		<input type="checkbox"/>						
<b>Electives (Select 13-16 Credits):</b>		<input type="checkbox"/>						
BUS 241 Legal Environment Business	5	<input type="checkbox"/>						
COM 345 Business & Prof Speaking	4	<input type="checkbox"/>						
ADMG 379 Internship Planning	1	<input type="checkbox"/>						
ADMG 424 ADMG Policy	4	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
ADMG 471 Contemporary Issues	4	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
PSY 487 Group Process & Leadership	3	<input type="checkbox"/>						
IT 353 Workstation Administration	4	<input type="checkbox"/>						
PSY 456 Industrial & Org. Psychology	4	<input type="checkbox"/>						
<b>Total Credits w/ Specialization:</b>	<b>110</b>	<input type="checkbox"/>						

Check with the appropriate department for course quarterly offering!

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