

Summary of Initial Performance Expectations and Performance Evaluations Received as of 12/31/2008

The following is a summary of the number of current* Classified Performance Expectations and current* Performance Evaluations received in Human Resources. The summary is divided by Division and by employee type (Classified and Exempt).

*When is an evaluation considered current? Evaluations are to be done on at least an annual basis. However, to allow time for supervisors to write the evaluation, discuss it with the employee and forward a copy to HR, evaluations are considered to be "current" in the quarterly report if they are less than 15 months old.

For Classified Staff, both Initial Performance Expectations (Part 1-3) and Performance Evaluations (Part 5) are required annually. For Exempt Staff, Performance Evaluations are required annually.

Classified Staff

Division	Classified Staff Count	Initial Performance Expectations		Performance Evaluations		Combined Performance Expectations and	
		Count	Percent	Count	Percent	Count	Percent
AA	190	36	18.95%	62	32.63%	74	38.95%
BFA	332	202	60.84%	241	72.59%	279	84.04%
PRES	15	4	26.67%	7	46.67%	10	66.67%
SAEM	113	38	33.63%	30	26.55%	51	45.13%
UR	13	3	23.08%	2	15.38%	4	30.77%
Totals	663	283	42.68%	342	51.58%	418	63.05%

Exempt

Division	Exempt Staff Count	Initial Performance Expectations		Performance Evaluations		Combined Performance	
		Count	Percent	Count	Percent	Count	Percent
AA	76	1	1.32%	2	2.63%	2	2.63%
BFA	41	9	21.95%	34	82.93%	36	87.80%
PRES	16	0	0.00%	9	56.25%	9	56.25%
SAEM	84	1	1.19%	43	51.19%	43	51.19%
UR	13	1	7.69%	0	0.00%	1	7.69%
Totals	230	12	5.22%	88	38.26%	91	39.57%

Classified and Exempt Staff Combined

Division	Classified & Exempt Staff Count	Initial Performance Expectations		Performance Evaluations		Combined Performance Expectations and	
		Count	Percent	Count	Percent	Count	Percent
AA	266	37	13.91%	64	24.06%	76	28.57%
BFA	373	211	56.57%	275	73.73%	315	84.45%
PRES	31	4	12.90%	16	51.61%	19	61.29%
SAEM	197	39	19.80%	73	37.06%	94	47.72%
UR	26	4	15.38%	2	7.69%	5	19.23%
Totals	893	295	33.03%	430	48.15%	509	57.00%