

**Summary of Initial Performance Expectations and Performance Evaluations  
Received as of 3/31/2009**

The following is a summary of the number of current\* Classified Performance Expectations and current\* Performance Evaluations received in Human Resources. The summary is divided by Division and by employee type (Classified and Exempt).

\*When is an evaluation considered current? Evaluations are to be done on at least an annual basis. However, to allow time for supervisors to write the evaluation, discuss it with the employee and forward a copy to HR, evaluations are considered to be "current" in the quarterly report if they are less than 15 months old.

For Classified Staff, both Initial Performance Expectations (Part 1-3) and Performance Evaluations (Part 5) are required annually. For Exempt Staff, Performance Evaluations are required annually.

**Classified Staff**

Division	Expected to Report	Initial Performance Expectations		Performance Evaluations		Combined Performance Expectations or Evaluations	
	Count	Count	Percent	Count	Percent	Count	Percent
AA	193	33	17.10%	54	27.98%	71	36.79%
BFA	338	231	68.34%	247	73.08%	283	83.73%
PRES	15	2	13.33%	5	33.33%	6	40.00%
SAEM	117	46	39.32%	33	28.21%	56	47.86%
UR	13	3	23.08%	0	0.00%	3	23.08%
<b>Totals</b>	<b>676</b>	<b>315</b>	<b>46.60%</b>	<b>339</b>	<b>50.15%</b>	<b>419</b>	<b>61.98%</b>

**Exempt**

Division	Expected to Report	Initial Performance Expectations		Performance Evaluations		Combined Performance Expectations or Evaluations	
	Count	Count	Percent	Count	Percent	Count	Percent
AA	77	1	1.30%	1	1.30%	1	1.30%
BFA	40	15	37.50%	31	77.50%	32	80.00%
PRES	17	0	0.00%	8	47.06%	8	47.06%
SAEM	81	1	1.23%	42	51.85%	42	51.85%
UR	14	0	0.00%	0	0.00%	0	0.00%
<b>Totals</b>	<b>229</b>	<b>17</b>	<b>7.42%</b>	<b>82</b>	<b>35.81%</b>	<b>83</b>	<b>36.24%</b>

**Classified and Exempt Staff Combined**

Division	Expected to Report	Initial Performance Expectations		Performance Evaluations		Combined Performance Expectations or Evaluations	
	Count	Count	Percent	Count	Percent	Count	Percent
AA	270	34	12.59%	55	20.37%	72	26.67%
BFA	378	246	65.08%	278	73.54%	315	83.33%
PRES	32	2	6.25%	13	40.63%	14	43.75%
SAEM	198	47	23.74%	75	37.88%	98	49.49%
UR	27	3	11.11%	0	0.00%	3	11.11%
<b>Totals</b>	<b>905</b>	<b>332</b>	<b>36.69%</b>	<b>421</b>	<b>46.52%</b>	<b>502</b>	<b>55.47%</b>