



CENTRAL WASHINGTON UNIVERSITY

Office of Financial Aid

2009-2010 Verification Worksheet

Independent

Your application was selected for review in a process called "Verification." In this process, CWU will compare information from your application with signed copies of your 2008 Federal tax forms, W-2 forms, and/or other financial documents. The law requires all colleges to verify approximately 1/3 of their applicants. Once selected for this process we are required to complete the review of all necessary documentation before we are allowed to award or disburse previously awarded federal aid.

Please complete this verification form and submit it to the Office of Financial Aid as soon as possible.

The priority deadline for submitting this worksheet and the necessary forms is June 30, 2009.

While we will make every effort to complete awards for all students, we cannot guarantee an award will be finished in time for fall disbursements if documents are received later than June 30th. Students may still begin classes on time; however, the student will be responsible for all charges and any late fees that may accrue before the award is finished.

A. Student Information

Last Name	First Name	MI	CWU ID Number

Check one: Continuing CWU Student New Post-Bac Student New Undergraduate Student New Graduate Student

B. Family Information

Please list below:

If married, your spouse, and

All the children claimed in your household on FAFSA if you will provide more than half of their support between **July 1, 2009, and June 30, 2010**. (You should list all children through 12th grade who live with you; leave the school blank. List all children under 24 who will attend a college at least half-time between **July 1, 2009 and June 30, 2010 and who are considered your Dependents per the FAFSA instructions**; indicate the college they will be attending), **and**

All other people claimed in your household **only if they live with you** and you will provide more than half of their support and you will continue to provide more than half of their support between **July 1, 2009, and June 30, 2010**.

Full Name – List your spouse (if applicable). List any children & other dependents living with you, for whom you will provide over half of their support from July 1, 2009 through June 30, 2010.	Age	Relationship	List the College this person is attending during the 09-10 academic year, if applicable. (Do not include Running Start)

Use additional paper to list family members if necessary.

In 2008 did you or anyone in your household (listed in section B) receive benefits from any of the federal benefit programs listed? Mark all that apply.

Supplemental Security Income Food Stamps Free or Reduced Price Lunch TANF WIC

List household member(s) receiving benefits _____.

What you should do to complete the remainder of this form:

1. Collect and make copies of your and your spouse’s financial documents (Federal income tax forms, W-2 forms, etc.). Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, you must request a **“Tax Return Transcript”** from the IRS at 1-800-829-1040.
2. Complete all 4 pages and you and your spouse must sign this worksheet.
3. Submit the completed worksheet, **signed** copies of your tax returns, W-2s and any other documents requested to the financial aid office. Please write student’s CWU ID number on all forms.
4. CWU’s financial aid office will compare information on this worksheet and any supporting documents with the information you submitted on your application.
5. Please contact CWU’s Financial Aid Office if you have questions about completing this worksheet.

Central Washington University must review the requested information, under the financial aid program rules (34 CFR, Part 668).

C. Student’s Tax Forms and Income Information for Calendar Year 2008

Student: Check one box in each section

Tax Forms	<input type="checkbox"/> Check here if you are attaching a signed 2008 tax return. <input type="checkbox"/> Check here if you will not file and are not required to file a 2008 tax return.
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W-2 Forms	<input type="checkbox"/> Check here if you earned income in 2008 and attach W-2 forms from all employers. <input type="checkbox"/> Check here if you did not receive any W-2 forms for 2008.
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Students: If you earned income, and did not file and were not required to file a 2008 Federal income tax return, list below your employers and any wages received in 2008 (attach copies of W-2 forms or other earning statements if possible).

You may skip this box if you are submitting a copy of your 2008 tax return.

Employer	2008 Income/ wage amount

Please continue on page 3

Student Name:

CWU ID Number:

D. Student and Spouse’s Asset Information for Calendar Year 2008

Asset Information Net worth means current value minus debt. If net worth is one million dollars or more, enter \$999,999. If net worth is negative, enter 0. **Do not leave anything blank,** put N/A if not applicable.

Students	
\$	<u>Total balance of Cash/Checking/Savings account</u> (The balance as of the date FAFSA was signed.)
\$	<p><u>Net Worth of Investments:</u> Include real estate, trust funds, UGMA and bonds, other securities, Coverdell savings accounts, 529 college savings plans, the refund value of 529 state prepaid tuition plans, installment and land sale contracts (including mortgages held), commodities, etc. Investment value means the current balance or market value of these investments as of today. Investment debt means only those debts that are related to the investments. Do not include <u>the home you live in</u>, the value of life insurance, retirement plans (pension funds, annuities, non-education IRAs, Keogh plans, etc.) or cash, savings, and checking accounts already reported.</p>
\$	<p><u>Net Worth of Business and/or Investment Farm</u> Business and/or investment farm value includes the market value of land, buildings, machinery, equipment, inventory, etc. Business and/or investment farm debt means only those debts for which the business or investment farm was used as collateral.</p> <ul style="list-style-type: none"> • <u>Do not include the value of a small business that you and/or your spouse own and control and that has 100 or fewer full-time or full-time equivalent employees.</u> • <u>Do not include the value of a family farm that your parents live on and operate.</u>

E. Additional Financial Information for Calendar Year 2008

Complete EACH COLUMN, Enter ZERO if you do not have an amount to report.

Students	
\$	Total child support paid in 2008 because of divorce or separation or as a result of a legal requirement. LIST NAMES OF CHILDREN:
\$	Taxable earnings from Federal Work-Study or other need-based employment portions of fellowships and assistantships
\$	Student grant, scholarship aid reported to the IRS in your adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).

Please continue on page 4

F. Untaxed Income. Information for Calendar Year 2008

Complete EACH COLUMN, Enter ZERO if you do not have an amount to report.

Student	2008 Untaxed Income
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of line 28 plus line 32 or 1040A-line 17.
\$	Total child support received in 2008 received for all children. Don't include foster care or adoption payments. LIST NAMES OF CHILDREN
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).
\$	Veterans non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances
\$	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.
\$	Money received , or paid on your behalf (e.g., bills), not reported elsewhere on this form.

G. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct.

Student signature

Date

Spouse signature (if applicable)

Date

Please continue checking on your Safari "To Do List" to see if you have been requested to submit additional information.

WARNING: This document is considered a federal form and providing misleading information on this worksheet is subject to prosecution for fraud.