



# CENTRAL WASHINGTON UNIVERSITY

## Office of Financial Aid

### 2009-2010 Verification Worksheet

Dependent

Your application was selected for review in a process called "Verification." In this process, CWU will compare information from your application with signed copies of your and your parent(s)' 2008 Federal tax forms, W-2 forms, and/or other financial documents. The law requires all colleges to verify approximately 1/3 of their applicants. Once selected for this process we are required to complete the review of all necessary documentation before we are allowed to award or disburse previously awarded federal aid.

Please complete this verification form and submit it to the Office of Financial Aid as soon as possible.

The priority deadline for submitting this worksheet and the necessary forms is June 30, 2009.

While we will make every effort to complete awards for all students, we cannot guarantee an award will be finished in time for fall disbursements if documents are received later than June 30<sup>th</sup>. Students may still begin classes on time; however, the student will be responsible for all charges and any late fees that may accrue before the award is finished.

#### A. Student Information

Last Name	First Name	MI	CWU ID Number

Check one:  Continuing CWU Student  New Post-Bac Student  New Undergraduate Student  New Graduate Student

#### B. Family Information

Please list the parent(s) indicated on the FAFSA, if your primary parent is divorced and remarried your parent and "stepparent".

List Parent(s) Full Names	Age	Relationship

#### Please list below:

**All brothers & sisters** claimed in your parent's household on your FAFSA if your parents will provide more than half of their support between **July 1, 2009, and June 30, 2010**. (You should list all siblings up through 12th grade who live with your parents; leave the school blank. List all siblings under 24 who will attend a college at least half-time between **July 1, 2009 and June 30, 2010 and are considered Dependent Students per the FAFSA instructions**; indicate the college they will attend.)

**All other people** claimed in your parent's household **only if they live with your parents** and your parents provide more than half of their support and your parents will continue to provide more than half of their support between **July 1, 2009, and June 30, 2010**.

Full Name – List <b>all</b> brothers, sisters & other dependents living with your parents, for whom they will provide over half of their support from July 1, 2009 through June 30, 2010.	Age	Relationship	List the College this person is attending during the 09-10 academic year, if applicable. (Do not include Running Start)

Use additional paper to list family members if necessary.

In 2008 did you or anyone in your household (listed in section B) receive benefits from any of the federal benefit programs listed? Mark all that apply.

Supplemental Security Income     Food Stamps     Free or Reduced Price Lunch     TANF     WIC

List household member(s) receiving benefits. \_\_\_\_\_.

**What you should do to complete the remainder of this form:**

1. Collect and make copies of your parent(s)' financial documents (Federal income tax forms, W-2 forms, etc.). Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, you must request a **"Tax Return Transcript"** from the IRS at 1-800-829-1040.
2. Complete all 4 pages and you and at least one parent must sign this worksheet.
3. Submit the completed worksheet, **signed** copies of your tax returns, W-2s and any other documents requested to the financial aid office. **Please write student's CWU ID number on all forms.**
4. CWU's financial aid office will compare information on this worksheet and any supporting documents with the information you submitted on your application.
5. Please contact CWU's Financial Aid Office if you have questions about completing this worksheet

*Central Washington University must review the requested information, under the financial aid program rules (34 CFR, Part 668)*

**C. Student's Tax Forms and Income Information for Calendar Year 2008**

**Student:** Check one box in each section

Tax Forms	<input type="checkbox"/> Check here if you are attaching a <b>signed</b> 2008 tax return. <input type="checkbox"/> Check here if you will not file and are not required to file a 2008 tax return.
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W-2 Forms	<input type="checkbox"/> Check here if you earned income in 2008 and attach W-2 forms from all employers. <input type="checkbox"/> Check here if you did not receive any W-2 forms for 2008.
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**Students:** If you earned income, and did not file and were not required to file a 2008 Federal income tax return, list below your employers and any wages received in 2008 (attach copies of W-2 forms or other earning statements if possible).

You may skip this box if you are submitting a copy of your 2008 tax return.

Employer	2008 Income/ wage amount

**D. Parent(s)' Tax Forms and Income Information for Calendar Year 2008**

**Parent(s):** Check only one box in each section

Tax Forms	<input type="checkbox"/> Check here if you are attaching a <b>signed</b> 2008 tax return. <input type="checkbox"/> Check here if you will not file and are not required to file a 2008 tax return.
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W-2 Forms	<input type="checkbox"/> Check here if you earned income in 2008 and attach W-2 forms from all employers. <input type="checkbox"/> Check here if you did not receive any W-2 forms for 2008.
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**Parents:** If your parents earned income, and did not file and were not required to file a 2008 Federal income tax return, list below your employers and any wages received in 2008 (attach copies of W-2 forms or other earning statement if possible.).

You may skip this box if you are submitting a copy of your 2008 tax return

Employer	2008 Income/ wage amount

Student Name:

CWU ID Number:

**E. Parent(s)' and Student's Asset Information for Calendar Year 2008**

**Asset Information** Net worth means current value minus debt. If net worth is one million dollars or more, enter \$999,999. If net worth is negative, enter 0. Do not leave anything blank, put N/A if not applicable.

Students		Parents
\$	<u>Total balance of Cash/Checking/Savings account</u> (The balance as of the date FAFSA was signed.)	\$
\$	<u>Net Worth of Investments:</u> <b>Include</b> real estate, trust funds, UGMA and bonds, other securities, Coverdell savings accounts, 529 college savings plans, the refund value of 529 state prepaid tuition plans, installment and land sale contracts (including mortgages held), commodities, etc. Investment value means the current balance or market value of these investments as of today. Investment debt means only those debts that are related to the investments. <b>Do not include</b> <u>the home you live in</u> , the value of life insurance, retirement plans (pension funds, annuities, non-education IRAs, Keogh plans, etc.) or cash, savings, and checking accounts already reported.	\$
\$	<u>Net Worth of Business and/or Investment Farm</u> Business and/or investment farm value includes the market value of land, buildings, machinery, equipment, inventory, etc. Business and/or investment farm debt means only those debts for which the business or investment farm was used as collateral. <ul style="list-style-type: none"> <li>• <u>Do not include the value of a small business that you and/or your spouse own and control and that has 100 or fewer full-time or full-time equivalent employees.</u></li> <li>• <u>Do not include the value of a family farm that your parents live on and operate.</u></li> </ul>	\$

**F. Additional Financial Information for Calendar Year 2008**

Complete EACH COLUMN, Enter ZERO if you do not have an amount to report

Students		Parents
\$	Total child support <b>paid</b> in 2008 because of divorce or separation or as a result of a legal requirement. <b>LIST NAMES OF CHILDREN:</b>	\$
\$	Taxable earnings from Federal Work-Study or other need-based employment portions of fellowships and assistantships.	\$
\$	Student grant, scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	\$

Please continue on page 4

## G. Untaxed Income. Information for Calendar Year 2008

Complete EACH COLUMN, Enter ZERO if you do not have an amount to report.

Students	2008 Untaxed Income	Parents
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of line 28 <b>plus</b> line 32 or 1040A-line 17.	\$
\$	Total child support <b>received</b> in 2008 received for all children. Don't include foster care or adoption payments. <b>LIST NAMES OF CHILDREN:</b>	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veterans non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported, such as workers' compensation, disability, etc. <b>Don't include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	Money <b>received</b> , or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$

## H. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct. At least one parent must sign.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

**Please continue checking on your Safari "To Do List" to see if you have been requested to submit additional information.**

WARNING: This document is considered a federal form and providing misleading information on this worksheet is subject to prosecution for fraud.